

POULSBO CITY COUNCIL SPECIAL MEETING OF SEPTEMBER 26, 2012

M I N U T E S

PRESENT: Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Berezowsky, Boltz, Booher, Kasiniak, Loveless, Stephens, Treacher
Also present: Karla Boughton, kb Consulting

MAJOR BUSINESS ITEMS

* * * Workshop: Pavement Restoration

* * * Workshop: Draft Zoning Code and Code Enforcement Ordinance

1.  CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2.  COMMENTS FROM CITIZENS

None.

3.  MAYORS REPORT AND COUNCIL COMMENTS

a. Mayor Erickson stated an executive session will be held at the end of the meeting.

b. Dave Siburg, Kitsap Public Utility District, reported on their WiFi Care Network project to pilot the technology and exercise in democracy; explaining the purpose and plan for the project, to place additional devices on public buildings.

Council comments included:

- What the devices look like, specifically the size
- Measurement for success and the potential for increased locations
- Main target audience
- Accessibility and the service provided at no charge

Mayor Erickson reminded the public, Fishline will be holding a breakfast benefit at First Lutheran Church, on October 6th.

c. Councilmember Berry-Maraist stated a medication turn in day will be held this Saturday, September 29th, and noted the drop off locations.

4. BUSINESS AGENDA

a. **Workshop: Pavement Restoration**

City Engineer Kasiniak provided an overview on preventative maintenance including crack sealing, patching; and pavement preservation including slurry seal and chip seal, paving, paving with subgrade repairs and road reconstruction.

Kasiniak further explained:

- The different techniques for chip sealing
- The cost per mile and lifespan of each of the chip sealing techniques
- Advantages vs. disadvantages
- Road maintenance program and cost per year based on maintenance techniques
- City-wide road program - routine road maintenance and road preservation/capacity & safety improvements; and cost per year
- Proposed project selection process; rotate zones, establish PCI, cost/benefit criteria
- State of our streets

Council discussion included:

- Funding options; utility tax, voter approved tax
- Current road preservation and maintenance expenditures

b. **Workshop: Draft Zoning Code and Code Enforcement Ordinance**

Consultant Karla Boughton explained the memo provided to Council outlined the substantive amendments including:

- Lot Averaging – an option in the residential low (RL) zone for subdivisions not utilizing the Planned Residential Development provisions. Its intent is to allow for lot size flexibility in a standard subdivision process, while retaining an average lot size of 7,500 square feet.

Council recommended a possible amendment to the section to require an amenity; change minimum lot width to 50 and minimum lot depth of 50; and establish a proportionate balance between small and larger sized lots.

Berezowsky recommended tabling the making a consensus on the amenity revision, so the City Attorney can be consulted first.

-  Landscaping , site and building design standards – The landscaping standards have simplified, resulting in the deletion of the current “buffering types” of landscaping. On-site pedestrian, vehicular and bicycle circulation and parking for the RM/RH zoning districts are included and provide more specific standards than the current ordinance. Minor edits were identified for this section by the Council.
- Accessory Dwelling Units (ADU) – The revisions provide increased clarity and direction for the circumstances where ADUs can occur and the standards necessary to establish an ADU. Council identified one clarification to subsection 5, paragraph h.
- Commercial Uses in the R zones – Limited commercial uses are allowed in the R zoning districts: home businesses, home occupations; and live/work units and neighborhood commercial, which are new sections. Council discussed the intent and purpose of the proposed neighborhood commercial, and what are appropriate uses for neighborhood commercial.

5. CONTINUED COMMENTS FROM CITIZENS

- a. Dr. Troy Okunami commented the neighborhood commercial concept and the convenience of having an orthodontic office near the schools; and the 5,000 sq ft limitation and the requirement to have a residential unit on the neighborhood commercial property.

6. EXECUTIVE SESSION

Motion: Move to adjourn from executive session.

Action: Approve, **Moved by** McGinty, **Seconded by** Berry-Maraist.

Motion passed unanimously.

At 9:01 PM Mayor Erickson recessed the meeting into a 30-minute executive session for the purpose of discussing pending litigation, pursuant to RCW 42.30.110(i).

At 9:33 PM Mayor Erickson extended the executive session for an additional 15 minutes.

7. ADJOURNMENT

Rebecca Erickson, Mayor
ATTEST:

Jill A. Boltz, City Clerk, CMC