

POULSBO CITY COUNCIL MEETING OF DECEMBER 21, 2011

MINUTES

PRESENT: ► Mayor Erickson, Berry-Maraist, , Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Boltz, Booher, Loveless, McCluskey, Stephens, Weaver

MAJOR BUSINESS ITEMS

- * * * Claims – November 1-30, 2011
- * * * Payroll – November 1-30, 2011
- * * * Budget Amendment, BA11-0413 Property and Excise Tax
- * * * Budget Amendment, BA11-0415 Noll Road Phase I
- * * * Budget Amendment, BA11-0416 Public Works
- * * * Budget Amendment, BA11-0417 Fish Park Expansion
- * * * Budget Amendment, BA11-0418 Sailboat Surplus Revenue
- * * * Board and Commission Appointments/Reappointments
- * * * Ordinance No. 2011-23, Adopting 2012 Budget
- * * * Ordinance No. 2011-24, Ratifying County-wide Planning Policies
- * * * Shoreline Master Plan Update Introduction

1. ► CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. ► COMMENTS FROM CITIZENS

a. Janetmarie Valiga acknowledged the returning Troops and their need for jobs; and announced Sound Works is collecting donations of thumb drives.

3. ► MAYORS REPORT AND COUNCIL COMMENTS

a. Councilmember Musgrove encouraged people to visit residents in local care facilities.

b. Councilmember Henry announced the Council has been invited to tour the Submarine base.

c. Councilmember Lord expressed her appreciation to the public on her re-election.

d. Councilmember Stern stated the next Inter-governmental meeting with the Suquamish Tribe is tentatively scheduled for January 10th; and the new Poulsbo Historical Society ornament is available for purchase in the museum.

e. Mayor Erickson presented Keys to the City to former Miss Poulsbo Erica Scott and Miss Poulsbo Natasha Tucker, for their hard work and dedication to Poulsbo.

f. Swearing-in newly re-elected Councilmembers: Mayor Erickson administered the Oath of Office to Councilmembers Berry-Maraist, Lord, McGinty and Musgrove.

g. Mayor Erickson reported:

- Business agenda item c, Ratifying County-wide Planning Policies is being pulled and tabled until a future date.
- Addition of consent agenda item h, Budget Amendment, BA11-0419, Settle Property.
- Police Department is completely moved into City Hall.
- Ribbon Cutting for Fjord Drive reopening will take place on December 30th at 2:00PM.
- Community meeting regarding Anderson Parkway repaving project will be held January 23rd at 5:30PM in the Council Chambers.
- There are several service and faith organizations interested in bringing Coffee Oasis, a homeless shelter for teens to Poulsbo. An informational meeting will be held on January 7th at 2:30PM, in the Council Chambers.

4. CONSENT AGENDA

▶ **Motion:** Move to approve Consent Agenda items a through h.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

The items listed are:

a. Claims – November 1-30, 2011, in the amount of \$916,511.61, Check Numbers 10018080 through 10018312 and Electronic Disbursement Numbers 21-0095 through 21-0102.

b. Payroll – November 1-30, 2011- in the amount of \$316,562.31 with the Check Numbers (including Direct Deposit Vouchers) of 30015913 – 30016127.

c. Budget Amendment, BA11-0413 Property and Excise Tax

d. Budget Amendment, BA11-0415 Noll Road Phase I

e. Budget Amendment, BA11-0416 Public Works

- f. Budget Amendment, BA11-0417 Fish Park Expansion
- g. Budget Amendment, BA11-0418 Sailboat Surplus Revenue
- h. Budget Amendment, BA11-0419 Settle Property

5. BUSINESS AGENDA

a. Board and Commission Appointment/Reappointments

Motion: Move to concur with the Mayor's recommendations for appointments and reappointments as follows:

Library Board: Diane Clouser - term expiration 12/31/16;

Jennifer Nelson - term expiration 12/31/16

Parks and Recreation Commission: Harold Benny - term expiration 12/31/14

Stephen Calhoun - term expiration 12/31/14

Yolanda Adams-Smith - term expiration 12/31/14

Planning Commission: Stephanie Wells - term expiration 12/31/17

Community Police Advisory Board: Ginger Shields - term expiration 12/31/15

Tree Board: Bill Lockard - term expiration 12/31/14

Jim Leary - term expiration 12/31/14

And the appointment of:

Community Police Advisory Board: Tanner McMullen, as the North Kitsap High School representative - term expiration 12/31/14

Tree Board: John McColl – term expiration 12/31/12

Action: Approve, **Moved by** Stern, **Seconded by** McGinty.

Motion passed unanimously.

b. Ordinance No. 2011-23, Adopting 2012 Budget

Motion: Move to approve Ordinance No. 2011-23, an ordinance of the City of Poulsbo, Washington, adoption of the Annual Budget of the City, for the fiscal year commencing on January 1, 2012 and approving an ordinance summary for publication.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

c. Ordinance No. 2011-24, Ratifying County-wide Planning Policies

Removed and tabled until a future date.

d. Shoreline Master Plan Update Introduction

Associate Planner Weaver outlined the background and purpose of the Shoreline Master Plan (SMP) and the process of updating the SMP. The first Council workshop

to review the SMP will be held January 11th.

Council discussion included:

- Suggestion that a representative from United States Geological Service (USGS) and/or Department of Ecology brief the Council on the outcome of the Total Maximum Daily Load (TMDL) study and USGS study.
- Timeline for review and workshops to review the document.
- The definition of “no net loss,” to maintain the current quality and condition.

Sandy Church expressed his appreciation to City staff and the Planning Commission; spoke to the packet of information he provided to the Council and his concern for the ability to redevelop his property at the head of Liberty Bay.

Associate Planner Weaver stated Mr. Church would have opportunities to expand, if desired, for a percentage of non-water oriented uses.

6. ► COUNCIL COMMITTEE REPORTS

- Port of Poulsbo: Councilmember Musgrove reported on his attendance at the Port meeting and the progress of the Port parking lot on Jensen Way.
- Public Safety/Legal Committee: Councilmember Stern reported on the move of the Police Department into City Hall, with an improved evidence room and security; Marine Patrol update, updated Electronic Home Monitoring equipment and SCRAM in Municipal Court; and new regulations for impounding vehicles for driving under the influence (DUIs).
- Finance/Administration Committee: Councilmember Stern reported on rolling over the bridge loan to a bond, proposed Broadband Utility, and the status of the Safeway and Edward Rose projects.

7. ► DEPARTMENT HEAD COMMENTS

- City Clerk Boltz reminded the Council, agenda packets will be distributed electronically starting with the next Council packet.

8. ► CONTINUED COMMENTS FROM CITIZENS

- Dan Baskins commented on the update of the Shoreline Master Plan and the ease of reading the document.

9.  **COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

- a. Councilmember Berry-Maraist stated she would provide the Council with a summary document on the USGS study; and expressed her appreciation for being able to serve on the Council.
- b. Councilmember Musgrove expressed his excitement to continue his work on Council.
- c. Councilmember Henry wished everyone Happy Holidays.
- d. Councilmember McGinty expressed his gratitude to the public on his re-election, noting this is his 6th term on Council.
- e. Councilmember Nystul stated it is a privilege to serve on the Council and has been impressed by the level of expertise of the staff.

10. ADJOURNMENT

 **Motion:** Move to adjourn at 9:08 PM. **Action:** Approve, **Moved by** Stern, **Seconded by** Berry-Maraist.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC