



Civil Service Commission
SPECIAL MEETING
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Agenda	Date	January 11, 2016
Recorder	Deanna S. Kingery	Start Time	3:00 pm
Committee Chair	Ardis Morrow	End Time	
Committee Members	Donna Jean Bruce, Kent Lord		
Staff	Chief Alan Townsend, Deputy Chief Halsted		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Election of Chairs per CSC Rule 3.020	
	b. Minutes of February 23, 2015	
2.	Business Agenda	
	a. Police Dept update	
	b. Police Officer Lateral Eligibility list - per Rule 8.010	

The committee may add and discuss other items not listed on the agenda.



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SPECIAL MEETING
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Draft Minutes	Date	February 23, 2015
Recorder	Deanna S. Kingery	Start Time	3:00 pm
Committee Chair	Ardis Morrow	End Time	3:20 pm
Committee Members	Donna Jean Bruce, Kent Lord		
Staff Present	Chief Alan Townsend, Deputy Chief Halsted		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Election of Chair (CSC Rule 3.020)	Ardis Morrow was re-elected as Chair
	b. Election of Vice-Chair	Kent Lord was re-elected as Vice-Chair
	c. Minutes of September 2, 2014	Draft minutes approved
2.	Business Agenda	
	a. Police Dept update	<p>Chief Townsend summarized the recent personnel changes. Bob Wright retired as Deputy Chief and John Halsted was promoted to Deputy Chief. John Halsted has 18 1/2 years of experience with the department and is looking forward to the challenges of the position.</p> <p>Ardis suggested a note be sent to Bob Wright thanking him for his many years of service to the City.</p>
	b. Sergeant Eligibility list - extension request per Rule 9.060(b)	Kingery stated with the promotion of John Halsted from Sergeant to Deputy Chief, this created a vacancy. The Chief requested to extend the current list because the list had members of the department who are qualified to be promoted. Kingery reviewed the rules and

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		<p>advised the Commission that the list can be extended until May 2015.</p> <p>The Commission decided to extend the list until May 2015.</p>
	c. Rule 8.200 Lateral-Entry Police Officer Examinations – rule change request	<p>Townsend explained the reason he would like the rule changed is to not limit the pool of candidates to those who have a minimum of two years of experience. The proposed rule will still require completion of the basic academy and meet the state requirement of what constitutes a lateral.</p> <p>The rule change was approved by the Commission.</p>
	d. Lateral list request per Rule 8.010	<p>Due to the impending promotion of an existing Sergeant, there will be a police officer vacancy in addition to the possibility of a School Resource Officer. Kingery requested permission to begin the process to establish a lateral police officer list. The Commission authorized the lateral police officer process.</p>

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