



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	June 10, 2015
Recorder		Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	6:00 PM
Committee Members	Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Becky Erickson (BE), Andrzej Kasiniak (AK), Deanna Kingery (DK), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	Gary provided a sample calculation of water community protection class grade and relative value.
B.	Agenda and Extended Agenda Review	
C.	Mayor and Department Head Reports	None
D.	Approval of minutes: 05/27/15	Approved
2.	Agenda Items:	
A.	Building Software Update	DL provided an update on the building permit software selection. PWC requested a demo of the software and recommends the sole source approval go to council on July 1, 2015.
B.	Building Inspector Position	DL and DK shared request for the addition of a Building Inspector I position to replace a Building Inspector position and the building dept. request for an additional \$5K for the building dept. expense budget. PWC recommends taking this to council on July 1, 2015.
C.	Contract for Sewer Comp Plan	DL shared sewer comprehensive plan scope and budget for BHC. Contract amount is \$76K and \$14K for city staff. PWC recommends taking this to council on July 1, 2015.
D.	3 rd Ave Discussion	AK – shared the status of the 3 rd Ave right of way. The condo owners have designated the

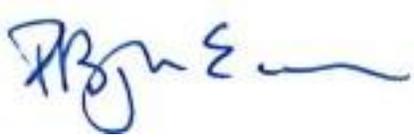
The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Item(s)	Responsibility	Meeting Date
1.	Grading Ordinance & Enforcement		
2.	Latecomer Code Changes		
3.	Construction Standards		
4.	4 inch Water Mains		
5.	Follow up on Round About at 305- how much of the funds are still available		
6.	Follow up on bicycle improvements to highway 305 by WSDOT		
7.	PMC – Transportation Development Code Update		
a	Underground Utilities		
b	Speed Hump Policy		
c	Street Lighting		
d	Street Connectivity		
e	Speed Hump Policy		



Reviewed by Mayor Erickson

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