



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Regular Meeting Minutes	Date	07/16/2014
Recorder	Kylie Purves	Start Time	5:00PM
Committee Chair	David Musgrove	End Time	6:33PM
Committee Members	Connie Lord, David Musgrove, Ed Stern		
Staff Present	Finance Director Deb Booher, Police Chief A.L. Townsend		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	
	b. Agenda and Extended Agenda Review	
	1. 07/16/14 - Members Absent	
	2. 08/06/14 – Members Absent	
	3. 08/20/14 - Members Absent	
2.	Agenda Items	
	a. Official City Newspaper Bid	Booher advised that no bids were received during bidding process. After consulting with MRSC, the City was advised that an official newspaper could be selected. The committee recommends selecting the North Kitsap Herald.
	b. 2015 Budget Kickoff/Recommendations	Booher presented reports and the Mayor's recommendations.
	c. Exit Conference Report (McQuade/Booher)	Booher and Stern reported on the State Auditor Exit Conference.
	d. PMSC Building Update (Erickson/Purves)	Mayor reported that Marine Science Center HVAC system has been repaired. System replacement is being addressed in the CIP process.
	e. Finance Committee Goals Review	The Committee will address this item the first week in August
	f. WCIA - Public Officials Training-Risk Management Fundamentals (Purves)	Purves reported on a training opportunity available through WCIA.