

## POULSBO CITY COUNCIL MEETING OF JUNE 12, 2013

### MINUTES

**PRESENT:** Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Booher, Kasiniak, Loveless, Stephens, Townsend, Treacher

#### MAJOR BUSINESS ITEMS

\* \* \* Resolution No. 2013-03, 6th Avenue Bid Rejection and Award

\* \* \* Lease Extension – Sound Works Job Center

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. COMMENTS FROM CITIZENS

a. Janet Marie Valiga spoke to Sound Works winning the Chamber raffle for a free ad in the North Kitsap Herald.

#### 3. MAYORS REPORT AND COUNCIL COMMENTS

a. Mayor Erickson announced the Council will hold a 30-minute Executive Session after Council comments.

b. Councilmember Berry-Maraist spoke to the ribbon cutting of the new Millie Muller Trail on Big Valley Road.

c. Councilmember Henry commented on his attendance at the Kitsap Transit double-decker bus tour with Mayor Erickson.

#### 4. CONSENT AGENDA

None.

#### 5. EXECUTIVE SESSION

At 7:05 PM Mayor Erickson recessed the meeting into a 30-minute executive session for the purpose of discussing potential litigation, pursuant to RCW 42.30.110(i).

Mayor Erickson called the meeting back to order at 7:35 PM.

## 6. BUSINESS AGENDA

### a. Resolution No. 2013-03, 6th Avenue Bid Rejection and Award

City Engineer Kasiniak provided background on the 6th Avenue Project and explained five bids were received for the 6th Avenue Project, four of which were responsive. Stan palmer Construction was the apparent low bidder for the base bid plus alternate, however the bid contained an error and is therefore nonresponsive and ineligible for award.

The low responsive bid is Primo Construction with a low bid for base, plus alternate, of \$1,338,073.65.

Before the Council are two resolutions, one for awarding the contract with base plus alternate, and one for awarding the contract with base bid only. Kasiniak stated he felt there was sufficient budget and contingency to include the alternate for the raised crosswalks.

Council discussion included: negotiating a change order to use a less expensive option for a speed table/crosswalk; option of doing the crosswalk as a separate stand alone project.

**Motion:** Move to adopt Resolution no. 2013-03 awarding the construction contract to Primo Construction in the amount of \$1,338,073.65 and authorize the Mayor to sign change orders up to 5% of the contract price.

**Action:** Approve, **Moved by** Berry-Maraist, **Seconded by** Lord.

Motion passed unanimously.

### b. Lease Extension – Sound Works Job Center

Mayor Erickson stated the Council has been provided with the current lease agreement and previous letter sent to Sound Works regarding the lease termination on June 30th. Erickson recommended a 2-month extension to allow Sound Work extra time to find a new location.

**Motion:** Move to approve a 2-month extension to the lease agreement with Sound Works for 780 NE Iverson Street, establishing a new termination date of August 31, 2013.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion passed unanimously.

## 7. ► COUNCIL COMMITTEE REPORTS

a. Community Services Committee: Councilmember Lord reported on review of Special Events application for 3rd of July, Street Dance, and the Poulsbo Marathon; the grant funding awarded to the Public Facilities District for North Kitsap Regional Event Center (NKREC); and review of Centennial Park.

b. Public Works Committee: Councilmember Nystul reported on review of the Stormwater Rate Study, 6-year Transportation Improvement Plan, Liberty Bay Trail Update, and neighborhood connectivity discussion.

c. Councilmember Stern stated the Intergovernmental Committee will be meeting on June 20th and requested any topics or issues the need to be discussed, be provided to one of the committee members.

## 8. ► DEPARTMENT HEAD COMMENTS

a. City Engineer Kasiniak reported construction on Big Valley Main project has begun.

b. Public Works Director Loveless reported the pavilion deck has been replaced by the Rotary.

## 9. ► CONTINUED COMMENTS FROM CITIZENS

None.

## 10. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

a. Councilmember Lord requested to make a motion in regards to the Executive Session:

**Motion:** Move to authorize the Mayor to sign the Holt claim with budget amendment to follow utilizing sewer funds.

**Action:** Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion passed unanimously.

- b. Mayor Erickson reported the City has been selected to appoint (2) two representatives from the community to evaluate the Community Development Block Grant funds, she will advise the Council on her selection once it is made. Erickson also commended the Poulsbo Garden Club
  
- c. Councilmember Berry-Maraist reported on her attendance at the Puget Sound Regional Coordinating Council Growth Management Policy Board meeting and West Sound Water Shed meeting.

11.  **ADJOURNMENT**

**Motion:** Move to adjourn at 8:23 PM.

**Action:** Approve, **Moved by** Henry, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, Deputy City Clerk, CMC