

## POULSBO CITY COUNCIL MEETING OF JULY 14, 2010

### MINUTES

**PRESENT:** Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, Lord, McGinty, Rudolph, Stern.  
Staff: Berezowsky, Berghoff, Boltz, Booher, Kasiniak, Loveless, McCluskey, Stephens.

### MAJOR BUSINESS ITEMS

- \* \* \* Budget Amendment, BA # 10-0201- City Hall Allocation
- \* \* \* Special Event Approval: Community Concert
- \* \* \* Budget Amendment: Viking Avenue Improvements 3A
- \* \* \* Budget Amendment: Fjord Slide Permitting
- \* \* \* Establish a Public and Agency Plan Participation Plan for the 2010 Comprehensive Plan Amendments
- \* \* \* Establish Docket for Proposed Amendments to the Comprehensive Plan

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

#### 2. MAYOR'S REPORT AND AGENDA REVIEW

- a. City Hall Update: Public Works Director Loveless reported a portion of the front entrance steps have been poured; the waterproofing has been completed; and the interior work on the atrium and Council Chambers.
- b. Mayor Erickson reported:
  - Contact by the citizens working to incorporate Silverdale, if Councilmembers are interested in working with or supporting the group, contact the Mayor.
  - The Bainbridge Island/Poulsbo Municipal Court Task Force meeting was held yesterday and went very well. Councilmember Stern requested council concurrence to move forward to include the Bainbridge Island Municipal Court in the new City Hall, assuming the two Courts can work within the same space and it is revenue neutral to both parties. Council expressed concern on the parking impact; Mayor Erickson will gather more information on the amount of attendance. The next Task Force meeting will be on July 30<sup>th</sup> at the Bainbridge Island City Hall.
  - The resolution passed by the Kitsap County Commissioners to encourage Kitsap County Consolidated Housing Authority (KCCHA) to move from their Silverdale location, to readily sell the property, was done independently from the KCCHA Board.

- c. Mayor Erickson announced the addition of an Executive Session at the end of the meeting, to discuss personnel, pursuant to RCW 42.30.110 (1)(g).

### 3. COMMENTS FROM CITIZENS

- a. Rita Hagwell stated Marelaine Lane is owned by her and should not have been included in the Gaines Annexation. Hagwell also expressed concern with a the wall in front of her property on Viking Avenue.
- b. Janet Marie Valiga commented on the success of Hopstock; and the lack of notification regarding parking and street restrictions on the 3<sup>rd</sup> of July event.

### 4. COUNCIL DISCUSSION/COUNCIL COMMITTEE REPORTS

- a. Councilmember Lord commented on her attendance at Muriel Williams' memorial service.
- b. Community Services Committee: Councilmember Bauman reported on special event applications received, Haven Vei landscaping budget amendment, update on the Parks and Recreation building repair, and an additional viewing platform being added in Fish Park.
- c. Councilmember Stern stated Chris Endresen has been selected as the Economic Development District Director for the Puget Sound Regional Council. Stern further noted the revitalization of art galleries in downtown Poulsbo.
- d. Public Works Committee: Councilmember McGinty reported on the Shoreline Master Program policy and procedures review and schedule, and Dogfish Creek Restoration Master Plan review.

### 5. CONSENT AGENDA

**MOTION:** McGinty/Henry. Move to approve Consent Agenda item a.

Motion carried unanimously

The items listed are:

- a. Budget Amendment, BA #10-0207 City Hall Allocation

### 6. BUSINESS AGENDA

#### a. Special Event Approval: Community Concert

Parks and Recreation Director McCluskey reported Paul Ingram has requested to hold Community Concerts at the new Raab Park stage; the Community Services Committee has reviewed the application and recommends approval.

**MOTION:** Berry-Maraist/McGinty. Move to approve the park use permit at Raab Park for the Community Concert on August 28, 2010 as presented.

Motion carried unanimously.

