

POULSBO CITY COUNCIL MEETING OF FEBRUARY 6, 2008

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Bauman, Boltz, Booher, Jones, McCluskey.

ABSENT: Councilmember Crowder.

MAJOR BUSINESS ITEMS

- * * * Appointments to Community Police Advisory Board and Tree Board
- * * * Presentation of Certificate of Appreciation
- * * * Drug Court Compliance Officer Support
- * * * Minutes of November 14, 2007 Council Meeting
- * * * Minutes of December 5, 2007 Council Meeting
- * * * Minutes of December 12, 2007 Council Meeting
- * * * Minutes of January 9, 2008 Council Meeting
- * * * Minutes of January 16, 2008 Council Meeting
- * * * Minutes of January 23, 2008 Special Council Meeting
- * * * Payroll – January 1-31, 2008
- * * * Budget Amendment BA-28-0101, Grant Revenue/Expenditures
- * * * Viking Fest Carnival Location
- * * * Ordinance 2008-03, Amend Zoning Ordinance Governing Off-Street Parking and Loading in the Downtown Core Commercial District
- * * * Ordinance 2008-04, Repeal Commute Trip Reduction Ordinance
- * * * Amendment to the Contract with Parametrix Sewer Comp Plan for Preparing a Financial Plan to Fund Utility Operations and Capital Improvements

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:01 PM and asked Delaney Lehmann to lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Appointments to Community Police Advisory Board and Tree Board
MOTION: McGinty/Stern. Move to concur with Mayor Quade's appointments of Nathan Picinich to the Community Police Advisory Board for an unexpired term ending December 31, 2008, and Raymond (Gene) Bullock to the Tree Board, term ending December 31, 2010.
Motion carried unanimously. Absent: Crowder

b. Presentation of Certificate of Appreciation

Parks and Recreation Director McCluskey introduced Delaney Lehmann who, as a project to earn her Bronze Award through Girl Scouts made bird houses for Fish Park, American Legion Park and Raab Park. Mayor Quade presented Delaney with a Certificate of Appreciate in recognition for her community work.

c. Traumatic Brain Injury Month Proclamation

Mayor Quade read into the record a proclamation declaring March as "Brain Injury Awareness Month." The Mayor presented the proclamation to Suzanne Griffin who expressed her appreciation for the support and opportunity to educate the public about the challenges individuals with brain injuries face.

d. Drug Court Compliance Officer Support

Mayor Quade announced the Kitsap Regional Coordinating Council's (KRCC) recommendation to approve six months of funding through the apportionment procedures with fifty percent of the funding from Kitsap County and fifty percent of the funding split among the cities. Mayor Quade added the drug court compliance officer support was discussed at the Finance/Administration Committee meeting earlier today and approval was recommended. Judge Roof presented Council with statistics of drug related crimes and the movement toward drug courts, whereas drug courts address treatment and prevention. Drug Courts offer a choice of treatment versus incarceration and offer a multidisciplinary team approach to the issue of drugs in our community. In September 2007 the Department of Corrections officer was lost due to funding and in December 2007 the grant funded Compliance Officer was lost as well. Judge Roof outlined the minimum and intermediate needs to continue the program and outlined the attempts to restore funding including seeking and receiving assistance from the KRCC.

3. MAYOR AND COUNCIL DISCUSSION**a. Mayor Quade asked for discussion points for the March 5, 2008 Annexation Policy Workshop.**

- Clear, concise understanding of the Growth Management Act in regards to population allocation;
- Public Works Director Bauman's presentation to the Public Works Committee regarding the three options for growth;
- Land capacity analysis;
- Effect on market price for housing and land; and

- Is annexation jurisdictional or is there more.
- b. Councilmember Stern reported on his attendance at the Dr. Martin Luther King, Jr. ceremony.
- c. Councilmember Rudolph reported on the city hall meeting and discussion regarding square footage allocation. The discussion reaffirmed the amount of space proposed is the amount of space needed and next week the architects should have a rough layout available for review.
- d. Councilmember Berry-Maraist requested the full Council be allowed to review the work done by the architects and reported on the Kitsap Peninsula Visitor and Convention Bureau (KPVCB) meeting where the State Director of Tourism reported Washington having the 4th fastest growing tourism in the country. KPVCB awarded the "Tourism Promoter of the Year" award to Captain Bill Archer of Electric Boat Rentals located in Poulsbo.
- e. Mayor Quade announced the Open House on February 20th from 6:00 PM – 7:00 PM to view preliminary renderings of the proposed city hall.

