



**Public Safety/Legal Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room**

Subject	Regular Meeting Minutes	Date	03/19/2014
Recorder	Court Administrator Baker	Start Time	4:00PM
Committee Chair		End Time	5:00 PM
Committee Members	Jeff McGinty; Connie Lord; Ed Stern		
Staff Expected to be present	Mayor Becky Erickson; Chief Al Townsend; Judge Jeff Tolman; Court Administrator Linda Baker		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Approval of February minutes	Approved
2.	Questions & Concerns of the Committee:	
3.	Municipal Court:	
	a. 24/7 Sobriety	The court is already doing something similar with the 24/7 pilot program. The program is designed to closely monitor DUI defendants. At this time the pilot program legislation is for 3 or 4 courts to start with and there is a cost to participate. Poulsbo Municipal will not be one of the participants.
	b. Jail intake Standards	Discussion regarding jail intake standards and the limited offenses that the jail will hold in custody due to budget cuts and staffing. Councilmembers requested an invitation be extended to the jail to send a representative to address jail intake standards to the committee.
	c. On-line classes for court ordered conditions	Discussion regarding on-line websites offering classes and stating Washington courts will accept their classes, when in fact the courts will not. When requested by the courts to be removed from the website the website has not complied, nor are they refunding fees paid by defendants.
	d. General Department update	Copy of the newspaper article on CSO Kennedy and the EHM/Alcohol monitoring program provided.
4.	Police:	
	a. Adoption of RCW's	Chief Townsend stated RCWs/WACs are state law to be adopted by Poulsbo so officers can cite into municipal court. Otherwise those charges would have to be filed in District Court and the officers

		and defendants would have to travel to Port Orchard for any court appearances. Fines imposed would remain in Poulsbo. Councilmembers recommend for approval.
	b. Adoption of revised K.C. Multi-Hazard Mitigation Plan	Discussion on the plan. Plan was approved in 2010 and when the Feds reviewed required these changes to the Plan. If the plan is not approved the city would be unable to obtain federal funding in case of an incident. Councilmembers recommend for approval with the caveat that the inventory of assets needs to be updated. Mayor would like a one page "What to do if" for staff so in case of an incident they know what they should do.
	c. Dangerous Drug update	Discussion regarding the success of the drug program in Poulsbo. Chief Townsend stated having an officer involved with the task force has been very beneficial. The Mayor is in the process of writing up how Poulsbo is doing on the fight against drugs and working on a cookbook to share with other entities. The Chief has received inquiries from other agencies on our program. The Mayor anticipates a formal report to council around May.
	d. General Department update	New officers are trained and out on patrol. Officers who expressed an interest in the drug task force are given a one month assignment to the task force. When they have all completed their month an officer will be assigned for a longer period of time.
5.	Councilmember/Mayor comments	Councilmember Lord brought forward a citizen's concern regarding mail theft on Ness. Discussion was had in regards to mental health. The RFP process is open. They are working towards a 16 bed crisis center where someone can be detained for up to 24 hours. Proposals are subject to final approval by the county commissioners. Concern was voiced that if pet projects go forward first it could impact the bigger project.
6.	Adjournment. Next meeting April 16th, 2014	