



**Public Safety/Legal Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room**

Subject	Regular Meeting Minutes	Date	03/16/16
Recorder	Sue Rufener	Start Time	4:00 PM
Committee Chair	CM Jeff McGinty	End Time	5:00 PM
Committee Members	CM Jim Henry; CM Ed Stern		
Staff present	Mayor Becky Erickson; Judge Jeff Tolman; CA Linda Baker; BC Russell; PA Alexis Foster		
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:	Called to order 16:02	
	a. Approval of February Minutes	Approved	
2.	Questions & Concerns of the Committee:		
	a. Resignation – Mayor, CM Stern	The Mayor and Committee Members spoke briefly in regards to the resignation of Chief Townsend; the Mayor mentioned that she is proud of how all parts of the Cities Administration are working together through this and is moving forward.	
	b. Mental Health Grant - Mayor	The Mayor spoke in regards to the mental health grant that has been applied for, how it would be used and how the funds are distributed; Judge Tolman spoke of what the mental health specialist does and how helpful it is to have him in court	
	c. Public Disclosure Requests - Mayor	The Mayor spoke briefly about the Public Disclosure requests log now being available on the website; the frustration that some requestors have about the response time; erring on the side of caution; and one request that will take approximately 3 years.	
3.	Municipal Court:		
	a. Introduction of Alexis Foster	Judge Tolman introduced and welcomed PA Alexis Foster; PA Foster gave a brief professional history	
	b. Update on Court Security Officer	Judge Tolman spoke briefly about BPD not yet hiring anyone to cover the CSO position; RO Powell has been covering the court;	
	c. Court Revenue from passports	Judge Tolman and CA Baker spoke about the amount of calls & contacts (837) thus far for passports; CM Stern inquired about workload; CA Baker advised revenue is credited to the city general fund.	
	d. Forks Jail	CA Baker mentioned that Forks Jail Officers will now respond to the KC Jail to pick up Poulsbo offenders and the price difference between Forks & KC jail	
	e. EHM	CA Baker mentioned that Office Smaaladen was filling in with the Electric Home Monitoring	
	f. Video Hearings	Judge Tolman mentioned that there have been 116 Video hearings thus far	
4.	Adjourn. Next meeting April 20, 2016	Adjourned at 1650	

