



Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room

Subject	Meeting Minutes	Date	August 24, 2016
Recorder	Mike Lund	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:30 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Mike Lund (ML), Michael Bateman (MB), Becky Erickson (BE), Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Agenda			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
A.	Questions & Concerns of the Committee	None	
B.	Agenda and Extended Agenda Review		
C.	Mayor and Department Head Reports	<p>MB - gave update on Finn Hill Design grant and contract with SeaAlaska. It will be coming to CC on 9/7. Recommended approval.</p> <p>MB - gave update on Noll Road Open House and noted that the right-of-way acquisition process has started.</p>	
D.	Approval of Minutes: 6/8/16, 6/22/16, 7/13/16, 7/27/16, and 8/10/16	<p>DM – revisited a comment made at 7/27 meeting; he has concerns regarding better coordination among the committees. A lot of discussion had on how to accomplish this. Potential using a common web page for agendas and minutes.</p> <p>All minutes approved.</p>	
2.	Agenda Items:		
1.	Meter at Keyport Pump Station	Discussion that KC is still working on a cost breakdown. Staff will report back on this topic once that information is received.	
2.	Road Inventory Example	ML- reported on the status of SeaAlaska, the process on the road inventory, and the street maintenance program. SeaAlaska to give presentation to full council in late Sept/ early Oct.	
3.	Review Council Goals	PWC shared council goals with staff as discussed at previous council meeting.	

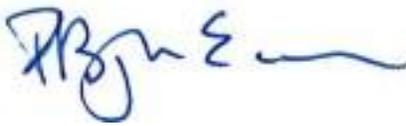
The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	2017-2018 Budget Review – Engineering/Building/311		Sept 14
2.	2017-2018 Budget Review – Public Works		Sept 14
3.	Residential Property Abatement & Demolition Project		Sept 14
4.	Public Works Facility Project Update		Sept 28
5.	Solid Waste RFP Update – Proposals Due Sept 19		Sept 28
6.	Construction Standards Update		Sept 28
7.	Renewal of WSSOG ILA for NPDES permit education and outreach		Oct
8.	Underground Utilities		Oct
9.	ADA Discussion		Oct
10.	Neighborhood Speeding Program/Policy		Dec/Jan
11.	PMC – Transportation Development Code Update		Dec/Jan
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
12.	Grading Ordinance & Enforcement		Jan
13.	FEMA Requirements for Flood Plain		Jan
14.	Update on Latecomer Code Changes		Feb



Reviewed by Mayor Erickson

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