

# POULSBO CITY COUNCIL MEETING OF AUGUST 5, 2009

## MINUTES

**PRESENT:** Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, Rudolph, Stern.  
Staff: Boltz, Booher, Kasiniak, McCluskey, Stephens, Swiney, Wilson.

**ABSENT:** Councilmember McGinty.

### MAJOR BUSINESS ITEMS

- \* \* \* Parks and Recreation Commission Appointment
- \* \* \* Minutes of June 3, 2009 City Council Meeting
- \* \* \* Minutes of June 17, 2009 City Council Meeting
- \* \* \* Interlocal Agreement for Mutual Aid and Establishing a Traffic Safety Task Force
- \* \* \* Department of Emergency Management Interlocal Agreement
- \* \* \* 7:15 PM Public Hearing: Surplus Proprietary Equipment
- \* \* \* Resolution No. 2009-10, Surplus Proprietary Equipment
- \* \* \* Ordinance No. 2009-10, 2<sup>nd</sup> Quarter 2009 Budget Amendments
- \* \* \* Presentation – 2010 Budget Kickoff
- \* \* \* Puget Sound Energy Easement

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:03 PM and lead the Pledge of Allegiance.

### 2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Mayor Quade commented on the updated city website, which contains current information on the City Hall project, and allows citizens to subscribe to the electronic mailing list.
- b. City Hall Update: Mayor Quade reported the elevator shaft of the new City Hall building is nearing completion. The project is approximately 3 weeks behind schedule due to issues with the concrete and weather; estimated completion is May/June 2010.
- c. Parks and Recreation Commission Appointment: Mayor Quade introduced Stephen Calhoun and Aaron Murphy; each provided a summary of their background.

**MOTION:** Stern/Rudolph. Move to concur with Mayor Quade's appointments of Stephen Calhoun and Aaron Murphy to the Parks and Recreation Board — term expirations December 31, 2011.

Motion carried unanimously. Absent: McGinty.

- d. Chief Swiney presented Christine Bolio with a Good Samaritan Commendation, in recognition of her assistance with a potential victim of a kidnapping.
- e. Mayor Quade invited the council and citizens to the Poulsbo Street Dance and Art Festival, on Saturday, August 15<sup>th</sup>.
- f. Mayor Quade reported on citizen concerns regarding the rezone request of the Betty Iverson Kiwanis Park and Klingel property. Quade stated she, along with staff and Councilmembers Erickson and Rudolph, met with concerned citizens to reach an agreeable solution. Quade presented the following options to the Planning Commission for consideration:
  - 1) Leave both rezone applications on the docket, where they will go through the public process at Planning Commission and Council meetings.
  - 2) Keep Klingel property rezone application on the docket, to see what value enhancements can be made; however remove the Kiwanis Park application, and leave as park with no changes.
  - 3) Pull both rezone applications from the docket; leave the Kiwanis Park as is and send the Klingel property back to staff for further study. Potentially bringing the application back during next year's process. Mayor Quade gave her recommendation to the Planning Commission and Council, for this option.

Councilmember Erickson stated her understanding from the community meeting was that a decision would be made by the council tonight. Mayor Quade stated she would like to allow the Planning Commission to go through their process; however the council may make a decision if they desire.

Councilmember Rudolph clarified the decision to remove the Klingel property application would allow time to work with the neighborhood on how to best enhance the property.

Councilmember Berry-Maraist requested further information and background on the application, specifically the decision to group both properties in one application. Mayor Quade stated staff determined the opportunity existed to rezone both pieces of property, and reconfigure

Kiwanis Park allowing for enhancements, buildable values and connection to the mitigation site off Highway 305.

Councilmember Stern expressed his support for option three.

Councilmember Lord reported she researched the history of the Skandia Knoll's property, urging the council to take action tonight, and evaluate the options for the Klingel property.

Mayor Quade clarified for council, a 16 foot wide easement on the north edge of the Klingel property, would be required with the sale of the property.

