

## POULSBO CITY COUNCIL MEETING OF MAY 1, 2013

### MINUTES

**PRESENT:** Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul.

**Absent/Excused:** Stern.

Staff: Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens, Townsend, Treacher

### MAJOR BUSINESS ITEMS

- \* \* \* City Payable Disbursements – March 2013
- \* \* \* Minutes of February 27, 2013 City Council Meeting
- \* \* \* Minutes of March 6, 2013 City Council Meeting
- \* \* \* Minutes of March 13, 2013 City Council Meeting
- \* \* \* Minutes of March 20, 2013 City Council Meeting
- \* \* \* Minutes of April 3, 2013 City Council Meeting
- \* \* \* American Cruise Lines update - Jan Harrison and Steve Swan
- \* \* \* Request for Exemption – PMC 15.32 Construction Hours (WSDOT)
- \* \* \* Ordinance No. 2013-07, 1st Quarter 2013 Budget Amendment

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. MAYORS REPORT AND COUNCIL COMMENTS

a. Ron Krell, Viking Fest, explained Safeway contacted Mayor Erickson expressing interest in supporting community events, and Erickson suggested they contact Viking Fest. After meeting with Safeway to discussing possible funding support. Krell announced Safeway will be the title sponsor for Viking Fest and 3rd of July events.

Ed DeBeck and Debbie Burhle, Safeway representatives, presented Viking Fest with a check for \$25,000 for the Viking Fest and 3rd of July.

**b.** Swearing in Ceremony – Police Chief Alan Townsend- Judge Tolman administered the oath of office to Police Chief Townsend. Chief Townsend introduced his wife, Melissa Lo and his children; and thanked their friends and family, the community and Police Officers in attendance for their support.

### **3.COMMENTS FROM CITIZENS**

None.

### **4. CONTINUED MAYORS REPORT AND COUNCIL COMMENTS**

**a.** Councilmember Musgrove reminded the public tonight is Girls Night Out in downtown Poulsbo.

**b.** Mayors Report:

- May Day flowers that were given to the City by the Poulsbo Garden Club, which will be placed on the Viking statue. The Garden Club will be holding a Garden Sale on Saturday at James Lumber.
- Poulsbo Historical Societys next presentation will be a Historical Overview of the Port Gable SKlallam Tribe, on May 4th at 7:00 PM.
- The Lions Club will be hosting a Pancake Feed during Viking Fest, at North Kitsap High School.
- Open House for the final design of the 6th Avenue project will be held next Wednesday, at 5:30 PM.
- Bike Rodeo, sponsored by the City, will be held at the North Kitsap High School, May 11th.
- Work party at Wilderness Park on Saturday, May 4th and again the first week in June.

**c.** Councilmember Lord commented on her attendance at the middle and high schools Tech Ed program remote vehicle demonstration.

**d.** Councilmember Berry-Maraist commented on Girls Night Out going on downtown this evening; and the article on the Highway 305 roundabout. Mayor Erickson stated she would address the proposed roundabout at the end of the meeting.

### **5. CONSENT AGENDA**

Councilmember Musgrove requested that the March 20, 2013 minutes be pulled for revisions.

**Motion:** Move to approve Consent Agenda items a through d, and f.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously. Absent: Stern

The items listed are:

- a. City Payable Disbursements – March 1-31, 2013 in the amount of \$3,296,245.60, to include Account Payable Check Numbers 100214722 through 10021917, Payroll Check Numbers 30019531 through 30019786 and Electronic Disbursement Numbers 23-0015 through 23-0023.
- b. Minutes of February 27, 2013 City Council Meeting
- c. Minutes of March 6, 2013 City Council Meeting
- d. Minutes of March 13, 2013 City Council Meeting
- e. ~~Minutes of March 20, 2013 City Council Meeting~~
- f. Minutes of April 3, 2013 City Council Meeting

Councilmember Musgrove asked for clarification to council comments in the March 20th minutes; City Clerk Boltz stated she would work with Councilmember Musgrove and bring the minutes back for approval.

## 6. **BUSINESS AGENDA**

### a. **American Cruise Lines update - Jan Harrison and Steve Swann**

Jan Harrison, Greater Poulsbo Chamber of Poulsbo, spoke to the American Cruise Line inaugural cruise docking in Poulsbo beginning on Friday. Steve Swann, Port of Poulsbo, further commented on tour schedule and the events scheduled.

Mayor Erickson commended the Port of Poulsbo and Jan Harrison for their hard work.

Councilmember Musgrove thanked the Port of Poulsbo and noted the importance and value of the Port, and this event is a prime example.

Harrison also thanked the downtown merchants, who are opening their stores at 8:30 AM.

### b. **Request for Exemption – PMC 15.32 Construction Hours**

Larry Magnoni, Washington State Department of Transportation (WSDOT), explained the DOT intends to perform striping work on State Route 3 within City limits starting the week of May 6th, for 3 nights. They intend to perform the striping at night, due to high volume of traffic during the day, and requested the City Council grant an exemption to City Construction Hours, as set by Poulsbo Municipal Code 15.32. This is a statewide project, if specific dates were given to the contractor to complete the

projects; they would not be able to plan around weather and would be at a much higher cost. Instead the contractor will do the projects on their schedule, therefore an exact date is not known at this time.

Council requested a seven day notice to the City, a press release and resident notification be done.

**Motion:** Move to approve the exemption to PMC 15.32 Regulation of Construction Hours as requested by the Department of Transportation for work on State Route 3 May 2013 - October 2013; for 3 days with modifications as stated.

**Action:** Approve, **Moved by** Musgrove, **Seconded by** McGinty.

Motion passed unanimously. Absent: Stern

c.  **Ordinance No. 2013-07, 1st Quarter 2013 Budget Amendments**

Mayor Erickson requested public comments; no comments were received.

**Motion:** Move to adopt Ordinance 2013-07, an ordinance for the City of Poulsbo, Washington, amending the 2013 budget adopted by Ordinance No 2012-21 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously. Absent: Stern

7.  **COUNCIL COMMITTEE REPORTS**

a. Public Works Committee: Councilmember Nystul reported the 6th Avenue project is moving along with an estimated start date the end of June, discussion on the Lincoln Road Improvement project, Ridgewood-Kevos Pond Drainage report and the SR 305 intersections safety lighting project.

b. Finance/Administration Committee: Councilmember Lord reported monthly sales tax is still up from last year, quarterly variance report, the Wednesday, July 3rd meeting will be cancelled, and will be discussing council goals for the Council workshop in June.

8.  **DEPARTMENT HEAD COMMENTS**

None.

9. ► CONTINUED COMMENTS FROM CITIZENS

None.

10. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember Nystul stated the Public Works Committee will need to reschedule their meeting due to the open house scheduled next week. Mayor Erickson stated staff will work on rescheduling or shortening the meeting and notify Council.
- b. Mayor Erickson commented on her attendance at a meeting with WSDOT regarding the roundabout at Highway 305 and expressed her concerns with the proposed design. Erickson also commented on the Kitsap Transit Rich Passage I Passenger Only Ferry and opposition to the ferry. Additionally, the Department of Ecology has provided the final TMDL report; the comment period is open until May 10th.
- c. Councilmember Henry commented on his attendance on the Puget Sound Regional Council (PSRC) Annual Meeting.
- d. Councilmember Berry-Maraist commented on her attendance at the WestSound LIO meeting, and would like the Council to have additional discussion on Sound Works needing to be moved out of their current location.

11. ADJOURNMENT

**Motion:** Move to adjourn at 8:26 PM.

**Action:** Approve, **Moved by** Berry-Maraist, **Seconded by** Henry.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC