

POULSBO CITY COUNCIL MEETING OF AUGUST 5, 2015

MINUTES

PRESENT: Mayor Erickson; Council members Henry, Lord, McGinty, Musgrove, Nystul, Stern, Thomas.

Staff: Finance Director Booher, City Engineer Kasiniak, HR Manager Kingery, Parks & Recreation Director McCluskey, Risk Manager Purves, Information Technology Senior Tech Williamson, City Clerk Stephens

MAJOR BUSINESS ITEMS

- * * * Swearing in – Reserve Police Officers (Tracy Powell & James Guzzwell)
- * * * Budget Amendment, BA#15-0309 – Additional Revenue from Permits
- * * * Budget Amendment/BA#15-0310 - Matson Street Sewer Repairs
- * * * Budget Amendment/BA#15-0311 - 6th & 9th Ave Pump Station
- * * * Budget Amendment/BA#15-0312 - Telemetry Equipment
- * * * Interlocal Agreement with Port Townsend – Prosecution Services
- * * * Ordinance No. 2015-13 General Obligation Debt Refunding & Advance Refunding
- * * * Ordinance No. 2015-14, 2nd Quarter 2015 Budget Amendments
- * * * Bus #44 Wrap Design – Kelle Kitchel-Cooper, The RockFish Group
- * * * Special Event: Pacific Northwest Cruisers Party

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Motion: Move to approve the agenda.

Action: Approve, **Moved by** Stern, **Seconded by** Musgrove.

Motion passed unanimously.

3. ► COMMENTS FROM CITIZENS

Mayor Erickson asked for citizen comments; no comments were received.

4. MAYORS REPORT AND COUNCIL COMMENTS

Oath of Office: Deputy Chief Halsted introduced new Police Reserve Officers Tracy Powell & James Guzzwell.

Mayor Erickson administered the Oaths of Office to Tracy Powell and James Guzzwell. Both Powell and Guzzwell spoke to their professional and personal backgrounds, and expressed their excitement to be with the Poulsbo Police Department.

Councilmember Musgrove reminded the public the Poulsbo Block Party will be held on August 8th in downtown Poulsbo. Councilmember Lord provided the history of the Street Dance, now the Block Party, and encouraged citizens to come.

Councilmember Thomas welcomed and congratulated the newest Police Reserves and the entire Police Department.

Councilmember Nystul acknowledged August 4th was the 225th birthday of the United States Coast Guard.

Mayor Erickson presented a picture of the large treed area in the Seattle area and stated there is a woman who has climbed up a tree in protest of cutting of the trees due to a planned development, next to her home. Erickson the City has the ability to keeping the trees and replanting what is cut, so overtime the forest returns and creates a trees canopy.

5. ► CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through e.

The items listed are:

- a. Budget Amendment, BA#15-0309 – Additional Revenue from Permits
- b. Budget Amendment/BA#15-0310 - Matson Street Sewer Repairs
- c. Budget Amendment/BA#15-0311 - 6th & 9th Ave Pump Station
- d. Budget Amendment/BA#15-0312 - Telemetry Equipment
- e. Interlocal Agreement with Port Townsend – Prosecution Services

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion passed unanimously.

6. BUSINESS AGENDA

a. ► **Ordinance No. 2015-13, General Obligation Debt Refunding & Advance Refunding**

Finance Director Booher introduced Nancy Neraas, Bond Counsel. Nancy explained the providing for the issuance, sale and delivery of not to exceed \$9,000,000, although likely to be approximately \$7.500,000, aggregate principal amount of limited tax general obligation refunding bonds to provide funds to refund certain outstanding bonds of the City.

Motion: Move to approve Ordinance No 2015-13, an ordinance of the City of Poulsbo, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed \$9,000,000 aggregate principal amount of limited tax general obligation refunding bonds to provide funds to refund certain outstanding limited tax general obligation bonds of the City, to repay the City's Local Agency Financing Lease, Series 2010A, and to pay the costs of issuance and sale of the bonds, fixing or setting parameters with respect to certain terms and covenants of the bonds, appointing the City's designated representative to approve the final terms of the sale of the bonds; and providing for other related matters.

Action: Approve, **Moved by** Thomas, **Seconded by** Stern.

Motion passed unanimously.

b. ► Ordinance No. 2015-14, 2nd Quarter 2015 Budget Amendments

Finance Director Booher explained the Ordinance includes budget amendments for the 2nd Quarter of 2015 were approved by Council during April, May and June. Exhibit A includes these amendments and summarizes the revised budget by fund.

Mayor Erickson requested public comments; no comments received.

Motion: Move to adopt Ordinance 2015-14, an ordinance for the City of Poulsbo, Washington, amending the 2015 budget adopted by Ordinance No 2014-17 to revise the revenues and appropriations from certain funds and approving an ordinance summary for publication.

Action: Approve, **Moved by** McGinty, **Seconded by** Henry.

Motion passed unanimously.

c. ► Bus #44 Wrap Design – Kelle Kitchel-Cooper, The RockFish Group

Kelle Kitchel-Cooper & Nick Johnson, the RockFish Group, introduced themselves to the Council. Cooper provided background on the bus #44 wrap project; the design of the bus logo and the wrap design itself, which includes characters and information about the city.

The Council thanked both Johnson and Kitchel-Cooper for their great work on the design and are excited about seeing the bus wrap in the City.

d. ► Special Event: Pacific Northwest Cruisers Party

Parks and Recreation Director McCluskey reported the Brethren of the Sound and the Pacific Northwest Cruisers will be welcoming the Seafair Pirates into Poulsbo,

on Friday and Saturday, August 7th and 8th.

Motion: Move to approve the PNW Cruisers Party on August 7-8, as presented.

Action: Approve, **Moved by** Thomas, **Seconded by** Lord.

Motion passed unanimously.

7. ► COUNCIL COMMITTEE REPORTS

Finance/Administration Committee: Councilmember Thomas reported on the review of the CIP process; the 2016 budget process; update on the bond rating call, with the preliminary report being provided August 14th; a history of the Council Goals over the last 5 years; and the variance and sales tax reports.

Public Works: Councilmember McGinty reported on a presentation by Paladin on the new SmartGov software which Planning/Engineering departments have been working with to implement the software.

Kitsap Regional Coordinating Council (KRCC): Councilmember Stern reported on his attendance at the KRCC Retreat, along with Mayor Erickson.

8. ► DEPARTMENT HEAD COMMENTS

None.

9. ► CONTINUED COMMENTS FROM CITIZENS

Mayor Erickson requested comments from citizens; no comments received.

10. ► COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

Councilmember Musgrove spoke to the Monthly E-newsletter that is published.

Mayor Erickson spoke to the urgent need of donations at Fishline, which currently has extremely bare shelves.

Councilmember Stern complimented the new Monthly E-newsletter, pointing out the picture of the Lindvig Bridge mural. Councilmember Lord reminded the public that there will be a soft opening of the Maritime Museum and Visitors Center this weekend.

11.ADJOURNMENT

Motion: Move to adjourn at 8:14 PM.

Action: Approve, **Moved by** Henry, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, City Clerk, CMC