



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	03/18/15
Recorder	City Clerk Stephens	Start Time	5:00PM
Committee Chair	David Musgrove	End Time	6:55 PM
Committee Members	Kenneth Thomas, David Musgrove, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, Risk Manager Purves, Police Chief Townsend		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	Booher stated Councilmember Stern had a question regarding the recent claims on the Merchant Services and EFT's.
	b. Agenda and Extended Agenda Review	
	1. 03/18/15 – Members Absent-	
	2. 04/01/15 – Members Absent-	
	3. 04/15/15 – Members Absent- Booher	
2.	Agenda Items	
	a. Mayor's Signature Authority (Booher)	Booher outlined the changes to the resolution including a \$25,000 limit. Item to be tabled until the next FAC and have Councilmember Nystul present, who suggested the review and revisions.
	b. Online Utility Billing (Booher)	Booher provided an update on the online utility billing program implementation, allowing customers to view accounts and pay bills online.
	c. Sales Tax Zone Report (Booher)	<i>Report given.</i>
	d. 10 Year Sales Tax Recap (Booher)	<i>Report given.</i>
	e. Monthly Sales Tax (Booher)	<i>Report given.</i>
	f. Funding of the School Resource Officer (Townsend)	Townsend outlined the expenses and savings to fund a new officer and provide a SRO to the school district. The Committee expressed concern with the request coming to the committee/council out of budget cycle. <i>No recommendation given by the committee.</i>

	g. School Resource Officer ILA (Townsend)	<i>No recommendation given by the committee.</i>
	h. Agreement with City of Bremerton regarding Community Services Officer/Home Monitoring/Court Security (Townsend)	Item not discussed due to time.