**MOTION:** Lord/Crowder. Move to remove from the site specific land use redesignation request, the application numbered 09-08a and 09-08b completely from the docket.

Motion carried unanimously. Absent: McGinty.

### **3. MAYOR AND COUNCIL DISCUSSION**

- a. Councilmember Stern introduced Dean and Heather Church, Liberty Bay Auto, commenting on their 20<sup>th</sup> Anniversary and continued success.

Councilmember Stern also reported the Poulsbo Walmart is the leader in the Seattle market area, despite decreased sales of 25% during the Hood Canal Bridge closure; overall sales are up 10% from last year. Stern further commented, Poulsbo is the largest buying demographic of the peninsula Costco's.

- b. Councilmember Rudolph informed the council of the upcoming closing ceremony for the Suquamish Canoe Journey.

Mayor Quade commented on the opening ceremony of the Canoe Journey, attended by numerous representatives from the Senators offices, County Commissioner and neighboring Mayors.

### **4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)**

None.

### **5. CITIZEN COMMENTS**

- a. Adele Heinrich, Poulsbo Chamber of Commerce, commented on the Poulsbo Street Dance, on August 15, 2009. Downtown merchants will

have sales and events throughout the day. Heinrich stated Front Street will be closed beginning at 10:00 AM.

Heinrich also commented King 5 Evening Magazine did a segment in Poulsbo and will air on Thursday, August 20, 2009 at 7:00 PM.

- b.** Rita Hagwell, Viking Way, voiced her opposition to use of federal stimulus funds for the Viking Avenue improvement project; and the placement of a trail through Johnson Creek.
- c.** Molly Lee, recited a statement made by City Attorney Haney at a previous council meeting, relating to the appearance of fairness doctrine.
- d.** Steve Johnson thanked the Public Works department for the improved traffic pattern on Finn Hill and Viking Avenue. Johnson further commented on the potential Tibbitts annexation, which currently has 68% resident support.
- e.** Brianna Reber thanked the Council, Planning Commission, and Planning Department for listening to citizen concerns and removing Kiwanis Park and the Klingel property rezoning application.
- f.** Dan Baskins commented on population growth in Poulsbo and the Growth Management Act.

## **6. CONSENT AGENDA**

Councilmember Berry-Maraist requested the minutes of June 3, 2009 be removed for review, due to her just returning from vacation; and brought forward at the next Council meeting.

Councilmember Erickson questioned if the Interlocal Agreement for Mutual Aid and Establishing a Traffic Safety Task Force Agreement were reviewed by the Public Safety/Legal Committee; Councilmember Rudolph explained the committee did review both agreements and are renewals of existing agreements.

Councilmember Berry-Maraist questioned the process at which parents would be notified of emergencies at the schools, relating to the Department of Emergency Management Interlocal Agreement. Chief Swiney stated the school district is working on the specific communication component; however he did not have that information.

Councilmember Erickson questioned the location of the staging area for emergency workers at Kitsap Transit centers, rather than at the Emergency Operation Centers. Chief Swiney stated he believed the location is based on the experience and expertise of the professionals that handle those situations.

**MOTION:** Crowder/Rudolph. Move to approve Consent Agenda items b through d.

Motion carried unanimously. Absent: McGinty.

The items listed are:

- ~~a. Minutes of June 3, 2009 City Council Meeting~~
- b. Minutes of June 17, 2009 City Council Meeting
- c. Interlocal Agreement for Mutual Aid and Establishing a Traffic Safety Task Force
- d. Department of Emergency Management Interlocal Agreement

## **7. MAJOR BUSINESS ITEMS**

### **a. 7:15 PM Public Hearing: Surplus Proprietary Equipment**

Mayor Quade opened the public hearing at 8:02 PM.

Finance Director Booher stated the city is surplus a 1976 Case backhoe, which will be traded in towards the purchase of a mini excavator, for utility purposes. Booher reported on the recommendation by the Finance/Administration Committee for approval.

