



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Regular Meeting Minutes	Date	07/02/2014
Recorder	Kylie Purves	Start Time	5:03PM
Committee Chair	David Musgrove	End Time	6:55 PM
Committee Members	Connie Lord, David Musgrove, Ed Stern		
Staff Present	Finance Director Deb Booher, Accounting Manager Jana McQuade, Mayor Becky Erickson		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	Stern had questions about sewer and water rates. Booher will review. Council as a whole will review County CIP in the future.
	b. Agenda and Extended Agenda Review	
	1. 07/16/14 - Members Absent	
	2. 08/06/14 – Members Absent	
	3. 08/20/14 - Members Absent	
	c. Minutes from June 4, 2014	Approved
2.	Agenda Items	
	a. Investment Advisor	Booher introduced Scott Prickett from Chandler Asset Management. Scott gave committee information on his background and that of Chandler Asset Management and answered questions
	b. City Hall Demolition Funding	Booher explained process for City Hall Demolition Funding
	c. Council Subscription and Usage	The Committee discussed options for Council access to on-line periodical subscriptions. Purves will review options with Dave Stenstrom.
	d. Monthly Sales Tax	Report given.
	e. Clerk Department Overtime Increase Request	Committee recommends approval but with reservations that this is not necessarily approved for next year's budget.
	f. County Sewage Services	Committee will review in more detail at a later date.
	g. 2015 Budget Recommendations	Booher presented staff recommendations and upcoming Council Meeting on 07/16/14
	h. Historical Society Sign	Mayor presented Historical Society's plan for sign for City Hall building