

POULSBO CITY COUNCIL MEETING OF JUNE 2, 2010

MINUTES

PRESENT: Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, Lord, McGinty, Stern.
Staff: Boltz, Farncomb, Kasiniak, Loveless.

ABSENT: Councilmember Absent: Rudolph

BUSINESS ITEMS

- *** Minutes of April 21, 2010
- *** Budget Amendment BA#10-0204 Liberty Bay Trail Feasibility Study
- *** Agreement with Kitsap County Jail
- *** Contract Amendment with ICF Jones & Stokes for Dogfish Creek Study
- *** Contract Amendment with Krazan for Fjord Slide Repair project

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND AGENDA REVIEW

- a. Mayor Erickson removed Consent Agenda Item b from the agenda.
- b. City Hall Update: Public Works Director Loveless reported on the continued activity including completion of road paving and wood siding on the north side, and finishes and cabinetry are being installed on the 2nd and 3rd floor. The estimated completion is August. Mayor Erickson clarified, due to the fact the current City Hall site has not been sold there is no pressing need to vacate the building.
- c. Mayor Erickson reported on:
 - the appointment of Jan Harrison to the Public Facilities District beginning July 1, 2010;
 - City's receipt of the VISION 2040 award from Puget Sound Regional Council (PSRC); and
 - Agreements signed by the Mayor

3. COMMENTS FROM CITIZENS

- a. Bill Stewart, Kitsap Economic Development Alliance (KEDA) gave a brief update on the business development and recruitment in Kitsap County.

- b. Denise Bauman, Poulsbo reported as the representative to the Solid Waste Advisory Board and need to only meet every other month, and as a volunteer at the Marine Science Center

4. COUNCIL DISCUSSION/COUNCIL COMMITTEE REPORTS

- a. Finance/Administration Committee: Councilmember Lord reported on – timely receipt of reimbursements; increase of 4.69% for sales tax, Real Estate Excise Tax is tracking with projections; discussion on meeting revenues and expenditures for the 2010 budget although there are some unknown legal and labor negotiations expenses, and the committee's recommendation to move the ADA Committee from the City Clerks Office to Engineering or Planning.
- b. Public Works Committee: Councilmember Berry-Maraist reported on:
 - Discussion with County representatives on residential rain garden program and shoreline stewardship opportunities for waterfront property owners.
 - Councilmember Lord questioned whether a rain garden could be used to capture some of the rainwater at Lincoln and Hostmark. Berry-Maraist also suggested that rainwater could be used for the traffic calming on 6th Avenue and Matson. Mayor Erickson stated rain gardens have been discussed; however there is a lack of funding.
 - Presentation by County representative regarding animal waste issues and outreach.
 - Kitsap County Health Department and Public Works Committee comments on the Countywide Planning Policies.

5. CONSENT AGENDA

MOTION: Lord/Berry-Maraist. Move to approve Consent Agenda items a and c. Motion carried unanimously. Absent: Rudolph.

The items listed are:

- a. Minutes of April 21, 2010
- ~~b. Budget Amendment BA#10-0204 Liberty Bay Trail Feasibility Study~~
- c. Agreement with Kitsap County Jail

6. BUSINESS AGENDA

- a. **Contract Amendment with ICF Jones & Stokes for Dogfish Creek Study**
Engineering Project Assistant Farncomb explained the amendment for approximately \$7,000 to an existing agreement, which is required for needed

stormwater assumptions and watershed boundary work on the South Fork Dogfish Creek Restoration Master Plan.

Councilmember Berry-Maraist reported the Public Works Committee discussed this item and recommends approval.

MOTION: McGinty/Henry. Move to approve a contract amendment in the amount of \$6,916.00 to the existing agreement for professional services with ICF Jones & Stokes for the Dogfish Creek Restoration Master Plan.

Motion carried unanimously. Absent: Rudolph.

b. Contract Amendment with Krazan for Fjord Slide Repair Project

Assistant Public Works Director Kasiniak explained this amendment is for \$15,380 to move forward with final design addressing the slide on Fjord Drive. Krazan & Associates completed the geotechnical report identifying groundwater and wave action as the two causes. This amendment would require a budget amendment in the amount of \$10,000 for this task order and additional staff time needed on the project.

Councilmember Berry-Maraist reported the Public Works Committee discussed this item and recommends approval.

Councilmember comments included: determining estimate for repairs, concerns with drainage alternatives into Liberty Bay and alternative to the traffic configuration in the future.

MOTION: Berry-Maraist/McGinty. Move to authorize Task Order No. 2 with Krazan and Associates for completion of design on the Fjord Slide repair project, authorize the Mayor to approve change orders up to 10% of the contract price and approve a budget amendment in the amount of \$10,000.

Motion carried unanimously. Absent: Rudolph.

7. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

- a. Economic Development Committee: Councilmember Stern reported on discussion with Port of Poulsbo and Port Madison Tribe regarding the exploration of bringing Argosy class boats into Poulsbo/Suquamish area. Craig Steinlicht was present and discussed the revitalization of Viking Avenue and tour with Olympic Property Group.
- b. Parking Committee: Councilmember Bauman reported on the redesigning and striping of parking on Jensen Way in front of Bank of America and discussion on additional parking in front of the Post Office. The next meeting will be next

Tuesday and will include discussion on low impact development concepts in Anderson Parkway, parking standards for the downtown businesses, and review of a citizen suggestion to restripe of Anderson Parkway. The June 22nd committee meeting will be devoted to discussion on an addition of a parking structure and the necessary funding.

Councilmember comments included: American Disabilities Act (ADA) accessible parking; code revisions to allow diagonal parking on 3rd Avenue to encourage downtown business owners and their employees to park there; Fire Code requirements and other constraints that would prohibit changes on parking on 3rd Avenue.

Bauman also advised that he has received two anonymous letters that he will distribute to the Parking Committee and will discuss the concerns addressed in the letters, with the committee.

- c. Parks and Recreation Commission: Councilmember Bauman reported on the tour for future park acquisition.

8. CONTINUED COMMENTS FROM CITIZENS

None.

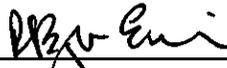
9. COUNCILMEMBER COMMENTS

- a. Councilmember Henry commented on the parking problem and questioned how the City would legally set aside parking on 3rd Avenue for downtown business owners and employees.
- b. Councilmember Lord commended on the parking committee making a significant step at setting goals to get something done.
- c. Mayor Erickson reported on Kitsap Regional Coordinating Council (KRCC) and discussion on the Countywide Planning Policies level of service language for bicycle paths and pedestrian walkways; Kitsap County Consolidated Housing Authority (KCCHA) and their positive cash flow in comparison to where they were last year.
- d. Councilmember McGinty concurred with Linda Berry-Maraist's comments on alterations to 3rd Avenue to accommodate additional parking.

- e. Councilmember Stern explained 3rd Avenue has had parking on both sides with parallel parking for some time, and questioned one-way traffic with diagonal parking, in regards to the fire code.
- f. Councilmember Berry-Maraist commented on the need for enforcement to encourage downtown employees to park in alternate locations and commented on the level of service used in Bellingham that incorporates auto, bike and pedestrians.

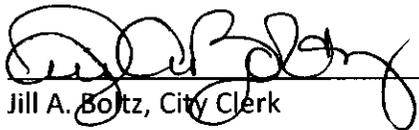
10. ADJOURNMENT

MOTION: Bauman/McGinty. Move to adjourn at 8:28PM.
Motion carried unanimously. Absent: Rudolph



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk