

POULSBO CITY COUNCIL MEETING OF JUNE 1, 2011

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Bauman, Lord, McGinty, Musgrove, Stern.

Absent: Bauman

Staff: Boltz, Farncomb, Loveless.

MAJOR BUSINESS ITEMS

- * * * Resolution No. 2011-08, Rejecting Bids for Police Department Relocation Project
- * * * Preauthorization Award for Modify City Hall for Police Department Relocation Project
- * * * Grant Agreement with Department of Ecology – Old Town LID Retrofit
- * * * Preauthorization Award for Fjord Drive Slide Repair Project

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **COMMENTS FROM CITIZENS**

a. Bill Austin presented a proposed mural for the wall of Boehms Chocolates and asked for public donation to complete the project. Councilmember Lord requested the Boehms Chocolate mural be new mural or memorialized in honor of her father Richard Courtier.

3. **MAYORS REPORT AND COUNCIL COMMENTS**

a. Councilmember Berry-Maraist shared a map and information on the results of the Department of Ecology Total Maximum Daily Load (TMDL) study with bacteria sampling from creeks along Liberty Bay and Poulsbo.

b. Councilmember Musgrove shared the distribution of the new Parks and Recreation Newsletter.

c. Mayor Erickson added two items at the beginning of the Business Agenda:

- Resolution No. 2011-08, Rejecting Bids for Police Department Relocation Project;
- Preauthorization Award for Modify City Hall for Police Department Relocation Project.

d. Mayor Erickson reported:

- \$520.00 in rental income from City Hall room usage;
- Fishlines need of the week is granola bars and snack foods;
- 3rd of July donation announcement on the City Utility bills;
- Thank you to Viking Fest Corporation for the Festival, the Lions for the Pancake Breakfast and the VFW and American Legion for the Memorial Day Ceremony.

e. Appointment to Boards and Commissions

Motion: Move to concur with Mayor Erickson's recommendation to appoint Tom Pelland to the Community Police Advisory Board term expiration December 31, 2014 and Yolanda Adams-Smith to the Parks and Recreation Commission term expiration December 31, 2011. **Action:** Approve, **Moved by** Stern, **Seconded by** Berry-Maraist.

Motion passed unanimously. **Absent:** Bauman.

f. Councilmember Henry reported on his attendance at the annual Puget Sound Regional Council dinner where Commissioner Josh Brown was appointed President.

g. Councilmember Stern commented on the Viking Fest Opening Ceremony and the past discussions on location of the carnival. Stern noted the absence of Viking Cup as a major contributing event to Poulsbos hotels and restaurants. Mayor Erickson shared the absence of Viking Cup is due in part to the change in dates by Washington State for selection of soccer teams.

4. CONSENT AGENDA

No agenda items.

5. BUSINESS AGENDA

a. ► **Resolution No 2011-08, Rejecting Bids for Police Department Relocation Project.**

Public Works Director explained the lowest bidder was Aldergrove Construction, Inc. from Port Angeles however the bid did not acknowledge the second addenda and was deemed non-responsive. Aldergrove protested and the second low bidder PHC from Bainbridge Island has also submitted a protest. The recommendation is to reject all bids and re-advertise the project.

Councilmember comments and concerns included avoiding similar error through Builders Exchange in the future and whether there is a potential problem with the bid results being made public.

Motion: Move to approve Resolution No. 2011-08, rejecting all bids received by the City on the Modify City Hall for Police Department Relocation project.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

Motion passed unanimously. **Absent:** Bauman

b. ► **Preauthorization Award of Police Department Relocation**

Motion: Move to authorize the Mayor to award the contract to the lowest responsive and responsible bidder within 10% of Engineers estimate of \$106,000, and also authorize the Public Works Director to approve change orders up to 10% of contract price.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously. **Absent:** Bauman

c. ► **Grant Agreement with Department of Ecology – Old Town LID Retrofit**

Engineering Technician Farncomb provided a brief presentation of rain gardens, traffic calming and conceptual drawings of the project. The grant will provide up to \$275,000 with a City contribution of \$100,000 toward the project and will construct low impact development features on 6th Avenue and the 5-way intersection of Fjord, Lincoln, Hostmark and Front.

Comments from Council included the title/description of the project and public outreach.

Motion: Move to authorize the Mayor to execute the Old Town Poulsbo LID Retrofit agreement with the Department of Ecology, pending final approval by the City Attorney. **Action:** Approve, **Moved by** Berry-Maraist, **Seconded by** Musgrove.

Motion passed unanimously. **Absent:** Bauman.

d.  **Preauthorization Award for Fjord Drive Slide Repair Project**

Motion: Move to authorize the Mayor to award the construction contract for the Fjord Drive Slide Repair Project to the lowest responsive bidder, provided the lowest responsive bid does not exceed the Engineers Estimate of \$550,000 by more than 10% and additionally authorize the City Engineer to execute change orders up to 10% of the contract price. **Action:** Approve, **Moved by** Musgrove, **Seconded by** McGinty.

Motion passed unanimously. **Absent:** Bauman.

6.  **COUNCIL COMMITTEE REPORTS**

a. **Finance/Administration Committee:** Councilmember Lord reported today's meeting was cancelled however she noted sales tax showed a slight increase and read the report provided.

b. **Public Works Committee:** Councilmember Berry-Maraist reported most items from the meeting have been discussed with the exception of the Noll Road Culvert Replacement. The Engineering Department is currently working on the design and funding for this project.

c. **Economic Development Committee:** Councilmember Stern reported the Executive Director of the Kitsap Visitor and Convention Bureau Patty Graf-Hoke provided a report; review of business license fees and contracting with Washington State Master Business License program; downtown parking including paid parking and enforcement; and shared a graph of percentages of sales tax by zones. Stern also commented on Midsommer Fest as a multi-day event at Raab Park is missed. Councilmember Lord clarified there is a Midsommer Fest event taking place at Muriel Iverson Williams Park.

7. **DEPARTMENT HEAD COMMENTS**

None.

8.CONTINUED COMMENTS FROM CITIZENS

None.

9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a.**Councilmember Berry-Maraist announced National Trails Day and Walking Event on Saturday and commended Viking Fest Corporation, specifically Ron Krell and Kathi Foresee. Berry-Maraist also added to earlier comments regarding the Kitsap County Health Department study of water quality in Liberty Bay before and after major boating events and found no significant impact. However, there was a noticeable decrease in water quality inside all 3 marinas.

- b.**Councilmember Musgrove thanked Public Works for sending out the stormwater information to businesses and the hope that businesses will restructure the clean-up events.

- c.**Mayor Erickson announced the museum ground breaking in Suquamish, she will not be in the office on Saturday and the Soap Box Derby on Sunday.

- d.**Councilmember Stern reported on his attendance at the Greater Peninsula Conservancy Annual Dinner and the efforts made by the organization including contributions to Fish Park. Stern also expressed concern over the City's legal costs.

10.ADJOURNMENT

Motion: Move to adjourn at 8:13 PM. **Action:** Approve, **Moved by** Stern, **Seconded by** Henry.

Motion passed unanimously. **Absent:** Bauman

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk CMC