



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	September 9, 2015
Recorder		Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) – absent, Gary Nystul (GN), Connie Lord (CL)		
Staff Present	Becky Erickson (BE), Ed Stern (ES), Andrzej Kasiniak (AK), Charlie Roberts (CR), Mike Lund (ML), Diane Lenius (DL), Sheila Miller (SM) – MSC discussion only		
Agenda			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
A.	Questions & Concerns of the Committee	CL introduced Bill Austen and the group discussed the water fountain. An email was received from Liberty Bay Auto asking why the fountain is not running. Bill indicated that it is because his water bill is \$300. He would like to transfer the fountain over to the city. There was concern about leaks and the structural certification of the fountain, providing a separate water connection, and other items. This topic will be evaluated and brought back to the committee.	
B.	Agenda and Extended Agenda Review	See yellow highlighted items to be deleted from extended agenda.	
C.	Mayor and Department Head Reports	None.	
D.	Approval of minutes: 08/26/15	Not provided.	
2.	Agenda Items:		
1.	Night Work Request – Front Street	CR presented a night work request for Front Street. The PWC motioned and approved the night work. It will go to council tonight.	
2.	Lincoln Well 2 Treatment Facility Bids	DL presented the results of the bid opening. We received 6 bids in ranging from 1.2M to 1.39 M range. The low bid is \$300K over the engineers estimate. We are considering value engineering the project and rebidding the project to obtain a lower cost to the city. We will provide an update at the next meeting.	

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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3.	3 rd Ave/CBD Final Acceptance	ML presented the project for final acceptance. The PWC moved and approved final acceptance.
4.	PW Budget	Postponed to next meeting 9/23.
5.	Marine Science Center (MSC)	DL and Sheila Miller provided an update on the building inspection of the MSC.
6.	SW Utility Evaluation Report – Cont’d Discussion	AK continued the presentation. The discussion will continue at the next meeting.

Future Agenda Items

No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Front Street Pavement		Sept 16th
2.	Traffic Signal Bond & Lindvig		Sept 16th
3.	Street Millings at Hamilton Court	DELETE	Sept 16th
4.	Work Plan Status Update		Sept 16th
5.	Latecomer Code Changes		Sept 16th
6.	Building Department Revenue		October
7.	Building Department Software		October
8.	Road Inventory Example		October
9.	Traffic Impact Fee Revenue		October
10.	Construction Standards		October
11.	Follow up on bicycle improvements to highway 305 by WSDOT		November
12.	PMC – Transportation Development Code Update		November
a	Underground Utilities		November
b	Speed Hump Policy		November
c	Street Lighting		November
d	Street Connectivity		November
13.	Grading Ordinance & Enforcement		November

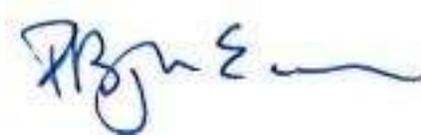
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- Items 1-4 were on the 8/12/2015 and were not discussed due to time constraints.
- Item 5 is continued work on an item that staff is focused on completing before items 10-13 are reported.
- Items 6-9 were additional items requested by committee members at the 8/12/15 meeting to be discussed at a future meeting.

A handwritten signature in blue ink, appearing to read "Erickson", is centered on the page. The signature is fluid and cursive.

Reviewed by Mayor Erickson

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