



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	June 8, 2016
Recorder	DKL	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM) Ed Stern (ED)		
Staff Present	Becky Ericksen (BE), Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Charlie Roberts (CR), Michael Bateman (MB), Keith Svathumle (KS), Mary McClusky (MM), Guests: Carol Trip Port of Poulsbo, Brad Miller, Port of Poulsbo, Kelly Clark, Halden Glen, Ron Cleaver, Team 4 Mark Kuhlman, Team 4 Rick Eckert, Citizen,		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	Moved Port discussion to follow the Halden Glen Pole conversation.
B.	Agenda and Extended Agenda Review	Review topics to confirm or delete items. Postponed.
C.	Mayor and Department Head Reports	Citizen concern expressed by Rick Eckert – Lives on 15 th loop. Concerns about traffic on Caldart and traffic through Odin to 15 th to Caldart. Mayor committed to traffic counters being set and Engineering will contact him with the results. His number is 360.930.8411
D.	Approval of Minutes: 5/25/16	Approved.
2.	Agenda Items:	
1.	Halden Glen Utility Pole Relocation	PWC maintains a commitment to undergrounding utilities. For this specific situation PWC recommends approval of the exemption to underground the power on Caldart at Halden Glen.
2.	Right of Way Procedures Update	PWC moved and approved the right of way procedures.

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Topic	Action/Recommendation/Discussion
3.	AHERA Survey Contract for House Demos	PWC recommends moving forward with contract with Pacific Rim.
4.	Liberty Bay TMDL Project Update	DL provided an update on the TMDL. Phil will give the final presentation to council next week.
5.	Ecology Grant for Small Anderson Parkway	AK presented the Small Anderson Parkway project and the contract will be presented to council next week.
6.	Sewer Comprehensive Plan Update	DL – shared the actions taken since the last meeting. Meeting with DM, discussion with Ecology, and a careful look at the financial model. AK would like to schedule an hour to discuss the sewer comprehensive plan. AK and DL will bring the Sewer Comprehensive plan back to council on June 22 nd .
7.	Street Maintenance Plan Budget Update	AK – described the street maintenance project. We would like city staff to engage in the road assessment and asking for addition \$5K to cover staff time. It will come as a budget amendment.
8.	Update on plans that may impact park, waterfront, and public bathroom development	Brad – shared that the Port would like to be involved in the project as equal partners and have moved to commit \$300K to the project and agree that their Port bathroom has reached it's useful life and is ready to be taken down. The Port is also willing to add to the \$300K. The new bathroom could solve some issues that the Port has. Port would be interested in a joint application with the City. Mayor – will propose tonight that the evaluation be performed by a subcommittee of council.

Future Agenda Items

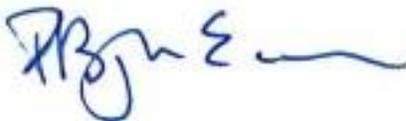
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	On-Call Contract Recommendations		June 22
2.	Old City Hall Demolition Contract Award		June 22
3.	Construction Standards Update		July 13
4.	Hostmark Pavement Restoration Contract Award		July 13
5.	Water Meter Replacement Program/Budget Update		July 13
6.	Update on Latecomer Code Changes		July 27
7.	ADA Discussion		Confirm/Delete
8.	Neighborhood Speeding Program/Policy		Confirm/Delete
9.	Front Street Pavement		Confirm/Delete
10.	Road Inventory Example		Confirm/Delete
11.	Traffic Impact Fee Revenue		Confirm/Delete
12.	Follow up on bicycle improvements to highway 305 by WSDOT		Confirm/Delete
13.	PMC – Transportation Development Code Update		Confirm/Delete
14.	Underground Utilities		Confirm/Delete
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Grading Ordinance & Enforcement		



Reviewed by Mayor Erickson

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