4. CITIZEN COMMENTS

- a. Denise Bauman, the City's citizen representative on the Kitsap County Solid Waste Advisory Committee, provided information on electronic recycling and nominations for the Earth Day Award.
- b. Michael Paxhia addressed concern for the five-way intersection at Hostmark, Lincoln, Fjord, Fourth and Front Streets. Mayor Quade informed Mr. Paxhia of the options discussed including the traffic analysis and the unfortunate potential of having to live with the anomaly due to lack of possibility for expansion.
- c. Janet Marie Valiga commented that the speed limit on Lincoln is working well and she would like to see a lower speed limit on Mesford after Caldart; the paving stones are being covered by signs and sale tables; she has noticed ten cars going the wrong way in Anderson parkway and suggested repainting the arrows; and please do not make a decision regarding Viking Fest that will hurt the local businesses in Poulsbo.
- d. Michael Trevors explained that, after working with the Building and Planning Departments to open a café in the NW Design Center, he was

denied a business license due to the lack of parking. Trevors suggested the codes relating to parking be revised.

- e. Bill Austin encouraged Council to look at the property Mr. Trevors is trying to use and reminded Council that 18 feet of the NW Design Center property was used in the widening of Hostmark which eliminated parking.

5. CONSENT AGENDA

MOTION: Stern/McGinty. Move to approve Consent Agenda items a through h with the corrections noted, the budget amendments to be ratified by ordinance at the end of the first quarter.

Mayor Quade requested corrections to page 9 of the December 5, 2007 minutes – Item 8c add the word “years” after the number 30, and page 6 of the December 12, 2007 minutes – Item 7a to reflect 80 percent in user fees and 20 percent from the General Fund.

Motion carried unanimously. Absent Crowder

The items listed are:

- a. Minutes of November 14, 2007 Council Meeting
- b. Minutes of December 5, 2007 Council Meeting
- c. Minutes of December 12, 2007 Council Meeting
- d. Minutes of January 9, 2008 Council Meeting
- e. Minutes of January 16, 2008 Council Meeting
- f. Minutes of January 23, 2008 Special Council Meeting
- g. Payroll – January 1-31, 2008
- h. Budget Amendment BA-28-0101, Grant Revenue/Expenditures

6. MAJOR BUSINESS ITEMS

a. Viking Fest Carnival Location

Parks and Recreation Director McCluskey presented the plan to relocate the carnival as proposed by the Community Services Committee, Viking Fest Corporation and Historic Downtown Poulsbo Association: the carnival to be placed at the King Olav parking lot, the north end of Anderson Parkway for booths and the south end of Anderson Parkway will be kept open for parking.

Councilmember Stern explained that numerous locations were discussed for the relocation of the carnival. A compromise was reached to utilize the King Olav parking lot in cooperation with Martha and Mary with consideration of locating the generators as far away as possible to minimize noise, and review of the carnival in this location for next year.

Councilmember Lord addressed concerns relating to Martha and Mary including: noise, security, Martha and Mary parking for employees, the trade in parking problems from Anderson Parkway to King Olav parking lot and liability. Lord expressed her desire to have Viking Fest without the carnival.

Councilmember Stern reminded Council of the extensive discussion on revamping 3rd of July taking reasonable measures to try an alternate location for one year and review the results for the next year.

Councilmember Berry-Maraist expressed her desire to try the carnival in this location and stated the carnival welcomes youth, includes the cultural aspect and, although once a year it is inconvenient, it is a tremendous asset.

Councilmember Rudolph questioned what time the carnival ends. It was confirmed the carnival ends at 10:00 PM which is consistent with the noise ordinance. Rudolph also addressed concern for traffic and pedestrian safety on Jensen extended (King Harald V Vei).

Councilmember Erickson addressed concern for emergency vehicle access to Martha and Mary and the risk assessment.

Councilmember McGinty commended the Community Services Committee's time involved in reaching a compromise with all parties involved.

MOTION: McGinty/Stern. Move to recommend locating the carnival onto King Olav parking lot, closing it for the period Thursday – Sunday, costs to remove and reset parking curbs reserved - - costs to be determined and apportioned. Booth placement/location decision to also be reserved but to be in the general area of last year near the Sons of Norway lodge, the main part of Anderson Parkway to be kept open for vehicle parking. This is understood to be for 2008 only, results to be reviewed after the festival. Motion carried. Yes: Berry-Maraist, Erickson, McGinty, Rudolph, Stern; No: Lord; Absent: Crowder.

b. Ordinance 2008-03, Amend Zoning Ordinance Governing Off-Street Parking and Loading in the Downtown Core Commercial Zoning District

MOTION: McGinty/Lord. Move to approve Ordinance No. 2008-03, an ordinance of the City of Poulsbo, Washington, amending subsection

18.24.060(B) of the Poulsbo Municipal Code in order to adopt regulations governing off-street parking and loading in the Downtown Core Zoning District; repealing the interim amendments to subsection 18.24.060(B) adopted by Ordinances 2007-08, 2007-09, 2007-11 and 2007-29; providing for severability and establishing an effective date.

Motion carried unanimously. Absent: Crowder.

c. Ordinance 2008-04, Repeal Commute Trip Reduction Ordinance

MOTION: McGinty/Berry-Maraist. Move to adopt Ordinance No. 2008-04, an ordinance of the City of Poulsbo, Washington, repealing Chapters 10.20 and 12.34 of the Poulsbo Municipal Code relating to Commute Trip Reduction and establishing an effective date.

Motion carried unanimously. Absent: Crowder.

d. Amendment to the Contract with Parametrix Sewer Comprehensive Plan for Preparing a Financial Plan to Fund Utility Operations and Capital Improvements

Councilmember McGinty suggested creating a public participation process to assist in the rate structure.

MOTION: Lord/McGinty. Move to approve and authorize the Mayor to sign the amendment to the contract with Parametrix to complete the Final Sanitary Sewer Comprehensive Plan – Financial Plan in the amount of \$25,771. Direct staff to prepare necessary budget amendments.

Motion carried unanimously. Absent: Crowder.

7. DEPARTMENT/COMMITTEE REPORTS

- a. Public Works Director Bauman reported on the annual reporting due to the State Department of Ecology for the stormwater permit due the end of March. A draft will be made available for public review and input and will be discussed further at the Public Works Committee meeting.
- b. Kitsap Regional Coordinating Council: Councilmember Stern reported on: the presentation by Judge Roof; discussion of the Kitsap Alliance of Property Owners (KAPO) questioning Kitsap County's involvement in the Puget Sound Regional Council (PSRC) with a workshop to be held in two weeks; and appointments to the Executive Board.
- c. Finance/Administration Committee: Councilmember Stern reported he is the new Chair for the Committee, and it was recommended that

Councilmember Erickson serve on the Long-Range Planning Committee; future discussion with Finance Director Booher to look at the real estate excise tax; recommended increased scope of work for Noll Road; and recommended high speed hubs to allow Council laptops to splice into Councilmember's home computers.

- d. Councilmember Berry-Maraist reported on the Parks Commission meeting and the call for bids for the North Kitsap Events Center. Berry-Maraist also reported on her attendance at the North Kitsap Watchable Wildlife Trails meeting and the sited Methow Trail as an example on how trails can provide economic potential to a community.
- e. Public Works Committee: Councilmember McGinty reported the three parking studies received will be reviewed by staff and they will bring forward a recommendation. A citizen offered to provide five spots along his property on Fjord Drive and the Committee recommended the construction documents be submitted and incorporated into the parking study. The Noll Road Corridor Study original plan stopped at Mesford; after discussion it was the recommendation to take it all the way to Lincoln Road which increased the budget by approximately \$50,000, which was approved this evening.
- f. Mayor Quade reported on her attendance at the City Legislative Action Conference where she and Councilmembers Stern and Erickson lobbied for the Marine Science Center, Representative Appleton's ferry bills, shared right-of-way along SR305 for high speed transit, telework, the baccalaureate program and university centers idea. Mayor Quade encouraged those Councilmembers who were unable to attend this year to try and attend next year. The Mayor also reported on discussion of directional signage, sequencing of street lights, the College Market Place landscaping and right-of-way issues with the Department of Transportation.
- g. Councilmember Erickson noted her desire to sequence the lights from the ferry terminal across the island and was encouraged by discussion from Bainbridge Island elected officials.

8. CONTINUED COMMENTS FROM CITIZENS

- a. Tammy Matson thanked the Community Services Committee for their hard work during the past seven months of discussion regarding Viking Fest and other community events and urged the non-compete clause for non-profits and local businesses.

9. COUNCILMEMBER COMMENTS

- a. Councilmember Stern reiterated earlier comments from his attendance at the Martin Luther King, Jr. celebration and the sermon "The World is Flat," as it pertains to equal opportunity and telecommuting as a transportation alternative.
- b. Councilmember Rudolph reported on his attendance at the Law and Justice Council with Court Administrator Baker and Sergeant Wright.
- c. Councilmember Berry-Maraist addressed the cross town traffic in conjunction with the light sequencing along SR305. Berry-Maraist also addressed comments made by the owner of Murphy House, the hazard of the intersection, encouraged lowering the speed limit and reclaiming the neighborhoods by redirecting traffic back to the highway.

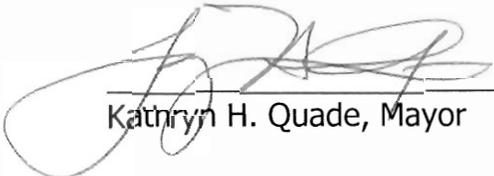
10. ADJOURNMENT

MOTION: Lord/McGinty. Move to adjourn at 9:13 PM.
Motion carried unanimously.

ATTEST:



Karol Jones, City Clerk



Kathryn H. Quade, Mayor