

CITY OF POULSBO
BUDGET AMENDMENT REQUEST FORM
(MAYOR/COUNCIL APPROVAL REQUIRED)

TO: Mayor Erickson
FROM: Police Department



DATE: 4/19/16

DESCRIPTION OF BUDGET AMENDMENT REQUEST:
Current optical sights mounted on PPD rifles have been recalled by the manufacturer due to a court ordered settlement. They must be replaced, all at the same time. Manufacturer is providing a settlement amount of \$6,734.00. The PPD wishes to apply the settlement amount towards the purchase of new optical sights.

	<i>Account Number</i>	<i>Description</i>	<i>Amount</i>
DECREASE:	001 291800000	Budgeted Fund Balance	5,766
INCREASE:	001 200 000 521 20 50000310	Police Small Tools	12,500
INCREASE:	001 142 000 310 20 36940000	Judgements & Settlements	6,734

NOTE: Attach separate sheet for more detail/line items if necessary

TO: Finance Director Booher
FROM: Mayor Erickson
Approved _____ Disapproved _____
DATE: _____

COMMENTS:

TO: Senior Budget Acct Ziemann
FROM: Finance Director Booher
DATE: _____ BA#: _____

Note: This form should be reproduced on pink paper

