



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	March 25, 2015
Recorder	Diane Lenius	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK) Diane Lenius (DL) Michael Bateman (MB) Charlie Roberts (CR)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	Gary asked about sewer spill, AK provided updated to PWC on the event and notification process. It was a minor seepage, estimated at 50 gallons. Ecology and the local health district were notified.
B.	Agenda and Extended Agenda Review	No change
C.	Mayor and Department Head Reports	AK – requested permission to take 6 th and 9 th PS to Council next Wed. Because the bid opening is Friday, it will not go PWC first. AK – provided an update the PWC discussed next steps for PW Facility and possible advisory committee. Connie Lord volunteered to participate in the consultant review process for sewer related projects.
D.	Approval of minutes: 02/25/15	Approved
2.	Agenda Items:	
A.	Transportation Plan Update	AK – presented the transportation plan scope. The scope of work includes optional and required items. The PWC discussed the options and the general recommendation was to move forward with the proposal and address the street lighting next year. Utilize in house resources as much as practical.
B.	Solid Waste Review	AK – presented the approach for a solid waste evaluation. The PWC supports moving forward

The committee may add and discuss other items not listed on the agenda.

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		with the evaluation and requests that occasional service level activities (Viking Fest dumpsters, etc.) be captured as well as daily operational activities in the service level analysis.
C.	Peterson Rock Wall Update	DL – presented the results of Landau Associates Rock Wall evaluation. PWC recommends moving forward with the rock wall replacement.
D.	KPUD License Agreement	MB – Presented the license agreement. Power use is 80cents per month. The system will be open to all users. PWC recommends moving forward with the license agreement.
E.	Lincoln Well 2 design Amendment	DL – presented WES amendment for services on the Lincoln Well No. 2 Treatment Project. PWC recommends approval of the amendment.
F.	Telecom Conduit Partnership Update	DL – provided an update on the KPUD request to install fiber in city owned conduit. The KPUD plans to install fiber in the current plats with conduit as noted in letter dated March 10, 2015. The next step will be working with our attorney to develop a standard lease agreement.
G.	Building Department Update	DL – presented the Bldg Dept. Business Plan. PWC encourages the software evaluation and coordination with the Fire District to clarify the role of Fire Marshall.
H.	Construction Standards Update	DL/CR – presented the Construction Standards Update. Charlie has consolidated the items approved in 2009 into one document. The PWC recommends moving forward with the administrative action to adopt the construction standards as modified.
I.	Discuss Utility Lines	JM - Requested that Engineering provide an outline of the approach to address the subject of addressing overhead vs. underground utility lines.
J.	MRSC Roster Resolution Update	PWC discussed the MRSC Roster Resolution and recommends moving forward.

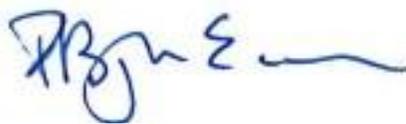
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Future Agenda Items			
No.	Item(s)	Responsibility	Meeting Date
1.	Grading Ordinance & Enforcement		
2.	Latecomer Code Changes		
3.	Construction Standards		
4.	4 inch Water Mains		
5.	Swing set move in Lion's Park		
6.	Follow up on Round About at 305- how much of the funds are still available		
7.	Follow up on bicycle improvements to highway 305 by WSDOT		
8.	PMC – Transportation Development Code Update		
a	Underground Utilities		
b	Speed Hump Policy		
c	Street Lighting		
d	Street Connectivity		
e	Speed Hump Policy		
9.	New Topic Added 3-25-15 GS – Requested Follow up on the status of the Bond Road/Lindvig Light		



Reviewed by Mayor Erickson

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