

POULSBO CITY COUNCIL MEETING OF JANUARY 20, 2010

MINUTES

PRESENT: Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, Lord, McGinty, Rudolph, Stern.
Staff: Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens, Swiney.

MAJOR BUSINESS ITEMS

- * * * Claims – December 1-31, 2009
- * * * City Council Meeting Minutes of November 4, 2009
- * * * City Council Meeting Minutes of November 11, 2009
- * * * Presentation: North Kitsap School District
- * * * Final Acceptance: Centennial Park Pergolas Project
- * * * 7:30PM Public Hearing: Stormwater Manual Adoption
- * * * Ordinance No. 2010-02 Stormwater Management
- * * * Ordinance No. 2010-03 Stormwater Management Appeal Fee
- * * * Ordinance No. 2010-04 Revised Adopted Standards

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 6:59 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. City Hall Update: Public Works Director Loveless reported the installation of the roof over the Council Chambers had begun with the remaining roofing to be completed in the next week or two.

Loveless informed council five real estate firms have showed interest in presenting a proposal for real estate services for the existing City Hall property, Klingel property and potential rental space in the new City Hall. An interview team and interview date needs to be established. Councilmember Berry-Maraist and Bauman volunteered to be on the interview panel; the interviews will be scheduled for next week.

- b. Selection of Deputy Mayor, Alternate Deputy Mayor and Boards: Councilmember Lord expressed her appreciation to serve as Deputy Mayor over the last four years, and suggested another Councilmember act as Deputy Mayor for the involvement and experience; however would like be Alternate Deputy Mayor. Mayor Erickson selected Councilmember McGinty as Deputy Mayor and Councilmember Lord as Alternate Deputy Mayor. Council concurred.

Councilmember Stern commented on his role serving on the Kitsap Regional Coordinating Council (KRCC) and recommended the appointment of Councilmember Rudolph as the alternate position to the KRCC. Council concurred. Mayor Erickson requested Councilmember Stern continue his role with the Kitsap Economic Development Alliance (KEDA) and Puget Sound Regional Council (PSRC) Economic Development committees.

Mayor Erickson requested the appointment of Councilmember Berry-Maraist to KRCC Transportation Policy Board, and Councilmember Bauman as the alternate position on the Board of Health Council. Council concurred.

- c. Mayor Erickson commented on the Council committees schedule changes. The committee schedule will be:
- 1st Wednesday- CIP at 4:00 PM; Finance at 5:00 PM
 - 2nd Wednesday- Community Services at 4:00 PM; Economic Development at 4:00 PM; Public Works at 5:00 PM
 - 3rd Wednesday- Public Safety/Legal at 4:00 PM; Finance at 5:00 PM
 - 4th Wednesday- Public Works at 5:00 PM

Council concurred.

- d. Mayor Erickson reported on her attendance at the CENCOM and Kitsap Transit meetings.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Lord reported every last Monday of the month, the Seventh Adventist Church at Hostmark and Lincoln, will provide a free community meal.
- b. Councilmember Rudolph reported at the PSRC meeting it was announced the Comprehensive Plan update for 2011, will most likely be pushed out 3 years; which would put Poulsbo in a reasonable 5 year cycle. The county wide planning policies deadline has not changed.

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

- a. Community Services Committee: Councilmember Berry-Maraist reported on discussion and recommendation for approval of the Final Acceptance of the Centennial Park Project.
- b. Public Works Committee: Councilmember Rudolph reported on the recommendation of approval for business items c, d, and e.

5. CITIZEN COMMENTS

None.

6. CONSENT AGENDA

MOTION: McGinty/Lord. Move to approve Consent Agenda items a through c.
Motion carried unanimously.

The items listed are:

- a. Claims – December 1-31, 2009
- b. Minutes of November 4, 2009
- c. Minutes of November 11, 2009

7. MAJOR BUSINESS ITEMS

a. Presentation: North Kitsap School District

Tom Anderson, President North Kitsap School Board introduced Dan Weedon, North Kitsap School District (NKSD) and new City liaison; and Kathy Prasch, North Kitsap High School Principal. Anderson presented the proposed school district levy, public school funding sources, and how each funding source is spent. Anderson stated the school district is currently requesting \$1.96 per thousand; however the actual amount may be different depending on the assessed value and student enrollment. With the 2010 levy no programs will be added; if state/federal funding declines, then levy funds may be needed to help fill voids; and an annual report will be provided taxpayers.

Melanie Moller, NKSD, clarified the levy is a continuation of existing local funding for schools and is not a new tax. The surrounding school districts are also requesting levies in coordination with NKSD.

MOTION: Stern/Berry-Maraist. Move to endorse and support the proposed levy as presented by the North Kitsap School Board.

DISCUSSION: Councilmember Henry stated the council made the decision some time ago to not formally support these types of causes.

Councilmember McGinty commented it was discussed at the last council meeting to not formally endorse an issue or cause. Council concurred.

Councilmember Stern withdrew his motion; Councilmember Berry-Maraist withdrew her second.

Mayor Erickson and all Councilmembers expressed their personal support for the levy.

