



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	02/04/15
Recorder	City Clerk Stephens	Start Time	5:03PM
Committee Chair	Ed Stern	End Time	6:52 PM
Committee Members	Connie Lord, David Musgrove, Ed Stern, Gary Nystul		
Staff Present	Mayor Erickson, Court Administrator Baker, Finance Director Booher, Human Resources Manager Kingery, Risk Manager Purves, City Clerk Stephens, Judge Tolman		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	
	b. Agenda and Extended Agenda Review	
	1. 02/04/15 –	
	2. 02/18/15 – Meeting Cancelled	
	3. 03/04/15 – Members Absent-Deb Booher	
	c. Minutes of January 7, 2015	Approved
	d. Minutes of January 21, 2015	Approved
2.	Agenda Items	
	a. Prosecutor Agreement	Purves presented proposal to utilize current staff for in-house Prosecution Services and outlined the savings from terminating the contract with Kitsap County. Committee recommended approval.
	b. Pet Licensing Fees	Eric Stevens, Kitsap Humane Society (KHS) Executive Director, presented the proposed pet licensing fees which will be consistent with other jurisdictions contracting with KHS for pet licensing, including the option of 1 year, 3 year and lifetime licenses. Recommendation: Proposed fees and with the option of a 1 year and lifetime license.
	c. Review Mayor and Council Wages and Benefits	<i>Discussed.</i> Item to be brought back to the committee for further discussion.
	d. Monthly Sales Tax	<i>Report given.</i>