

POULSBO CITY COUNCIL MEETING OF SEPTEMBER 5, 2012

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.
Staff: Boltz, Booher, Loveless, Stenstrom, Stephens

MAJOR BUSINESS ITEMS

- * * * Minutes of July 18, 2012 City Council Meeting
- * * * Minutes of August 1, 2012 City Council Meeting
- * * * Minutes of August 8, 2012 City Council Meeting
- * * * Ordinance No. 2012-14, Petty Cash
- * * * Ordinance No. 2012-15, Standards for Indigent Defense
- * * * Interlocal Agreement with Kitsap County for Sanitary Sewer Service
- * * * Ordinance No. 2012-16, Housing Kitsap
- * * * Option Agreement with Lorig and Associates for 19050 Jensen Way

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. COMMENTS FROM CITIZENS

- a. Bob Hawkinson, Olympic College Foundation President, reminded the Council about the Olympic College Community Luncheon being held on October 8, 2012; all donations raised support Olympic College.

3. MAYOR'S REPORT AND COUNCIL COMMENTS

- a. Councilmember Lord thanked the Public Works/Engineering Department for completing the Hostmark Safe Route project on time, before school started; and reminded the public about the American Legion Freedom Walk being held on September 11th.
- b. Councilmember Henry commented on his attendance at the Suquamish High School reopening.
- c. Mayor Erickson reported:
 - The Council was provided a resolution for review, which will allow the Mayor to move forward with drafting a contract for the Viking statue on Viking Way.

Motion: Move to approved resolution 2012-13, a resolution of the City Council of the City of Poulsbo, Washington, regarding the creation of statue on Viking Avenue by the Bight of Poulsbo, LLC, a licensed corporation in the State of Washington.

Action: Approve, **Moved by** Lord, **Seconded by** Stern.

Motion passed unanimously.

- North Kitsap Fishline will be holding a fundraiser breakfast with Richard Lemieux, author of Breakfast at Sally's on October 6th.
 - Status on the Noll Road roundabout project.
 - Net Shed Park community meeting will be held on Saturday, September 8th at 10:30 am, in Net Shed Park.
- d. Councilmember Berry-Maraist spoke to the North Kitsap Schools Foundation "Dine Out for North Kitsap Schools" on September 12th, at several downtown restaurants.
- e. Councilmember Nystul commented on the Mental Health training recently organized by the Poulsbo Police Department.
- f. Councilmember Stern commented on the inadequate landscaping at Hwy 305 and the off ramp of Hwy 3, as it is the entrance to Poulsbo from that direction. Stern also read a letter from the Poulsbo Historical Society regarding the passing of Soon Hood.
- g. Mayor Erickson announced business agenda item a, Petty Cash, will be pulled from the agenda.

4. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through c.

Action: Approve, **Moved by** Musgrove, **Seconded by** Nystul.

Motion passed unanimously.

The items listed are:

- a. Minutes of July 18, 2012 City Council Meeting
- b. Minutes of August 1, 2012 City Council Meeting
- c. Minutes of August 8, 2012 City Council Meeting

5. BUSINESS AGENDA

- a. **Ordinance No. 2012-___, Petty Cash**

Removed from the agenda.

- b. **Ordinance No. 2012-14, Standards for Indigent Defense**

Finance Director Booher reported RCW 10.101.030 requires each City to adopt public defense standards, establishing as guidance the standards of the Washington State Bar Association – Standards for Indigent Defense Services. The ordinance before the Council would satisfy the requirements of the RCW.

Motion: Move to adopt Ordinance No. 2012-14, an ordinance of the City of Poulsbo, Washington, adopting the Standards for Indigent Defense Services.

Action: Approve, **Moved by** McGinty, **Seconded by** Henry.

Motion passed unanimously.

c. Interlocal Agreement with Kitsap County for Sanitary Sewer Service

Public Works Director Loveless explained the City has contracted with Kitsap County for the treatment and disposal of Poulsbo sewage since 1979. Both parties recognize the County will incur operation, maintenance and replacement costs in the connection with the treatment plant. Poulsbo is agreeing to pay the proportionate share of these costs, based on Poulsbo's flow through the system. Loveless explained how the proportionate share is determined for fixed and variable maintenance.

Motion: Move to authorize the Mayor to sign the Contract for Sanitary Service (Contract Number KC-146-12) with Kitsap County.

Action: Approve, **Moved by** Henry, **Seconded by** McGinty.

Motion passed unanimously.

d. Ordinance No. 2012-15, Housing Kitsap

Mayor Erickson explained the history of the Kitsap County Housing Authority (dba Housing Kitsap) and the time commitment required for the Kitsap County Commissioners and Mayor's to serve on the Board. The ordinance allows for the Commissioners and Mayors of the cities of Kitsap County, the option to appoint an individual to represent him/her on the Board of Commissioners of Housing Kitsap, if they so chose.

Motion: Move to approve Ordinance No. 2012-15, an ordinance of the City of Poulsbo, Washington, amending section 2.52.030 of the Poulsbo Municipal Code authorizing the Kitsap County Commissioners and the Mayors of the cities of Kitsap County, the option to appoint an individual to represent him or her on the Board of Commissioners of the Kitsap County Consolidated Housing Authority, doing business as Housing Kitsap; providing for severability; and establishing an effective date.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

Motion passed unanimously.

Mayor Erickson recessed the meeting at 7:59 PM to allow the Council time to review the documents provided at the meeting, regarding the Lorig and Associates Options Agreement.

At 8:05 PM Mayor Erickson reconvened the meeting.

e. Options Agreement with Lorig and Associates for 19050 Jensen Way

Mayor Erickson explained the City has been working with Lorig and Associates, who requested a feasibility study be done by Kennedy and Mohn Associates, for a hotel at the old city hall site and King Olaf parkway; the findings from the study were extremely favorable. Lorig and Associates has presented the City with an options agreement, which would give them exclusive rights for 120 days to further explore development potentials for the property. During that time the City would not accept any offers for the property.

Council comments/concerns included:

- Lorig and Associates has done all research to date, at no cost to the City; all research done during the 120 day would also be no cost to the City.
- County's input on the agreement, due to their ownership in the property.
- Concern with taking the property off the market for 120 days.
- The City would retain the right to accept or reject any offer and/or proposal.

Motion: Move to approve and authorize the Mayor to sign the option agreement with Lorig and Associates, as presented.

Action: Approve, **Moved by** Musgrove, **Seconded by** Stern.

Motion passed unanimously.

6. COUNCIL COMMITTEE REPORTS

- a. Finance/Administration Committee: Councilmember Stern reported on the suggestion to hold the Capital Improvement Plan (CIP) meetings on the 5th Wednesday of the month; update on monthly sales tax and real estate excise tax; and review and concern with the CENCOM contract.

7. DEPARTMENT HEAD COMMENTS

None.

8. CONTINUED COMMENTS FROM CITIZENS

None.

9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember McGinty commented on a letter the Council and Mayor received regarding the possible dedication a City park/property in honor former Mayor Mitch Mitchusson.
- b. Councilmember Berry-Maraist requested clarification on the article regarding Housing Kitsap and the Poplars property; Mayor Erickson explained the County had plans to use

the Poplars property for a central county campus when the tri-party agreement was created.

10. ADJOURNMENT

Motion: Move to adjourn at 8:58 PM.

Action: Approve, **Moved by** Stern, **Seconded by** Henry.

Motion passed unanimously.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk, CMC

