



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

|                          |  |                   |                        |
|--------------------------|--|-------------------|------------------------|
| <b>Subject</b>           | <b>Meeting Minutes</b>   | <b>Date</b>       | <b>August 26, 2015</b> |
| <b>Recorder</b>          |  | <b>Start Time</b> | <b>5:00 PM</b>         |
| <b>Committee Chair</b>   | <b>Connie Lord</b>   | <b>End Time</b>   | <b>7:00 PM</b>         |
| <b>Committee Members</b> | <b>Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)</b>   |                   |                        |
| <b>Staff Present</b>     | Becky Erickson (BE), Andrzej Kasiniak (AK), Charlie Roberts (CR), Shannon Wood (SW), Mike Lund (ML), Diane Lenius (DL), Joe Walker (JW), |                   |                        |

| <b>Agenda</b> |                                       |   |
|---------------|---------------------------------------|---|
| <b>No.</b>    | <b>Topic</b>                          | <b>Action/Recommendation/Discussion</b>   |
| <b>1.</b>     | <b>Administrative:</b>                |   |
| A.            | Questions & Concerns of the Committee |   |
| B.            | Agenda and Extended Agenda Review     |   |
| C.            | Mayor and Department Head Reports     | AK shared that the city has collected \$431K in Traffic Impact Fees so far this year. This is relative to the budget estimate of \$180K for the year.   |
| D.            | Approval of minutes: 08/12/15         | Meeting minutes were approved.  |
| <b>2.</b>     | <b>Agenda Items:</b>                  |   |
| 1.            | PSE Night Work Request                | CR presented the PSE request to perform night work. Tom Brobst PSE. PWC requested advance coordination with affected property owners.   |
| 2.            | Lincoln Road Project Closure          | Pulled from this agenda and will be discussed at a future date.   |
| 3.            | SW Utility Evaluation Report          | AK and DL presented the results of the SW evaluation. The presentation was about 50% complete prior to closure of the meeting. CL requested information on the nature of the calls PW (Shannon) receives. A summary will be provided at the next meeting. |
| 4.            | Department Budgets                    | AK presented the Engineering and Building Dept. Budgets to PWC.   |
|               |                                       |   |

**The committee may add and discuss other items not listed on the agenda.**

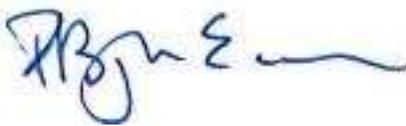
IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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| Future Agenda Items |   |                |                          |
|---------------------|---|----------------|--------------------------|
| No.                 | Item(s)   | Responsibility | Anticipated Meeting Date |
| 1.                  | Front Street Pavement                                     |                | Sept 9th                 |
| 2.                  | Traffic Signal Bond & Lindvig                             |                | Sept 9th                 |
| 3.                  | Street Millings at Hamilton Court                         |                | Sept 9th                 |
| 4.                  | Work Plan Status Update                                   |                | Sept 9th                 |
| 5.                  | Latecomer Code Changes                                    |                | September                |
| 6.                  | Building Department Revenue                               |                | Sept/Oct                 |
| 7.                  | Building Department Software                              |                | Sept/Oct                 |
| 8.                  | Road Inventory Example                                    |                | Sept/Oct                 |
| 9.                  | Traffic Impact Fee Revenue                                |                | Sept/Oct                 |
| 10.                 | Construction Standards                                    |                | October                  |
| 11.                 | Follow up on bicycle improvements to highway 305 by WSDOT |                | November                 |
| 12.                 | PMC – Transportation Development Code Update              |                | November                 |
| a                   | Underground Utilities                                     |                | November                 |
| b                   | Speed Hump Policy   |                | November                 |
| c                   | Street Lighting   |                | November                 |
| d                   | Street Connectivity                                       |                | November                 |
| 13.                 | Grading Ordinance & Enforcement                           |                | November                 |
|                     |   |                |                          |

- Items 1-4 were on the 8/12/2015 and were not discussed due to time constraints.
- Item 5 is continued work on an item that staff is focused on completing before items 10-13 are reported.
- Items 6-9 were additional items requested by committee members at the 8/12/15 meeting to be discussed at a future meeting.



Reviewed by Mayor Erickson

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