



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>April 27, 2016</b>
<b>Recorder</b>	<b>Jessica Walser</b>	<b>Start Time</b>	<b>5:08 PM</b>
<b>Committee Chair</b>	<b>Jeff McGinty</b>	<b>End Time</b>	<b>5:45 PM</b>
<b>Committee Members</b>	<b>Jeff McGinty (JM) – absent, Connie Lord (CL) Chaired the meeting, David Musgrove (DM)</b>		
<b>Council/Staff Present</b>	Gary Nystul (GN), Ed Stern (ES), Becky Erickson (BE), Mike Lund (ML), Jessica Walser (JW), Sheila Miller (SM)		

**Agenda**

<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Added Finn Hill Road Reconstruction Design Selection to the Agenda
C.	Mayor and Department Head Reports	None
D.	Approval of Minutes: 3/9/16, 3/16/16, 3/23/16, & 4/13/2016	Postponed
<b>2.</b>	<b>Agenda Items:</b>	
1.	Building Code PMC Updates	SM provided an update on Building Dept revenues and reported that the Dept is meeting service level – 2 weeks out on plan reviews. SM presented the updates to the ordinances, explained the need to update to be in compliance with ICC, and noted an effective date of July 1, 2016. PWC approved for Council presentation.
2.	Accept Sanitary Sewer Smoke Testing & Eval Project	JW presented the Smoke Testing project for acceptance. PWC approved for Council presentation.
3.	Finn Hill Road Reconstruction Design Selection	JW presented the process for selecting a design consultant for the Finn Hill project. ML and CL added their comments as participants in the review panel. The panel recommended Sealaska for the design contract. PWC approved that staff present the panel's recommendation to Council.

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Accept 6 <sup>th</sup> and 9 <sup>th</sup> Pump Stations Project		May 11
2.	Telemetry Equipment – RTU/MTU		May 11
3.	Water Meter Replacement		May 11
4.	Update on Latecomer Code Changes		May
5.	Ecology Grant for Small Anderson Parkway Retrofit		TBD
6.	ADA Discussion		TBD
7.	Neighborhood Speeding Program/Policy		TBD
8.	Front Street Pavement		TBD
9.	Road Inventory Example		TBD
10.	Traffic Impact Fee Revenue		TBD
11.	Construction Standards		TBD
12.	Follow up on bicycle improvements to highway 305 by WSDOT		TBD
13.	PMC – Transportation Development Code Update		TBD
14.	Underground Utilities		TBD
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Grading Ordinance & Enforcement		

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Reviewed by Mayor Erickson

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