

## POULSBO CITY COUNCIL MEETING OF JUNE 19, 2013

### MINUTES

**PRESENT:** Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Boltz, Booher, Kasiniak, Kingery, McCluskey, Stenstrom, Stephens

### MAJOR BUSINESS ITEMS

- \* \* \* Payable Disbursements for May 2013
- \* \* \* Budget Amendment/BA#13-0202, Kvelstad Pavilion Donation
- \* \* \* Special Event Applications: 3<sup>rd</sup> of July, Poulsbo Street Dance and Poulsbo Marathon
- \* \* \* Public Hearing: Six-Year Transportation Improvement Program 2014-2019
- \* \* \* Resolution No. 2013-04, Adopting Six-Year Transportation Improvement Program 2014-2019
- \* \* \* Set Public Hearing: Stormwater Rates

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. COMMENTS FROM CITIZENS

- a. Michael Paxhia spoke to the email he sent to the Council regarding his support of medical marijuana stores and the need for this type of facility in Poulsbo.

#### 3. MAYOR'S REPORT AND COUNCIL COMMENTS

- a. Councilmember Musgrove congratulated all the graduates in the area.
- b. Swearing In Ceremony – Officer Jennifer Corn  
Mayor Erickson administered the Oath of Office to Officer Jennifer Corn. The Council congratulated and welcomed Officer Corn.
- c. Presentation – American Legion Nominee for Firefighter of the Year and Mayor Appreciation  
Don Spinar, Poulsbo American Legion Post 245, presented Firefighter Travis Beach with the American Legion Fire Fighter of the Year; and presented a Plaque of Appreciation to Mayor Erickson for her support and continued participation in the 9/11 Freedom Walk.
- d. Mayor Erickson commented on her meeting with Senator Patty Murray, regarding her support of a veteran's medical center in Poulsbo.
- e. Parks and Recreation Director McCluskey stated the Poulsbo Engineering Department

has requested a de minimus (4f) exemption from the FHWA for a 2014 road project.

This project is road preservation – asphalt overlay of existing roadways without expansion of the roadway. The project includes 7<sup>th</sup> Avenue, which serves of the vehicular access to the parking lot for Centennial Park.

During the paving work, vehicular access to Centennial Park parking lot will be restricted for two hours. This project will not adversely affect the park because of two reasons:

1. There is alternate public parking within 500 feet available at the Poulso Public Library;  
and
2. Pedestrian access will not be affected.

As the city official responsible for this site, she supports the project.

#### 4. CONSENT AGENDA

**Motion:** Move to approve Consent Agenda items a through c.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

The items listed are:

- a. Payable Disbursements for the period of May 1 through May 31, 2013, in the amount of \$2,257,078.28, to include Accounts Payable Check Numbers 10022118 through 10022357, Payroll Check Numbers 30020012 through 30020261 and Electronic Disbursement Numbers 23-0033 through 23-0040.
- b. Budget Amendment/BA#13-0202, Kvelstad Pavilion Donation
- c. Special Event Applications: 3rd of July, Poulso Street Dance and Poulso Marathon

#### 5. BUSINESS AGENDA

##### a. Public Hearing: Six-Year Transportation Improvement Program 2014-2019

City Engineer Kasiniak presented the 2014-2019 TIP and the changes to the project list.

Mayor Erickson opened the public hearing at 7:23PM, no comments were received. The public hearing was closed at 7:23 PM

**Motion:** Move to adopt Resolution 2013-04, a Resolution of the City Council of the City of Poulso, Washington adopting a six-year transportation improvement program for the years 2014-2019 and directing the same to be filed with the State Secretary of Transportation and the Transportation Improvement Board.

**Action:** Approve, **Moved by** Stern, **Seconded by** Musgrove.

Motion passed unanimously.

**a. Set Public Hearing: Stormwater Rates**

**Motion:** Move to set the public hearing for the Proposed Stormwater Fee Increase on July 10, 2013.

**Action:** Approve, **Moved by** Berry-Maraist, **Seconded by** Nystul.  
Motion passed unanimously.

**6. COUNCIL COMMITTEE REPORTS**

- a. Public Safety/Legal Committee: Councilmember McGinty reported on Memorandum of Understandings (MOU) with the Cities of Bremerton & Port Orchard and review of the complaint on the Helter Skelter Outdoor Concert, Public Defender interviews are scheduled for June 28<sup>th</sup>, and update from the Judicial Conference attended by Judge Tolman.
- b. Finance/Administration Committee: Councilmember Lord reported on Police Department personnel needs, Council goals workshop scheduled for July, update on the State Audit and request for Council concurrence to forego the Exit Conference. Councilmember Nystul objected to not having an exit conference; however the remainder of the Council concurred. Lord further reported on the publication of newspaper bids, the need for an additional budget workshop and possible workshop dates; and monthly sales tax report.
- c. Economic Development Committee: Councilmember Musgrove reported on community sign discussion and future review with Kitsap Public Utility District (KPUD).

**7. DEPARTMENT HEAD COMMENTS**

- a. City Engineer Kasiniak announced the 6<sup>th</sup> Avenue construction has begun and will break July 3-5<sup>th</sup> due to the holiday, and reconvene until project completion.
- b. City Clerk Boltz introduced Hailey Badger, Clerks Department intern, who is a University of Washington Political Science major. Badger will be helping with administrative tasks, as well as observe Council/committee meetings.

**8. CONTINUED COMMENTS FROM CITIZENS**

- a. Phillip Johnson spoke to the importance of Work Source and his community involvement.

**9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

- a. Councilmember Lord encouraged the public to attend Midsommer Fest this weekend.

- b. Councilmember Musgrove spoke to a citizen complaint/comment regarding the paving at Viking Crest and parking concerns.
- c. Mayor Erickson commented on her attendance at the Closing Ceremony at Breidablik Elementary School.
- d. Councilmember Henry commented on his attendance at the Change of Command ceremony at the Naval Base last Friday.

**10. ADJOURNMENT**

**Motion:** Move to adjourn at 7:55 PM.

**Action:** Approve, **Moved by** Henry, **Seconded by** McGinty.

Motion passed unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Jill A. Boltz, City Clerk, CMC