



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>July 22, 2015</b>
<b>Recorder</b>	<b>Jessica Walser</b>	<b>Start Time</b>	<b>5:05 PM</b>
<b>Committee Chair</b>	<b>Jeff McGinty</b>	<b>End Time</b>	<b>6:25 PM</b>
<b>Committee Members</b>	<b>Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)</b>		
<b>Staff Present</b>	Diane Lenius (DL), Jessica Walser (JW)		
<b>Agenda</b>			
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>	
<b>1.</b>	<b>Administrative:</b>		
	Citizen Teresa Guzzwell attended to share concerns regarding speeding on 4 <sup>th</sup> North of Iverson.	MB is working on traffic counts and the ENG Dept should have some data and follow up information for the Guzzwells in a week or so.	
A.	Questions & Concerns of the Committee	GN asked about Front Street pavement in front of Martha and Mary. Would like to discuss at a future meeting.	
B.	Agenda and Extended Agenda Review	Not discussed.	
C.	Mayor and Department Head Reports	DL – SW eval wasn't ready to bring yet but working on it and will bring soon. Gave update on progress of new bldg inspector AC. Going well. Anja submitted application for Capacity Grant for 2016. Also working on pre-construction grant application for Noll project for storm design. Transportation package passed and SR305 projects are included.	
D.	Approval of minutes: 07/8/15	Note that JM was not in attendance 7-8, CL chaired the meeting. Minutes approved with that change.	
<b>2.</b>	<b>Agenda Items:</b>		
A.	Building Software Demo	Jon Byrd from Paladin provided a presentation on the software. He showed the public portal, the GIS mapping layer, some sample reports, and answered a questions regarding workflow, custom reporting, etc.	

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Future Agenda Items			
No.	Item(s)	Responsibility	Meeting Date
1.	Grading Ordinance & Enforcement		
2.	Latecomer Code Changes		July 8
3.	Construction Standards		Schedule Update
4.	Follow up on bicycle improvements to highway 305 by WSDOT		September
5.	PMC – Transportation Development Code Update		
a	Underground Utilities		Provide Update
b	Speed Hump Policy		Provide Update
c	Street Lighting		Provide Update
d	Street Connectivity		Provide Update

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Reviewed by Mayor Erickson

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