



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	September 23, 2015
Recorder		Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Michael Bateman (MB)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None.
B.	Agenda and Extended Agenda Review	No modifications
C.	Mayor and Department Head Reports	AK and DL shared the progress in the building department.
D.	Approval of minutes: 08/26/15 and 09/09/15	Meeting minutes approved
2.	Agenda Items:	
1.	PW Budget	ML and AK reviewed the PW budget for water. The PW budget will come back to the next meeting.
2.	SW Utility Evaluation Report – Cont'd Discussion	AK continued the discussion of the SW Utility plan. PWC requested continued evaluation.
3.	Citizen safety concern at Caldart/Fontaine	Mr. Lee Oliphant expressed concern regarding parking on Odessa and Fontaine in the plat of Caldart Heights. He suggested two items for consideration. 1. Make Fontaine to Odessa one way. This would allow parking on Fontaine. 2. Install no parking signs so that buyers know they are buying houses that will not have parking in front of their homes.
4.	Noll Road Update	Insufficient time – moved to next meeting
5.	Property Transfers	Insufficient time – moved to next meeting
6.	Update on Latecomers Code Changes	Insufficient time – moved to next meeting

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Topic	Action/Recommendation/Discussion
7.	Work Plan Status Update	Insufficient time – moved to next meeting

Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Lincoln Road Project Acceptance		October
2.	ADA Discussion		October
3.	Neighborhood Speeding Program/Policy		October
4.	Front Street Pavement		October
5.	Traffic Signal Bond & Lindvig		October
6.	Building Department Revenue		October
7.	Building Department Software		October
8.	Road Inventory Example		October
9.	Traffic Impact Fee Revenue		October
10.	Construction Standards		November
11.	Follow up on bicycle improvements to highway 305 by WSDOT		November
12.	PMC – Transportation Development Code Update		November
	a Underground Utilities		November
	b Speed Hump Policy		November
	c Street Lighting		November
	d Street Connectivity		November
13.	Grading Ordinance & Enforcement		November

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Reviewed by Mayor Erickson

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