



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	09/16/2015
Recorder	City Clerk Stephens	Start Time	5:12PM
Committee Chair	Kenneth Thomas	End Time	6:50 PM
Committee Members	Kenneth Thomas, David Musgrove, Ed Stern		
Staff Present	Mayor Erickson, Human Resources Director Kingery, City Clerk Stephens, Police Chief Townsend		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	Stern requested an update on the timeline and schedule of the Transportation Benefit District.
	1. Discussion about Extra Meeting	Scheduled for September 23, 2015 at 5:00 PM.
	2. Committee Member needed to attend Retirement Exit Conference on 9/29/15	Stern will attend Exit Conference.
	b. Agenda and Extended Agenda Review	
	1. 09/16/15 – Members Absent – Deb Booher	
	2. 09/23/15 – Special Meeting –	
	3. 10/07/15 – Members Absent –	
2.	Agenda Items	
	a. Police Overtime Funding Discussion	AT explained the Police OT for special events that has historically been paid out of LTAC, and will no longer occur. A BAR request will be coming forward for OT to come out general fund. The committee requested a thorough review of the events that Police services are absorbed by the City.
	b. Legislative, and Clerk Department Budgets (Stephens)	Reviewed
	c. Personnel Manual Update (Kingery)	Reviewed
	d. Committee Reports on Council Agenda	<i>Tabled until a future committee meeting.</i>