

**POULSBO CITY COUNCIL MEETING OF MARCH 12, 2014**

**MINUTES**

**PRESENT:** Mayor Erickson, Berry-Maraist, Henry, McGinty, Musgrove, Nystul, Stern.

**Absent/Excused:** Lord.

Staff: Kasiniak, Purves, Stenstrom, Stephens

**MAJOR BUSINESS ITEMS**

- \* \* \* Minutes of January 8, 2014 City Council Meeting
- \* \* \* Resolution No. 2014-01, Council Rules of Procedure
- \* \* \* SR 305/Johnson Road/Noll Road Planning Study
- \* \* \* Lincoln Road – Additional Parametrix Task Orders

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

**2. COMMENTS FROM CITIZENS**

None.

**3. MAYOR'S REPORT AND COUNCIL COMMENTS**

- a. Councilmember Stern introduced Dr. Troy Abel, Western Washington University (WWU), who spoke to the new WWU Business Administration Program at Olympic College Poulsbo.
- b. Mayor Erickson announced the 23<sup>rd</sup> Legislative Delegation Town Hall meeting and Community neighborhood meeting will be held Saturday, March 15, 2014, in the Council Chambers; and spoke to the newly formed Poulsbo Community Orchestra.

Mayor Erickson stated business agenda item 5b, SR 305/Johnson Road/Noll Road Planning Study will be pulled until the next council meeting.

**4. CONSENT AGENDA**

**Motion:** Move to approve Consent Agenda items a and b.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Stern.

Motion passed unanimously.

**Absent:** Lord

The items listed are:

- a. Minutes of January 8, 2014 City Council Meeting
- b. Resolution No. 2014-01, Council Rules of Procedure

**5. BUSINESS AGENDA**

**a. SR 305/Johnson Road/Noll Road Planning Study**

Removed from the agenda until a later meeting.

**b. Lincoln Road – Additional Parametrix Task Orders**

City Engineer Kasiniak explained the additional task orders need for the Lincoln Road project, including design of the water main replacement, design of the sewer system, and surveying services. The project will begin in May 2014, and will be completed by the end of October 2014.

Councilmember McGinty reported the Public Works Committee reviewed and recommends approval.

**Motion:** Move to approve task authorizations 41, 42 and 43 with Parametrix, Inc. as presented by the City Engineer in the total amount of \$92,686.

**Action:** Approve, **Moved by** Berry-Maraist, **Seconded by** McGinty.

Motion passed unanimously.

**Absent:** Lord

**6. COUNCIL COMMITTEE REPORTS**

- a. Public Works Committee: Councilmember McGinty reported on the preliminary layout of the proposed Public Works building; options for the 3<sup>rd</sup> Avenue improvement project; and the Council will hold a workshop to review of the PW projects on April 23<sup>rd</sup>.
- b. Community Services Committee: Councilmember Berry-Maraist reported on review of several Special Event applications (Julefest, Mid Summer Fest, Sons East Egg Hunt, Soap Box Derby, Poulsbo Art Festival, and Out of the Dark walk); review the City Hall Room Use policies, with suggested changes; and partnership proposal with Martha & Mary for van transportation for Parks and Recreation programs/trips.

Berry-Maraist also explained there was discussion on the maintenance/operation of Austin Waterfall on Front Street, due to Bill Austin selling the property. The Council concurred for the Mayor to gather more information on the cost to maintain and operate the waterfall, to determine whether the City would be willing to take on the responsibility of the waterfall.

**7. DEPARTMENT HEAD COMMENTS**

- a. City Engineer Kasiniak reported the SR 305 lighting project is completed and the lights are now operational.

**8. CONTINUED COMMENTS FROM CITIZENS**

None.

**9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

- a. Councilmember Nystul commented on the blooming of the daffodils around the City and thanked the Mayor for her efforts with Daffodil Day. Mayor Erickson stated Daffodil Day will be held the first Saturday every November.
  
- b. Councilmember Berry-Maraist commented on the Kitsap Regional Coordinating Council (KRCC) TranPol meeting being held tomorrow, where they will discuss the Military Corridor/Gorst feasibility study and if this should be a separate project or grouped with the Kitsap County Multimodal Transportation project; staff's recommendation was to separate the two projects. The Council concurred to recommend the two projects be separate.

**10. ADJOURNMENT**

**Motion:** Move to adjourn at 7:58 PM.

**Action:** Approve, **Moved by** Henry, **Seconded by** Stern.

Motion passed unanimously.

**Absent:** Lord

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Rebecca Erickson, Mayor

ATTEST:

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Nicole Stephens, Deputy City Clerk, CMC