



**Finance/Administration Committee**  
**City Hall – 200 NE Moe Street**  
**3<sup>rd</sup> Floor Conference Room**  
**\*Special Meeting\***

<b>Subject</b>	<b>Special Meeting Minutes</b>	<b>Date</b>	<b>10/08/2014</b>
<b>Recorder</b>	<b>Kylie Purves</b>	<b>Start Time</b>	<b>5:13 PM</b>
<b>Committee Chair</b>	<b>Ed Stern</b>	<b>End Time</b>	<b>6:40 PM</b>
<b>Committee Members</b>	<b>Connie Lord, David Musgrove, Ed Stern</b>		
<b>Staff Present</b>	<b>Police Chief Alan Townsend, Mayor Erickson, Finance Director Deb Booher</b>		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
	<b>a.</b> Questions & Concerns of the Committee	Council member Lord reported that she had discussed Parks and Recreation refunds at Community Services Committee.  Tammy Mattson had questions about reimbursements under the Lodging Tax Advisory Committee grant process. The Committee discussed the process but will discuss in more detail later.
	<b>b.</b> Agenda and Extended Agenda Review	
	1. 10/08/14 - Members Absent	
	2. 11/05/14 – Members Absent-Ed Stern	
	3. 11/19/14 – Members Absent	
	<b>c.</b> Approval of Minutes from August 20, 2014	Approved
	<b>d.</b> Approval of Minutes from September 3, 2014	Approved
	<b>e.</b> Approval of Minutes from September 10, 2014	Approved
	<b>f.</b> Approval of Minutes from September 17, 2014	Approved
	<b>g.</b> Approval of Minutes from October 1, 2014	Approved
<b>2.</b>	<b>Agenda Items</b>	
	<b>a.</b> Proposed Preliminary Budget (Booher)	Finance Director Booher presented Proposed Preliminary Budget. Committee discussed revenue options.
	<b>b.</b> Software Discussion (Booher)	Discussion Held.
	<b>c.</b> Real Estate Excise Tax (Booher)	Discussion Held.