Mayor Quade requested public comments, no comments were received. Mayor Quade closed the public hearing at 8:03 PM.

### **b. Resolution No. 2009-10, Surplus Proprietary Equipment**

**MOTION:** Crowder/Stern. Move to adopt Resolution 2009-10, a resolution of the City Council of the City of Poulsbo, Washington, declaring certain property originally acquired for utility purposes to be surplus to the needs of the City and authorizing the Finance Director to sell such surplus property.

Motion carried unanimously. Absent: McGinty.

### **c. Ordinance No. 2009-10, 2<sup>nd</sup> Quarter 2009 Budget Amendments**

Finance Director Booher stated the ordinance includes 2009 2nd Quarter budget amendments, which have been previously approved by Council.

**MOTION:** Stern/Lord. Move to adopt Ordinance 2009-10, an ordinance for the City of Poulsbo, Washington, amending the 2008 budget adopted by Ordinance No 2008-21 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication. Motion carried unanimously. Absent: McGinty.

**d. Presentation – 2010 Budget Kickoff**

Finance Director Booher presented the 2010 Budget Kickoff, by reviewing the budget preparation process reviewed and approved by the Finance/Administration Committee. Booher stated departments will begin meeting with subcommittees to review their budget in August and September, with budget requests due to the Finance Department by August 29<sup>th</sup>. Booher reviewed the 2010 recommendations, which were also presented to the Finance/Administration Committee. The 2010 baseline budgets will remain at 2009 levels with the current reductions in place. Booher stated with both labor union contracts will be expiring on December 31, 2009, union negotiations will begin; and the Consumer Price Index (CPI) is negative. Baseline adjustments and new program requests will be considered on their own merits. Booher also explained the recommendation of an additional 5% reduction in projected sales tax, over and above the 2009 reduction of 7%. Booher reviewed performance measures, goals and recommendations for debt obligations.

Councilmember Berry-Maraist questioned how the Real Estate Excise Tax (REET) dollars are coming in and what the specific dollar amount is; Booher stated REET funds can only be used for certain purposes and are currently down 58%.

Councilmember Crowder questioned if the police vehicle replacement schedule would be back on the normal replacement schedule. Booher stated the recommendation is continue on the same replacement schedule; based on the current schedule the Police Department should be requesting replacement of two police cars in 2010.

**e. Puget Sound Energy Easement**

Assistant Public Works Director Kasiniak reported Puget Sound Energy (PSE) will be installing a 900 foot electrical service line, to provide power to the new Lincoln Well No. 2 site. PSE requires a 10 foot easement centered over the line to provide access for future service. Kasiniak stated the Public Works committee reviewed the easement and the recommendation of approval.

**MOTION:** Rudolph/Crowder. Move to authorize the Mayor to grant a 10 foot easement centered over the new Lincoln Well electrical service line to Puget Sound Energy.

Motion carried unanimously. Absent: McGinty.

## **8. DEPARTMENT/COMMITTEE REPORTS**

- a. Chief Swiney reported on the success of the National Night Out, on August 4, 2009, and thanked Police Department staff, Central Market, Silverdale Target, and the Parks and Recreation Department, for their involvement with the success of the event.
- b. Finance Director Booher reported on the State Auditor exit interview, stating the City received a clean audit with no findings.
- c. Assistant Public Works Director Kasiniak invited the public and council to the Open House for the Viking Avenue project, on August 11<sup>th</sup> at 5:30 PM, in the Council Chambers.
- d. Councilmember Erickson commended the Finance Department on a clean audit and their hard work. Erickson further stated, due to the city receiving the American Recovery Reinvestment Act (ARRA) stimulus funding, the city will be subject to a single grant audit process next year.
- e. Finance/Administration Committee: Councilmember Stern reported on discussion regarding the Parks and Recreation building sale by the Kitsap County Consolidated Housing Authority (KCCHA). Due to the potential loss of programs to the community, the committee is recommending the Mayor and staff move forward with negotiations and look into the purchase of the building, however it would not obligate the city to purchase building.

