



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	February 24, 2016
Recorder	Charlie Roberts	Start Time	5:00 PM
Committee Chair	Jeff McGinty – unable to attend	End Time	7:15 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Charlie Roberts (CR), Diane Lenius (DL), Michael Bateman (MB), Becky Erickson (BE)		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	JM not present.
B.	Agenda and Extended Agenda Review	Nothing to add
C.	Mayor and Department Head Reports	PWC discussed the County Sewer presentation. ML reported camera truck delivered 2/25
D.	Approval of minutes: 2/10/16	Approval moved to next PWC meeting
2.	Agenda Items:	
1.	Transportation Plan Update	AK reported that all 3 comp plans would be in draft form by Fri 2/26 and recommended a special PWC meeting on 3/16 to review the draft Stormwater Comp Plan. Draft Concurrency ordinance distributed to PWC.
2.	Sewer Comprehensive Plan	DL reported on average rates and connection fees for water and sewer for jurisdictions in the area. Mayor concerned that the County is charging \$4500 per connection while Poulsbo is paying \$8500 (combination of KC and Poulsbo connection fee). DM asked if possible to do onetime expense and onetime fee. DL explained it is ongoing because the capital program requires that we issue 20 year bonds to fund the capital projects. DL will take look at capital plan to separate funds for growth vs. upgrade of existing. (Growth pays for growth vs. existing customers pay for maintenance.) PWC discussed benefits of lowering the utility tax

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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3.	Stormwater Park Funding	AK reported on 7 grants that staff will pursue. PWC recommends to present to CC.
4.	Hostmark Construction Projects Update	ML reported that the sewer line is old and broken and has a significant I&I and the storm services are also old and in need of repair. ML requested a budget amendment from sewer and storm to repair all the old utilities on Hostmark. PWC approved.
5.	Viking Ave PRV Project Update	DL reported that the current budget is \$290,000. As the project has been reviewed and PW has issues with water services on Finn Hill and desire to fix these as part of the project. Requested budget amendment \$90,000 to cover additional cost. Will bid the project with schedules to provide options before award. PWC approved.
6.	Noll Road Project Update	DL gave an update. Discussed neighborhood meeting with residences held a few weeks ago. Discussion about the Languanet section of the corridor and moving the shared use path to the other side of the road. DL also attended non-motorized meeting and had some interest. PWC recommended that the ROW consultant attend Council to provide the full picture.
7.	Parking 9 th Ave	Moved to top of Agenda, three residents present. Mayor will knock on doors and discuss with the residents who are parking on the street. PW may paint center stripe if knocking on doors does not work.
8.	Neighborhood Streets Program	Moved to next meeting agenda. Will issue notice of quorum at the request of Ed Stern.
9.	Permitting Software Contract	DL presented final contract for software. PWC approved.
	BHC contract	Added to agenda. In regards to sewer overflow, Ecology wants a study be completed to know the level of rain event that will cause the sewer to overflow. An amendment to the contract with BHC for the Comprehensive Sewer Plan was presented to complete the additional work. PWC approved.
		Meeting adjourned 7:15PM

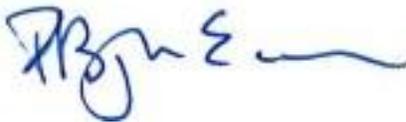
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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	GIS Mapping Demo		March 9th
2.	Draft Transportation Plan		March 23rd
3.	Draft Stormwater Management Plan		March 16th
4.	Council Goals		March
5.	Solid Waste RFP Update		March
6.	Update on Latecomer Code Changes		March
7.	Ecology Grant for Small Anderson Parkway Retrofit		March
8.	ADA Discussion		TBD
9.	Neighborhood Speeding Program/Policy		TBD
10.	Front Street Pavement		TBD
11.	Road Inventory Example		TBD
12.	Traffic Impact Fee Revenue		TBD
13.	Construction Standards		TBD
14.	Follow up on bicycle improvements to highway 305 by WSDOT		TBD
15.	PMC – Transportation Development Code Update		TBD
16.	Underground Utilities		TBD
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Grading Ordinance & Enforcement		



Reviewed by Mayor Erickson

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