



**Finance/Administration Committee**  
**City Hall – 200 NE Moe Street**  
**3<sup>rd</sup> Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>10/21/2015</b>
<b>Recorder</b>	<b>City Clerk Fernandez</b>	<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>Kenneth Thomas</b>	<b>End Time</b>	<b>6:41 PM</b>
<b>Committee Members</b>	<b>Kenneth Thomas, David Musgrove, Ed Stern</b>		
<b>Staff Present</b>	Mayor Erickson, Finance Director Booher, Police Chief Townsend, Engineering Director Kasiniak, and Senior Engineering Technician Bateman.		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative:</b>	
	<b>a.</b> Questions & Concerns of the Committee	Discussion on bridge painting.
	<b>b.</b> Agenda and Extended Agenda Review	Possible additional meeting on the 28 <sup>th</sup> .
	1. 10/21/15 – Members Absent –	
	2. 11/04/15 – Members Absent –	
	3. 11/18/15 – Members Absent –	
	<b>c.</b> Minutes of August 19, 2015	Approved.
	<b>d.</b> Minutes of September 16, 2015	Approved.
<b>2.</b>	<b>Agenda Items</b>	
	<b>a.</b> Capital Replacement Requests (Booher)	Reviewed items recommended and not recommended for funding, and 2016 projection.
	<b>b.</b> New Program Requests (Booher)	Reviewed 2016 budget new program requests.
	<b>c.</b> Baseline Adjustment Requests (Booher)	Reviewed 2016 budget baseline adjustment requests of each department. Discussion held on police overtime for community events.
	<b>d.</b> Preliminary Budget (Booher)	Staff will continue to look at the preliminary budget. Budget presentations will be November 4.