



Finance/Administration Committee
****Public Works Yard Lunchroom****
 710 NE Iverson Road

Subject	Regular Meeting Minutes	Date	04/02/2014
Recorder	Michael Bateman, Sr. Eng. Tech.	Start Time	5:45 PM
Committee Chair	David Musgrove	End Time	6:45 PM
Committee Members	Connie Lord, David Musgrove, Ed Stern		
Staff Present	Mayor Erickson; Kylie Purves, City Clerk; Debbie Booher, Finance Director; Dan Wilson, Public Works Superintendent; Andrzej Kasiniak, City Engineer; Michael Bateman, Senior Engineering Technician		

Agenda		
No.	Topic	Action/Recommendation/Discussion
	Walk Through	Meeting began with tour of Public Works Facility 5:00 – 5:45. Brought to order at 5:45 in Public Works facility lunchroom.
1.	Administrative:	
	a. Questions & Concerns of the Committee	None
	b. Agenda and Extended Agenda Review	
2.	Agenda Items	
	a. New Public Works Facility – Cost & Financing	<p>Mayor Erickson introduced background and reason for presenting Public Works facility project progress as well as cost and financing to committee.</p> <p>Kasiniak presented site plan, building plan and progress to date. Committee questioned facility sizing. Proposed facility is sized for current needs +10%.</p> <p>Booher presented funding plan for the facility. Committee discussed funding, timelines, and end of current debt payments, as well as need to move forward as soon as possible. Kasiniak and Mayor Erickson requested authorization to proceed with design. Committee expressed concern about whether plans will be relevant through at least 2018. Kasiniak indicated that the plans would be relevant. Committee discussed utility rate structures as well and rate adjustment needs. Current CIP funding structure discussed.</p> <p>Committee was not against moving ahead with design, but not ready to commit without further information.</p>