Weedin encouraged the council to add their personal support of the levy on the levy group website.

b. Final Acceptance: Centennial Park Pergolas Project

Parks and Recreation Director McCluskey reported the Centennial Park Pergolas project came in on budget and is complete.

MOTION: Berry-Maraist/McGinty. Move to accept the Centennial Park grading project contract #CN2009-005 as complete and move to authorize the release of retainage in accordance with the contract requirements.

Motion carried unanimously.

c. 7:30PM Public Hearing: Stormwater Manual Adoption

Mayor Erickson opened the public hearing at 7:54 PM.

Senior Engineering Technician Funk reported the council heard the presentation on the manual and ordinances at the December 2nd workshop. The Planning Commission held a public hearing on November 12th, no public comments were received. Funk gave a brief summary of the ordinances and the Stormwater Manual elements.

Councilmember Berry-Maraist requested an explanation on the legal opinion regarding the exception in Stormwater Manual Adoption ordinance. Bateman stated staff had originally omitted the section on exceptions and variance, however would have still been allowed, just not stated in the manual. City Attorney Haney recommends the exceptions and variances section be left in the ordinance. Bateman explained exemptions and variances would still be allowed either way.

Mayor Erickson requested public comments, no comments were received. Mayor Erickson closed the public hearing at 8:25 PM.

MOTION: Henry/McGinty. Move to adopt Ordinance 2010-01 Stormwater Manual Management, and ordinance of the City of Poulsbo, Washington, providing for the health, safety and general welfare of the citizens of Poulsbo, the protection and enhancement of the watercourses and water bodies of the City through the regulation of stormwater discharges from new development, redevelopment and construction site activities in compliance with the requirements of the National Pollutant Discharge Stormwater Permit (NPDES) Phase II Municipal Stormwater Permit; adding new chapter 13.17 to the Poulsbo Municipal Code; and fixing a time when the same shall become effective.

Motion carried unanimously.

MOTION: McGinty/Rudolph. Move to adopt Ordinance 2010-02 Stormwater Manual Adoption and Design Thresholds, and ordinance of the City of Poulsbo, Washington, providing for the health, safety and general welfare of the citizens of Poulsbo, the protection and enhancement of the watercourses and water bodies of the City through the regulation of stormwater discharges from new development, redevelopment and construction site activities in compliance with the requirements of the National Pollutant Discharge Stormwater Permit (NPDES) Phase II Municipal Stormwater Permit; adding new sections 12.02.030 and 12.02.040 to the Poulsbo Municipal Code; except that the last sentence of Section 12.02.030(A), reading "Section 6 Exceptions/variance is not adopted" shall be deleted; and fixing a time when same shall become effective.
Motion carried unanimously.

d. Ordinance No. 2010-03 Stormwater Management Appeal Fee

MOTION: Rudolph/Henry. Move to adopt Ordinance 2010-03, an ordinance of the City of Poulsbo, Washington, amending Section 3.12.100(G) of the Poulsbo Municipal Code to adopt the cost of appeal fees for stormwater facility operation and maintenance violations under Chapter 13.17 of the Poulsbo Municipal Code; providing for severability, and establishing an effective date.
Motion carried unanimously.

e. Ordinance No. 2010-04 Revised Adopted Standards

MOTION: Berry-Maraist/McGinty. Move to adopt Ordinance 2010-04, Revised Adopted Standards, an ordinance of the City of Poulsbo, Washington, revising section 12.20.010 of the Poulsbo Municipal Code to reflect updated and adopted standards; and fixing a time when same shall become effective.
Motion carried unanimously.

8. DEPARTMENT/COMMITTEE REPORTS

- a.** Assistant Public Works Director Kasiniak reported the bids were opened for Viking Avenue Project 3A, the engineers estimate was \$1,184,000; the lowest bid was \$767,000. The council previously approved the Mayor to approve the contract as long as the lowest bid was 5% under the Engineers estimate.
- b.** Finance/Administration Committee: Councilmember Lord announced she has been appointed as chair of the committee; reported on discussion on the sales tax report for 2009; the 2010 carryover dollars; Real Estate Excise Tax decrease, and the move into the new City Hall. The Council Rules of Procedures were discussed and will be revised before it is brought back to the Council.
- c.** Public Safety/Legal Committee: Councilmember McGinty announced he is the new chair of the committee; and reported the Public Defender interviews were

held earlier today and more information will be provided to the council once a recommendation is made.

9. CONTINUED COMMENTS FROM CITIZENS

None.

10. COUNCILMEMBER COMMENTS

- a. Councilmember Stern stated he, as well as Councilmember Berry-Maraist, and Mayor Erickson, will be attending the Kitsap Economic Development Association (KEDA) Decision Maker breakfast tomorrow.
- b. Councilmember Berry-Maraist reported on discussion with West Sound Cyclery, at the North Kitsap Trails Association meeting, who are appreciative of the Viking Avenue improvements, and have concern with the bike lanes on Highway 305.
- c. Councilmember Bauman reported he will be attending the next Marine science Board, and will report back to the council.

11. ADJOURNMENT

MOTION: Bauman/Lord. Move to adjourn at 8:54 PM.
Motion carried unanimously.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk