

POULSBO CITY COUNCIL MEETING OF JULY 21, 2010

MINUTES

PRESENT: Mayor Erickson; Councilmembers: Bauman, Henry, Lord, McGinty, Rudolph, Stern.
Staff: Bernhard, Boltz, Booher, Loveless, McCluskey, Stephens.

ABSENT: Councilmember Berry-Maraist

MAJOR BUSINESS ITEMS

- * * * Claims- June 1-30, 2010
- * * * Payroll- June 1-30, 2010
- * * * Special Event Application: Street Dance and Fair
- * * * Resolution No. 2010-13, Adoption of Purchasing Manual
- * * * Ordinance No. 2010-13, 2nd Quarter 2010 Budget Amendments
- * * * Budget Presentation

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND AGENDA REVIEW

- a. City Hall Update: Public Works Director Loveless reported the backfilling on 3rd Avenue has begun, the refinishing of the concrete in the parking garage is continuing and the siding in the Council Chambers is being installed.
- b. Mayor Erickson announced the addition of an Executive Session at the end of the agenda, to discuss personnel, pursuant to RCW 42.30.110 (1)(g).
- c. Mayor Erickson clarified the items that should be discussed by Council on the Agenda, during Council Discussion and Council Committee Reports, and Council Committee and Commission Reports. Councilmember McGinty suggested the Council discuss the order of the agenda at the Council Retreat.

3. COMMENTS FROM CITIZENS

None.

4. COUNCIL DISCUSSION/COUNCIL COMMITTEE REPORTS

- a. Finance/Administration Committee: Councilmember Stern reported:
 - Declined investment earnings;

- Recommendation to decrease operating expenses by all departments and decrease the Council training and travel budget by \$2,500 for the remainder of 2010; and a 2% increase of the utility excise tax on sewer and water, with a review at the end of 2011. Council concurred with the committee recommendations.
 - The proposal of a Voluntary Separation Program.
- b. Councilmember Lord reported on the opening of a Safe Park in Poulsbo.
- c. Councilmember Rudolph commented on the frequency and delay of Council travel reimbursements submitted, stating the more reimbursements are submitted the more staff time is needed.
- d. Public/Safety Legal Committee: Councilmember Henry reported on:
- National Night Out on August 4th.
 - The School Resource Officer (SRO) program may have a loss of approximately \$35,000.
 - The new Police dog and handler will begin K9 training soon.
 - Update on the Forks Jail contract.
 - Introduction of the new Public Defender, Liz Starks.
 - Update on the new Cell-phone Law.
 - Implementation of Electronic Ticketing system for the Police Department.

5. CONSENT AGENDA

MOTION: McGinty/Henry. Move to approve Consent Agenda items a and b.

Motion carried unanimously. Absent: Berry-Maraist.

The items listed are:

- a. Claims- June 1-30, 2010: Check numbers 10014058 through 10014331 and Electronic Disbursement numbers 20-0046 through 20-0057, in the amount of \$3,816,400.12.
- b. Payroll- June 1-30, 2010: Check numbers (including Direct Deposit vouchers) 30012198 - 30012433 in the amount of \$341,094.75.

6. BUSINESS AGENDA

a. Special Event Application: Street Dance and Fair

Parks and Recreation Director McCluskey stated Front Street will be closed from Mor Mor's restaurant to Jensen Way for the Street Dance on Saturday, August 14th.

Councilmember Henry reported on the Public Safety/Legal Committees recommendation of approval; and Councilmember Bauman reported on the Community Services Committees recommendation for approval.

Councilmember Rudolph expressed concern with the omission of sani-cans at this year's event and the expectation that restaurants will allow the public to use their restrooms; and concern with the clean up after the event.

MOTION: Lord/McGinty. Move to approve the Poulsbo Street Dance and Fair on Saturday, August 14, 2010 as outlined in the Application for Special Event, with Council encouragement to the committee that they provide two sani-cans near the street dance.

Motion carried unanimously. Absent: Berry-Maraist.

b. Resolution No. 2010-13, Adoption of Purchasing Manual

Accounting Technician Bernhard provided an overview of the update of the Purchasing Manual.

Councilmember Bauman reported the Finance/Administration Committee review and recommendation of approval. Mayor Erickson stated the Public Works Committee did review and recommends approval.

MOTION: McGinty/Henry. Move to adopt Resolution 2010-13, adopting the City of Poulsbo Purchasing Manual Revision July 2010 and repealing Resolution No. 2003-17.

Motion carried unanimously. Absent: Berry-Maraist.

c. Ordinance No. 2010-13, 2nd Quarter 2010 Budget Amendments

Mayor Erickson requested public comments; no comments were received.

MOTION: Lord/McGinty. Move to adopt Ordinance 2010-13, an Ordinance for the City of Poulsbo, Washington, amending the 2010 budget adopted by Ordinance No. 2009-16 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

Motion carried unanimously. Absent: Berry-Maraist.

d. Budget Presentation

Finance Director Booher provided an overview of the purpose, preparation and implementation of the City budget. Booher also outlined the staff and Finance Committee recommendations for the 2011 budget.

7. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

- a. Parks and Recreation Director McCluskey announced the dates of the upcoming Summer Concerts on August 3rd and August 10th, and recognized the event sponsors.

8. CONTINUED COMMENTS FROM CITIZENS

None.

9. COUNCILMEMBER COMMENTS

- a. Councilmember Rudolph commented on the potential Voluntary Separation Program and the need to include language preventing an employee from voluntarily separating and then being rehired.

10. EXECUTIVE SESSION

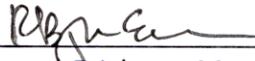
MOTION: McGinty/Stern. Move to adjourn from Executive Session.

Motion carried unanimously. Absent: Berry-Maraist

Mayor Erickson recessed the meeting for a 1-hour Executive Session at 8:34 PM, to discuss personnel, pursuant to RCW 42.30.110 (1)(g).

11. ADJOURNMENT

Meeting adjourned at 9:26 PM.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk