



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Regular Meeting Minutes	Date	01/15/2014
Recorder	Kylie Purves, City Clerk	Start Time	5:10PM
Committee Chair	Ed Stern	End Time	6:40PM
Committee Members	Connie Lord, David Musgrove, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Debbie Booher, City Clerk Kylie Purves and Deputy City Clerk Nicole Stephens		
Agenda			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
	a. Questions & Concerns of the Committee	Stern stated the 02/05/2014 will need to be noticed for quorum. Musgrove inquired about the maintenance agreement with JCG Technologies for the Council and Municipal Court recording equipment.	
	1. Select Committee Chair	Musgrove was selected as chair of the committee.	
	b. Agenda and Extended Agenda Review	Addition of agenda items 2d Requirements for Populations exceeding 10,000 and 2e, CIP Committee.	
	1. 02/05/14 – Members Absent		
	2. 02/19/14 - Members Absent		
2.	Agenda Items		
	a. Council’s Rules of Procedure Workshop Discussion	The committee will review the current Rules of Procedure at the 02/19/2014 meeting, with recommendations to bring forward to the full council.	
	b. Real Estate Excise Tax	<i>Reviewed</i>	
	c. Monthly Sales Tax	<i>Reviewed</i>	
	d. Requirements for Populations exceeding 10,000	Purves provided the committee with information provided by Municipal Research and Services Center, outlining the impacts of a Code city reaching 10,000 in population.	
	e. CIP Committee: Committee v. Council of the whole	The committee recommends meeting as a full council workshop to review CIP items. Cancel the January 29, 2014 meeting, tentative workshop to be scheduled in April 2014.	