



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	May 11, 2016
Recorder	Jessica Walser	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	6:56 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM) Also present – Gary Nystul (GN), Ed Stern (ES)		
Staff Present	Becky Erickson (BE), Diane Lenius (DL), Debbie Booher (DB), Jessica Walser (JW), Mike Lund (ML), Keith Svarthumle (KS)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	DM asked for an update on the bathrooms at Muriel Iverson Williams Waterfront Park. Some brief discussion was held and the topic was added to the agenda for the next meeting to get a full update.
B.	Agenda and Extended Agenda Review	No changes. DL explained that two items on the agenda would also be presented at Council.
C.	Mayor and Department Head Reports	None
D.	Approval of Minutes: 3/9/16, 3/16/16, 3/23/16, 4/13/16 & 4/27/16	Approved
2.	Agenda Items:	
1.	Telemetry Update (MTU/RTU)	KS provided a demonstration and update on the new telemetry system. He showed a video of the MTU and explained how it operates. He also discussed the schedule of the RTU installations that will be coming now that the MTU install is complete. KS noted that he could set the PWC up as read-only users of the new software system so

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		they could browse the controls and see how it works at their convenience.
2.	Project Award for Hostmark Mains Project	ML presented the bid tabs and project funding needs for the Hostmark Mains project. PWC approved to present to Council on 5/18/16. A budget amendment will follow on June 1 st and the contract will not be executed until the BA is approved.
3.	Accept 6th Ave and 9th Ave Pump Stations Project	JW presented the project for acceptance. The final pay estimate and bid tabs were provided. Details on the final payment and retainage release were discussed. PWC approved.
4.	6-Year TIP	DL presented the draft of the 6-Year TIP and noted that it would be presented to Council that night to set the public hearing for June 8 th to adopt the TIP. PWC approved.
5.	Sewer Comp Plan Contract Amendment	DL presented an amendment to the contract with BHC for additional scope on the Sewer Comp Plan Update. The amendment will require a budget amendment of \$9,000. PWC approved.
6.	Noll Road Improvements Ph I Const Grant Update	BE left before discussion on Noll began. DL and DB presented an update on the budget and a \$3.42 grant for the Noll project. A resolution to accept the funding and to commit to funding the remainder of the project through local funds, other grant opportunities, and bonding (if needed) was presented. DL noted it would be presented to Council that night as well. It was a time sensitive item in order to secure the funding on 5/12/16 at TransPOL. Lengthy discussion was held regarding bonding and future funding forecasts. PWC approved.

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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Finn Hill Reconstruction Design Contract		May 25
2.	Water Meter Replacements Update		May 25
3.	Update on Latecomer Code Changes		May
4.	Ecology Grant for Small Anderson Parkway Retrofit		TBD
5.	ADA Discussion		TBD
6.	Neighborhood Speeding Program/Policy		TBD
7.	Front Street Pavement		TBD
8.	Road Inventory Example		TBD
9.	Traffic Impact Fee Revenue		TBD
10.	Construction Standards		TBD
11.	Follow up on bicycle improvements to highway 305 by WSDOT		TBD
12.	PMC – Transportation Development Code Update		TBD
13.	Underground Utilities		TBD
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Grading Ordinance & Enforcement		

Reviewed by Mayor Erickson

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