

## POULSBO CITY COUNCIL MEETING OF JULY 18, 2012

### MINUTES

**PRESENT:** Mayor Erickson, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

**Absent/Excused:** Berry-Maraist.

Staff: Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens, Swiney

### MAJOR BUSINESS ITEMS

- \* \* \* Budget Amendment BA12-03-01, Noll Road Roundabout Project
- \* \* \* Minutes of April 18, 2012 City Council Meeting
- \* \* \* Special Events: Street Dance and Poulsbo Arts Festival
- \* \* \* Ordinance No. 2012-11, Amending PMC 12.30.060 Firearms and Explosives
- \* \* \* Special Events: Americana Music Festival and Babe Ruth Parade
- \* \* \* Interagency Agreement with Port of Kingston for Sailing Program
- \* \* \* Award Official City Newspaper Contract
- \* \* \* Resolution No. 2012-06, Designating Official City Newspaper
- \* \* \* Budget Kickoff

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

### 2. COMMENTS FROM CITIZENS

- a. Samuel Cadle spoke in support of the Firearms and Explosive ordinance on tonight's agenda.

### 3. MAYORS REPORT AND COUNCIL COMMENTS

- a. Councilmember Stern announced the Chamber of Commerce is selling baseball hats promoting the Americana Music Festival.
- b. Councilmember Musgrove stated Coffee Oasis is moving forward and looking for volunteers and donations.

c. Mayors report:

- i. Tom Anderson, North Kitsap School District, introduced Patty Page, the new NKSD Superintendent. Page provided her personal and professional background, specifically she is a graduate of North Kitsap.
  
- ii. Bill Austin provided background on the idea of placing a statue on Viking Avenue and Finn Hill Road; a Viking statue has been suggested. A design and price will be put together and brought forward to Council. Mayor Erickson noted the statue will be paid for out of the Borgen beautification fund.

**4. ► CONSENT AGENDA**

**Motion:** Move to approve Consent Agenda items a through d. **Action:** Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously. Absent: Berry-Maraist

The items listed are:

- a. Budget Amendment BA12-03-01, Noll Road Roundabout Project
- b. Minutes of April 18, 2012 City Council Meeting
- c. Special Events: Street Dance and Poulsbo Arts Festival
- d. Ordinance No. 2012-11, Amending PMC 12.30.060 Firearms and Explosives

**5. BUSINESS AGENDA**

**a. ► Special Events: Americana Music Festival and Babe Ruth Parade**

Parks and Recreation Director McCluskey reported the Americana Music Festival will be held Saturday, September 18th at Muriel Iverson Williams Waterfront Park. This event will include a Beer and Wine Garden operated by Sandy Kolbeins of The Loft; he will be responsible for all permits. The Babe Ruth World Series Opening Parade will be held Tuesday, August 14th; the teams will be staging at the old police department building and walking down Front Street, into the parkway. Front Street will be closed for approximately 20-30 minutes; traffic will be routed down 3rd Avenue.

**Motion:** Move to approve the Special Event Application for the 2012 Americana Music Festival and the 2012 Babe Ruth World Series Opening Parade as presented.

**Action:** Approve, **Moved by** Henry, **Seconded by** McGinty.

Motion passed unanimously. Absent: Berry-Maraist

**b. ► Interagency Agreement with Port of Kingston for Sailing Program**

Parks and Recreation Director McCluskey explained there the changes to this years agreement; the Port of Kingston will take over the floating dock where the sailboats are kept, and will repair and maintain the floats under their existing permits.

**Motion:** Move to approve the 2012 interagency agreement between the City of Poulsbo and the Port of Kingston as presented, and authorize the Mayor to sign said agreement. **Action:** Approve, **Moved by** Lord, **Seconded by** Henry.  
Motion passed unanimously. Absent: Berry-Maraist

c.  **Award Official City Newspaper Contract**

Finance Director Booher stated the City opened one sealed bid on June 22nd for the Official Newspaper Contact, and brought forward the bid and recommendation to the Finance/Administration Committee.

Mayor Erickson mentioned due to the fact the Herald is a weekly publication, there have been some issues in the past because of the Citys tight deadlines at times.

**Motion:** Move to approve the award of Bid #12-01 for the Official Newspaper for the City of Poulsbo to the North Kitsap Herald and authorize the Mayor to execute the contract. **Action:** Approve, **Moved by** McGinty, **Seconded by** Musgrove.  
Motion passed unanimously. Absent: Berry-Maraist

d.  **Resolution No. 2012-06, Designation Official City Newspaper**

**Motion:** Move to adopt Resolution No. 2012-06, a Resolution of the City Council of the City of Poulsbo, Washington, designating the North Kitsap Herald as the Citys Official Newspaper for the term of August 1, 2012 through July 31, 2013.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Musgrove.  
Motion passed unanimously. Absent: Berry-Maraist

e.  **Budget Kickoff**

Finance Director Booher provided an overview of the purpose and preparation of the budget, and different fund types and the budget calendar, with the Proposed Preliminary budget being issued September 30, 2012. Booher also outlined the 2013 budget recommended policies. Council concurred with recommendations discussed with the Finance/Administration Committee.

## 6. ► COUNCIL COMMITTEE REPORTS

**a. Public/Safety Legal Committee:** Councilmember Henry reported on summary on the July 3rd event, Chief Swiney explained attendance was down, the vehicle exit plan worked out very well and the success of the bicycle officers.

**b. Finance/Administration Committee:** Councilmember Stern commented on the potential increase in population to 10,000 in the near future and the need to research what the impacts will be on the City going to a first class city; a recommended revision to the claim/payroll information that is provided to the Council; and rebidding of risk insurance.

**c.** Mayor Erickson reported:

i. Department of Ecology will be at the City on September 10th regarding the draft implementation plan for the Total Maximum Daily Load.

ii. August 22nd the Poulsbo Police Department, along with Kitsap Mental Health, will hold a training sessions and sponsoring Mental Health Illness Day.

iii. Discussion with several Fjord Drive citizens and the consensus of the neighbors to put a stairway for beach access at Net Shed Park to make it a real, usable park.

## 7. DEPARTMENT HEAD COMMENTS

None.

## 8. CONTINUED COMMENTS FROM CITIZENS

None.

## 9. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

**a.** Councilmember Stern announced he has arranged for a tour of SSBM and Keyport for the AWC Board of Directors, on Friday, August 10th.

**b.** Councilmember Nystul stated he would distribute information on insurance and a street maintenance program.

## 10. ADJOURNMENT

**Motion:** Move to adjourn at 8:38 PM.

**Action:** Approve, **Moved by** Nystul, **Seconded by** Lord.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC