

POULSBO CITY COUNCIL MEETING OF SEPTEMBER 12, 2012

MINUTES

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Boltz, Loveless, McCluskey, Stephens, Swiney, Treacher

MAJOR BUSINESS ITEMS

- * * * Ordinance No. 2012- 16, On Street Parking and Storage of Vehicles
- * * * Agreement for Donation of Property – Hansen
- * * * Ordinance No. 2012-17, Council Committee Date Changes
- * * * Budget Amendment, Babe Ruth World Series Parade
- * * * Workshop: Parking Resolution

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. COMMENTS FROM CITIZENS

- a. Tom Nordlie, Fish Park Steering Committee Chair, spoke in support to the proposed property donation to expand Fish Park, and encourage the Council to approve the donation.
- b. Tammy Mattson, Historic Downtown Poulsbo Association (HDPA), commented on the upcoming Fall Harvest Festival that will be on September 29th, with a fundraiser dinner on September 30th.
- c. Karl Ofstheller, Lions Club, spoke to the rivalry football game of Kingston vs. North Kitsap on October 19th; the Lions Club will be holding a Spaghetti Dinner prior to the football game. Proceeds from the fundraiser will go to North Kitsap Schools Foundation.

3. MAYORS REPORT AND COUNCIL COMMENTS

- a. Councilmember Berry-Maraist commented on her attendance and success of the Americana Music Festival; and stated the editorial comment in the North Kitsap

Herald regarding an email she copied two councilmember on will be corrected in the next edition.

b. Mayors Report:

- Police Chief Swiney spoke to the Mental Health training recently coordinated by the Police Department. Swiney recognized Cheryl Radabah, guest speaker for the training and Police Officer Dave Shurick for organizing the training.
- Mayor Erickson recognized and presented a plaque to Tom Nordlie for his hard work and volunteerism with the pathway that was put in behind the ball fields at the Junior High; noting Nordlie has volunteered at Fish Park since 2003.
- Additional business items, Ordinance No. 2012-___, Council Committee Date Change and Budget Amendment.

c. Councilmember Stern commented on the new sidewalks and bicycle lanes on Hostmark Street, as part of the Safe Routes to School project.

4.  CONSENT AGENDA

Motion: Move to approve Consent Agenda items a. **Action:** Approve, **Moved by** McGinty, **Seconded by** Stern.

Discussion: Councilmember Musgrove questioned whether cars are allowed to park on the street while at work, shopping or visiting, with a “For Sale” sign displayed; Chief Swiney stated it would be illegal to park on a public street, with the intent to prohibit multiple cars for sale on public streets.

Motion passed unanimously.

The items listed are:

a. Ordinance No. 2012-16, On Street and Storage of Vehicles

5. BUSINESS AGENDA

a.  Agreement for Donation of Property – Hansen

Parks and Recreation Director McCluskey explained the City was contacted regarding the donation of the Hansen Property, which is connected to Fish Park along Viking Avenue. The two parcels total 10.06 acres and currently zoned Residential High. These parcels would increase the acreage of Poulsbos Fish Park to 36.31 acres. The plan would be to leave the properties undeveloped until funding could be secured for future trails and low impact activities. The value of donated properties could be used

as matching funds for any future development grants. All fees for acquiring the properties (Hazardous Materials report, closing costs and attorney fees) would be paid out of Park Reserves.

Motion: Move to approve the Hansen Property Donation as outlined in the Agreement for Donation of Real Property, as revised by the City Attorney; with a budget up to \$10,000.

Action: Approve, **Moved by** Berry-Maraist, **Seconded by** Henry.
Motion passed unanimously.

b. ► Ordinance No. 2012-17, Council Committee Date Change

Mayor Erickson explained the Economic Development Committee time change and Capital Improvement Plan committee date change.

Motion: Move to adopt Ordinance No. 2012-17, an ordinance of the City Council of the City of Poulsbo, Washington, amending section 2.04.030 of the Poulsbo Municipal Code to change the meeting time for the Economic Development Committee, and amending the meeting date of the Capital Improvement Committee; providing for severability and establishing an effective date.

Action: Approve, **Moved by** Musgrove, **Seconded by** Stern.
Motion passed unanimously.

c. ► Budget Amendment, Babe Ruth World Series Invoice

Mayor Erickson explained the Babe Ruth World Series was a tourism related event, and the invoice should be paid from the Lodging Tax Reserve funds.

Motion: Move to approve the budget amendment as requested by the Mayor, in the amount of \$2500, as presented.

Action: Approve, **Moved by** Lord, **Seconded by** Musgrove.
Motion passed unanimously.

d. ► Workshop: Parking Resolution

Mayor Erickson outlined the proposed parking strategies, including review of existing signage, parking time limits and enforcement; review opportunities for adding parking/reducing demand; paid parking system; and long-time parking.

Council discussion included:

- Designated parking areas for downtown employers/employees, possibly on 3rd Avenue, before any other new parking strategies are discussed.
- Manage existing parking lots.
- Increasing parking capacity
- Negative impact to downtown
- Implement better signage right away.
- Hold off on implementing any strategy until after the repaving of Anderson Parkway.
- The problem of downtown employees parking in Anderson Parkway.
- The measure improvement or lack of improvement.
- Public outreach
- Positive/negative impacts of the Lorig agreement, should the hotel development move forward.

Mayor Erickson requested the Council provide her with their input and comments.

6. COUNCIL COMMITTEE REPORTS

- a. Councilmember Henry commented on his attendance at the Tree Board meeting and the Law and Justice meeting.
- b. Community Services Committee: Councilmember Lord reported on the 2012 Lodging Tax grant applications and 2013 budget.
- c. Economic Development Committee: Councilmember Musgrove reported on the Committee visiting Avalara in Bainbridge Island, which will be discussed in detail at the next committee meeting.
- d. Councilmember Berry-Maraist reported on her attendance at the Lodging Tax Advisory Committee meeting.
- e. Councilmember Stern requested clarification on the Economic Development agenda item of exploring a potential Events Coordinator position; Councilmember Musgrove stated the Port of Poulsbo has been invited to the next committee meeting, to further discuss the Events Coordinator position and what the position would encompass.
- f. Public Works Committee: Councilmember McGinty reported on the Public Works budget review; the Bainbridge Disposal recycling contract; and the pavement and restoration Council Workshop on September 26th.

7. DEPARTMENT HEAD COMMENTS

None.

8. CONTINUED COMMENTS FROM CITIZENS

a. Tammy Matson, Historic Downtown Poulsbo Association (HDPa), commented on the discussion on paid parking, enforcement and funding; and the need for employee parking areas.

9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

a. Councilmember Berry-Maraist requested when the Economic Development Committee discusses the Marking Coordinator position, it be looked at as a part time position.

10. ADJOURNMENT

Motion: Move to adjourn at 9:40 PM.

Action: Approve, **Moved by** McGinty, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC