



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	December 14, 2016
Recorder		Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present			

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	
B.	Agenda and Extended Agenda Review	
C.	Mayor and Department Head Reports	
2.	Agenda Items:	
1.	Liberty and Village Pump Station Project Update and Amendment	
2.	Utility Adjustment Request for Commercial Account	
3.	System Telemetry Project Update	
4.	Underground Utilities	
5.	Lincoln Well 2 Treatment Plant	

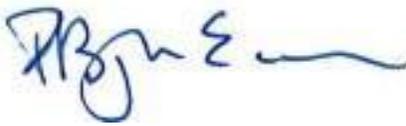
The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	ADA Discussion		Dec
2.	Construction Standards Update		Dec
3.	Old City Hall Demolition Project Acceptance		Dec/Jan
4.	Public Works Facility Update		Dec/Jan
5.	Neighborhood Speeding Program/Policy		Dec
6.	PMC – Transportation Development Code Update		Dec/Jan
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
	Grading Ordinance & Enforcement		Jan
7.	FEMA Requirements for Flood Plain		Jan
8.	Update on Latecomer Code Changes		Feb
9.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jan/Feb



Reviewed by Mayor Erickson

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POULSBO PUBLIC WORKS COMMITTEE
AGENDA SUMMARY
MEETING DATE: 12/14/2016

AGENDA ITEM:	Liberty Bay and Village Pump Station Project Update and Amendment
EXHIBITS:	To be provided
STAFFED BY:	Diane Lenius

SUMMARY STATEMENT:	
Will give a project update on the Liberty Bay Pump Station and the Village Pump Station. An amendment is required and will be presented and explained at the meeting.	

RECOMMENDED ACTION:	
Recommend approval	

POULSBO PUBLIC WORKS COMMITTEE

AGENDA SUMMARY

MEETING DATE: 12/14/2016

AGENDA ITEM:	Utility Adjustment Request for Commercial Account
EXHIBITS:	To be provided
STAFFED BY:	Keith Svarthumle

SUMMARY STATEMENT:

Staff will present information on a utility adjustment request for an existing commercial account. The circumstances do not meet the criteria of a standard adjustment and need to be discussed.

RECOMMENDED ACTION:

Discuss

POULSBO PUBLIC WORKS COMMITTEE
AGENDA SUMMARY
MEETING DATE: 12/14/2016

AGENDA ITEM:	System Telemetry Project Update
EXHIBITS:	
STAFFED BY:	Mike Lund/Keith Svarthumle

SUMMARY STATEMENT:	
	Staff will provide a short update on the progress and status of the telemetry project.

RECOMMENDED ACTION:	
	None

POULSBO PUBLIC WORKS COMMITTEE
AGENDA SUMMARY
MEETING DATE: 12/14/2016

AGENDA ITEM:	Underground Utilities
EXHIBITS:	
STAFFED BY:	Andrzej Kasiniak

SUMMARY STATEMENT:	
	This is an extended agenda item that is being brought forward for discussion. The franchise agreement for PSE is due for renewal soon and relates to the discussion as well.

RECOMMENDED ACTION:	
	Discuss

POULSBO PUBLIC WORKS COMMITTEE
AGENDA SUMMARY
MEETING DATE: 12/14/2016

AGENDA ITEM:	Lincoln Well 2 Treatment Plant
EXHIBITS:	Scope and Budget with G&O to be provided
STAFFED BY:	Diane Lenius

SUMMARY STATEMENT:
On 10/26/2016, PWC supported moving forward to develop a scope and budget with Gray & Osborne to redesign and repackage the Lincoln Well 2 Treatment Plant project. Staff is in process of developing this with G&O and if the contract has been finalized, it will be preseted for review and recommended approval.

RECOMMENDED ACTION:
Recommend approval