

## POULSBO CITY COUNCIL MEETING OF JANUARY 4, 2012

### MINUTES

**PRESENT:** Mayor Erickson, Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Berezowsky, Boltz, Booher, Kasiniak, Kingery, Loveless, McCluskey, Stephens, Swiney

### MAJOR BUSINESS ITEMS

- \* \* \* Minutes of October 12, 2011 City Council Meeting
- \* \* \* Discussion: Broadband Utility Next Steps
- \* \* \* Set Docket for 2011-2012 Comprehensive Plan Amendments
- \* \* \* Approval of Kitsap Regional Library Memorandum of Understanding
- \* \* \* Workshop: Council Committee Selection

#### 1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. **COMMENTS FROM CITIZENS**

a. John Powers, Kitsap Economic Development Alliance (KEDA), commented on the expansion of a Boeing 737 facility and the push to market Kitsap County as a potential site; Powers also invited the Council to the KEDA Decision Makers Breakfast on January 24th.

#### 3. **MAYORS REPORT AND COUNCIL COMMENTS**

a. Councilmember Lord wished everyone a Happy New Year.

b. Councilmember Berry-Maraist commented on the Kitsap Sun article regarding Coffee Oasis and expressed concern on the negative reader comments.

c. Mayor Erickson reported:

- The community meetings for Coffee Oasis will take place on January 7th at 2:30 PM, and Anderson Parkway will take place on January 23rd at 5:30 PM.
- The AWC City Legislative Action Conference will be held on January 25th and 26th.

- Update on the Babe Ruth World Series and a planned parade on August 14th.
  - Ribbon Cutting for the opening of Fjord Drive.
  - Relocation of Gravitec to the Zone building.
  - Addition of an executive session at the end of meeting, to discuss potential litigation.
- d. Councilmember Henry reported the Intergovernmental Meeting with the Suquamish Tribe will be held on January 10th at 11:00 AM.
- e. Councilmember Musgrove wished the public a Happy New Year and encouraged citizens to sign up for the Parks and Recreation newsletter mailing list.
- f. Councilmember Stern spoke to the closing of the Zone and relocation of Gravitec; and requested potential agenda topics from the Council, for the upcoming Intergovernmental meeting with the Suquamish Tribe.

#### 4. **CONSENT AGENDA**

**Motion: Move** to approve Consent Agenda items a, as modified.  
**Action: Approve. Moved by** Berry-Maraist, **Seconded by** Henry.  
**Motion passed unanimously.**

The items listed are:

- a. Minutes of October 12, 2011 City Council Meeting

#### 5. **BUSINESS AGENDA**

##### a. **Discussion: Broadband Utility Next Steps**

Councilmember Stern reported on the start of the Broadband Utility discussion by the Council, responding the 2012 Council goal.

Scott Snyder, Ogden Murphy Wallace, introduced himself and explained his role in the exploration of the Broadband Utility.

Rick Jenness, consultant, provided his professional background and experience with broadband, and the background, meetings and information that has been provided to the City. Jenness explained the agreement and scope of work provided to the Council, and outlined the next steps.

Snyder provided background on court cases and the change in laws to operate a cable/broadband utility.

Council discussion included:

- The experience of the City of Edmonds implementing a broadband utility

- How to a market analysis would be done
- The City investment amount and professional services costs
- City and public interest for the City to become involved in broadband utility

Councilmember Stern stated the intent is not to be competitive with private sector or providers, instead to provide a level of service that does not exist. Stern recommended the topic be referred back to the Economic Development committee for further review and discussion.

**b. ► Set Docket for 2011-2012 Comprehensive Plan Amendments**

Associate Planner Alyse Nelson outlined the process of setting the docket and the site specific rezone and text amendments proposed. Staff recommendation is to move forward with all application requests and proposals.

Councilmember Berry-Maraist expressed concern with the parks designation. Planning Director Berezowsky stated the revisions made to the Poulsbo Municipal Code (PMC) do not allow the Council to add to the docket, should they want remove the park designation; however that was not the intent and was unclear how that provision was removed.

Councilmember Musgrove recommended moving forward with the docketing of the park properties and to discuss the park designation during the next amendment cycle.

**Motion:** Move to approve comprehensive plan amendments CPA 2011-01 through 2011-13 be docketed for the 2011-2012 Comprehensive Plan Amendment cycle.

**Action:** Approve. **Moved by** Lord, **Seconded by** Henry.

**Discussion:** Councilmember Berry-Maraist agreed that the whole docket should move forward, however the park designation should go to a committee for further discussion

**Vote:** Motion carried by unanimous roll call vote.

**c. ► Approval of Kitsap Regional Library Memorandum of Agreement**

**Motion:** Move to approve the memorandum of agreement with the Kitsap Regional Library as presented; and authorize the Mayor to sign the agreement. **Action:** Approve. **Moved by** Berry-Maraist, **Seconded by** Nystul.

Motion passed unanimously.

**d. ► Workshop: Council Committee Selection**

City Clerk Boltz stated the Council has been provided with the compilation of Council preference for Committees, with there being some that have several Councilmembers vying for the one committee.

Council concurred to the following committee assignments:

- Finance/Administration: Councilmembers Lord, Stern & Musgrove
- Public Works: Councilmembers McGinty, Nystul and Berry-Maraist
- Capital Improvements: Councilmembers Nystul, Stern and Henry
- Community Services: Councilmembers Berry-Maraist, Lord and Henry
- Public Safety: Councilmembers Henry, McGinty and Berry-Maraist
- Economic Development: Councilmembers Musgrove, Lord & Stern

Non-Committee Liaisons assignments:

- Parks and Recreation: Berry-Maraist
- Tree Board: Henry
- Chamber of Commerce: Stern
- Historic Downtown Poulsbo Association: Lord
- Port of Poulsbo: Musgrove
  
- Deputy Mayor: McGinty
- Alternate Deputy Mayor: Lord
  
- Kitsap Regional Coordinating Council Alternate: Berry-Maraist
- Marine Science Center: Lord
- Poulsbo Historical Society: Stern
- Tribal Liaisons: Stern/Henry
- West Sound Watershed: Berry-Maraist
  
- Board of Health Alternate: None
- Library Board: Nystul
- North Kitsap School Board: Berry-Maraist
- CENCOM: Nystul

**6. ► COUNCIL COMMITTEE REPORTS**

- a. Councilmember Berry-Maraist reported the Puget Sound Partnership Action Agenda has been distributed and the public comment period has been extended.

- b. Finance/Administration Committee: Councilmember Stern reported on establishing a policy for community service recognition, past preliminary and final budget processes, City and departments level of service.

## 7. DEPARTMENT HEAD COMMENTS

None.

## 8. CONTINUED COMMENTS FROM CITIZENS

None.

## 9. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

- a. Councilmember Lord suggested adding the retrofits of Anderson Parkway and 6th Avenue improvements to the Intergovernmental meeting agenda.

- b. Mayor Erickson announced the Miss Poulsbo pageant will be held on Saturday, January 7th at Bremerton High School.

## 10. EXECUTIVE SESSION

At 9:39 PM Mayor Erickson adjourned the meeting into a 15-minute Executive Session pursuant to RCW 42.30.110(i) for the purpose of discussing potential litigation.

## 11. ADJOURNMENT

**Motion:** Adjourn the meeting out of executive session. **Action:** Approve. **Moved by** Stern, **Seconded by** McGinty.

Motion passed unanimously.

Meeting adjourned at 9:55 PM.

Rebecca Erickson, Mayor

ATTEST:

Jill A. Boltz, City Clerk, CMC