**b. Budget Amendment: Viking Avenue Improvements 3A**

Councilmember Berry-Maraist recused herself from the discussion and vote.

Assistant Public Works Director Kasiniak reported the original budget for this project provided for no contingency of funds for engineering and surveying. The budget amendment is needed for change orders and construction engineering/surveying work.

**MOTION:** McGinty/Rudolph. Move to approve budget amendment in the amount of \$33,000 for the Viking Avenue Phase 3 water project.

Motion carried unanimously.

**c. Budget Amendment: Fjord Slide Permitting**

Assistant Public Works Director Kasiniak reported the budget amendment is needed to obtain necessary environmental permits, so the project will be ready to construct as soon as funding becomes available.

**MOTION:** Lord/Henry. Move to approve a budget amendment in the amount of \$17,300 in order to move forward with obtaining permits for the Fjord Drive Slide Repair project.

Motion carried unanimously.

**d. Establish a Public and Agency Participation Plan for the 2010 Comprehensive Plan Amendments**

Association Planner Berghoff stated the City is required to establish and make available a Public and Agency Participation Plan for updates to the Comprehensive Plan. The plan will be posted on the City website, City Hall, Post Office, and Poulsbo Library.

**MOTION:** McGinty/Berry-Maraist. Move to adopt Resolution No. 2010-12, a resolution of the City Council of the City of Poulsbo, Washington, adopting a Public and Agency Participation Plan for the 2010 Poulsbo Comprehensive Plan Amendments.

Motion carried unanimously.

**e. Establish Docket for Proposed Amendments to the Comprehensive Plan**

Association Planner Berghoff presented and reviewed the list of proposed amendments that have been submitted to the Planning Department. Berghoff stated there has been an additional site specific rezone request that have been

provided to the Council, along with a memorandum from Planning Director Berezowsky.

**MOTION:** Stern/Lord. Move to approve with modifications, Comprehensive Plan amendments 10-01 through 10-10, to be docketed for the 2010 Comprehensive Plan amendment cycle.

Motion carried unanimously.

## **7. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS**

- a. Assistant Public Works Director Kasiniak reported the additional parking spaces on Jensen Way, in front of Bank of America, will be done soon. The traffic count has been completed and shows traffic has decreased in most areas; the full report will be coming forward to Public Works Committee.
- b. Councilmember Berry-Maraist stated Assistant Public Works Director Kasiniak and herself will be attending the Kitsap Regional Coordinating Council Transportation Policy Board meeting where priority projects for Kitsap County will be discussed.
- c. Parking Advisory Committee: Councilmember Bauman reported the committee brainstormed how and where a downtown parking garage could be constructed and different funding packages that can be considered.

## **8. CONTINUED COMMENTS FROM CITIZENS**

- a. Rita Hagwell expressed concern with the safety of the rock wall on Viking Avenue.

## **9. COUNCILMEMBER COMMENTS**

- a. Councilmember Berry-Maraist provided the North Kitsap Trails Association survey results and commented on citizen emails received that expressed concerns on the impact to fundraiser car washes due to National Pollutant Discharge Elimination System (NPDES) requirements.

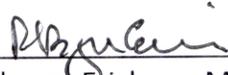
## **10. EXECUTIVE SESSION**

**MOTION:** McGinty/Rudolph. Move to adjourn from Executive Session.  
Motion carried unanimously.

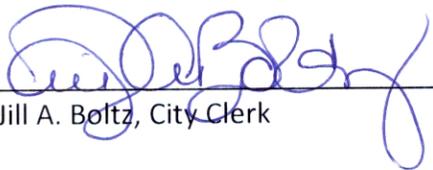
At 8:42 PM Mayor Erickson recessed the City Council Meeting into a 1-hour Executive Session for the purpose of discussing Personnel pursuant to RCW 42.30.110 (g).

**11. ADJOURNMENT**

Meeting adjourned at 9:55 PM.

  
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Rebecca Erickson, Mayor

ATTEST:

  
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Jill A. Boltz, City Clerk