Councilmember Erickson stated revenue sources need to be defined, and Parks and Recreation Director McCluskey has already looked at fee adjustments for some of the programs, should the city move forward with the purchase.

Councilmember Crowder expressed concern with the revenue sources needed, stating she would be opposed to selling any properties or parks to fund the purchase the building.

Councilmember Berry-Maraist expressed her support for retaining the building to continue the programs currently offered to citizens.

Councilmember Rudolph explained some revenue streams discussed include a fee differential for non-residents and the rental of the downstairs space. Rudolph stated he would want assurance from the county that the city would not get undermined by a subordinate parks district.

Councilmember Lord stated the Finance/Administration committee discussed the lack of available buildings that could potentially house the Parks and Recreation department and programs; and if the city is not able to purchase the building, what would be done with the Parks and Recreation program.

Council concurred to allow the Mayor and staff to move forward with negotiations and report back to the council.

Councilmember Stern also commented on the potential overtime costs associated with the Poulsbo Street Dance and the recommendation that city absorb the police overtime costs, with the understanding that the Chamber of Commerce would remit any profits from the event to the city.

- f. Councilmember Crowder reported she along with Mayor Quade, City Clerk Boltz and Executive Assistant Michelson met with Chris Case, North Kitsap School District, to discuss the Junior Council program, with the hope to have the program in place for the 2009-2010 school year.
- g. Councilmember Rudolph reported on the Puget Sound Regional Council (PSRC) Transportation 2040 financing meeting scheduled for August 19<sup>th</sup>. Rudolph also reported the Community Oriented Policing Programs (COPPS) program is starting up.

## **9. CONTINUED COMMENTS FROM CITIZENS**

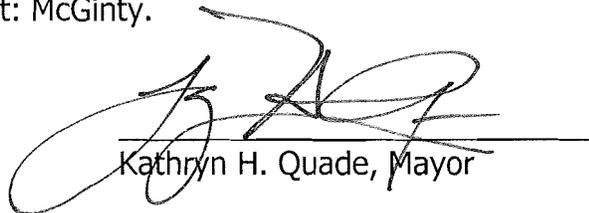
- a. Rita Hagwell, Viking Avenue, commented on the Viking Avenue improvements funded by the stimulus money.
- b. Dan Baskins commented the City of Poulsbo is 40<sup>th</sup> largest growing city in Washington, and the need to look at the zoning and density around the city. Baskins also commented on the efficient stormwater drainage from the Olhava development.
- c. Larry Rebert thanked the Mayor and Councilmembers present at the citizen meeting regarding the Kiwanis and Klingel parks, and commented on the idea of neighborhood and pocket parks.

**10. COUNCILMEMBER COMMENTS**

- a. Councilmember Erickson commented on the decision made regarding the Klingel property and Kiwanis park; and reported on the county formed group that is discussing revenue sharing.
- b. Councilmember Stern reported on the Kitsap Regional Coordinating Council (KRCC) meeting discussion and proposal for HUD funding for a business, Westbury Incorporated, to relocate near Braidablick, which would create local jobs, and would be made available to the low to moderate income. The proposal is subject to commissioner approval.
- c. Mayor Quade stated the South Viking Avenue Open House is opportunity for the citizens and council to review the plans and ask questions, and encouraged the public and council to attend.
- d. Councilmember Crowder commented on the potential purchase of the Parks and Recreation building, and the positive opportunities that can come out of it.
- e. Councilmember Berry-Maraist questioned whether the Viking Avenue Open House had been publicized and invitations sent to the public; Mayor Quade explained the public had been notified.
- f. Councilmember Rudolph commented on support of the Viking Avenue improvements, by several residents near Viking Avenue South.

**11. ADJOURNMENT**

**MOTION:** Rudolph /Lord. Move to adjourn at 9:07 PM.  
Motion carried unanimously. Absent: McGinty.

  
Kathryn H. Quade, Mayor

ATTEST:

  
Jill A. Boltz, City Clerk

