



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	April 22, 2015
Recorder		Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Mayor Erickson (BE), Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Keith Svarthumle (KS) Dan Wilson (DW), Kylie Purves (KP)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	GN provided an evaluation of building and solid waste revenue and expenditures.
B.	Agenda and Extended Agenda Review	AK added 6 Year TIP and work plan update to the Agenda
C.	Mayor and Department Head Reports	
D.	Approval of minutes: 04/08/15	Approved
2.	Agenda Items:	
A.	Water Meter Implementation Plan	KS provided an update on the meter replacement plan and provided sample meters. New water person starts May 1 st and the team will commence with replacements by route. The meters have a 20 year warranty. The group discussed the impact to the water bill. Our current unaccounted for water is 8%. If a meter has been under registering by 10%, then the increased monthly bill would be 70 CF or less than \$2 per month. Action: BE requested a calculation for our 150 highest users and the potential impact and bring the data back. PWC requested starting on the residential routes first. PW to generate a door hanger if residents are not home.
B.	Master Building Plan Submittals	DL provided the proposed ordinance for the

The committee may add and discuss other items not listed on the agenda.

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No.	Topic	Action/Recommendation/Discussion
		Registered Plan Program. The ordinance changes eligibility to low income housing in accordance with Comprehensive Plan Goal HS – 4 and increases the fee from 40% to 50% for subsequent plan reviews. The PWC recommends moving forward with the ordinance to change to the Registered Plan Program. The ordinance will be presented to Council on May 6 th .
C.	Kitsap County Sewer Update	DL provided the update on the Kitsap County Pump Station 16/67 projects. The County opened bids and the low bidder was NW Cascade with a bid of \$4.7M.
D.	Rock Wall Construction Policy Discussion	ML presented the proposed action to improve Rock Wall construction in the City. City projects require rock from certified pits only. Developer projects do not have that requirement, although it would make developer projects more expensive. The PWC chose to proceed with the current practice because the Peterson Rock wall is the first rock failure in the history of the city staff which is 20 plus years.
	6 year TIP	AK provided the 6 year TIP to PWC for review and discussion. The 6 year TIP will go to City Council on May 6, 2015.
	Work Plan	AK provided the 2015 Work Plan Update for PWC review.
Future Agenda Items		

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No.	Item(s)	Responsibility	Meeting Date
1.	Grading Ordinance & Enforcement		
2.	Latecomer Code Changes		
3.	Construction Standards		
4.	4 inch Water Mains		
5.	Follow up on Round About at 305- how much of the funds are still available		
6.	Follow up on bicycle improvements to highway 305 by WSDOT		
7.	PMC – Transportation Development Code Update		
a	Underground Utilities		
b	Speed Hump Policy		
c	Street Lighting		
d	Street Connectivity		
e	Speed Hump Policy		

Reviewed by Mayor Erickson

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