

POULSBO CITY COUNCIL MEETING OF MAY 7, 2008

MINUTES

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Bauman, Boltz, Booher, Kasiniak, McCluskey, Swiney, Treacher.

MAJOR BUSINESS ITEMS

- * * * Appointment of new City Clerk – Jill Boltz
- * * * Minutes of March 19, 2008 Council Meeting
- * * * Minutes of April 2, 2008 Council Meeting
- * * * Minutes of April 9, 2008 Council Meeting
- * * * Minutes of April 16, 2008 Council Meeting
- * * * Claims – March 1–31, 2008
- * * * Payroll – April 1-30, 2008
- * * * Budget Amendment BA-28-0202, Anti-Virus Software
- * * * Presentation: Small Business Development Center
- * * * Final Acceptance: Poulsbo's Fish Park Parking Lot Contract
- * * * Amendment to Contract with David Evans and Associates to Provide Travel Demand Management Study

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a.** Mayor Quade reported on the interview process for the selection of the City Clerk position and has recommended the appointment of Jill Boltz.

MOTION: McGinty/Crowder. Move to concur with Mayor Quade's appointment of Jill Boltz to fill the position of City Clerk.
Motion carried unanimously.

- b.** Mayor Quade reported on the city hall land purchase closing, as well as the meeting with Lewis Architects and staff on the space allocations for the departments within city hall.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmember Lord reported on the North Kitsap School District's technology students submersible remotely operated vehicles (ROV) demonstration and the partnership between Kitsap County school districts, the U.S. Navy, Navy contractors, the Naval Undersea Museum Foundation and Underwater Admiralty Sciences to make the ROV unit.
- b. Councilmember Berry-Maraist reported on the Kitsap Regional Coordinating Council (KRCC) meeting and the decision of the Executive Board to remain with the Puget Sound Regional Council (PSRC) and the decision by the KRCC Board to take a closer look at being more effective as a county.

Mayor Quade added the KRCC Executive Board discussion included the desire for the representatives of Kitsap County to work more cohesively to formulate plans on how Kitsap County is going to represent themselves at PSRC.

- c. Councilmember Stern reported on the Kitsap County Drug Court Commencement and the success and value of the program to the participants and the community. Councilmembers Crowder and Lord shared how this program has affected people in their personal lives.

4. CITIZEN COMMENTS

- a. Muriel Williams requested a copy of the feasibility study for city hall.
- b. Tony DeCarlo addressed the December flood and requested the existing 12-inch line coming into Ridgewood be replaced with something larger or divert the water in another direction.
- c. John Lee described the Johnson Creek Watershed as approximately 2/3 timber with an impervious surface of 33% and suggested a concept of 1/3 development, 2/3 conservation; he would like to see the Johnson Creek Watershed preserved.

5. CONSENT AGENDA

Councilmember Berry-Maraist requested removing Consent Agenda item 5-c, Minutes of April 9, 2008 Council Meeting.

MOTION: Lord/Erickson. Move to approve Consent Agenda items a, b, d, e, f and g.

Motion carried unanimously.

The items listed are:

- a. Minutes of March 19, 2008 Council Meeting
- b. Minutes of April 2, 2008 Council Meeting
- c. Minutes of April 9, 2008 Council Meeting
- d. Minutes of April 16, 2008 Council Meeting
- e. Claims – March 1–31, 2008
- f. Payroll – April 1-30, 2008
- g. Budget Amendment BA -28-0202, Anti-Virus Software

6. MAJOR BUSINESS ITEMS

- a. Councilmember Berry-Maraist asked for the following correction on the April 9, 2008 (page 3, paragraph 2) Council Meeting minutes:

Councilmember Berry-Maraist ~~questioned~~ suggested advocating for high priority projects, seeking funding through programs such as the estuary and salmon restoration program and whether the WSWC advocates for specific projects such as Fish Park.

MOTION: Berry-Maraist/McGinty. Move to approve the minutes of April 9, 2008 as amended.

Motion carried unanimously.

b. Presentation: Small Business Development Center

Rand Riedrich explained the small business development centers throughout the country are associated with institutions for higher education and act as management consultants to small and medium businesses who could not afford private consultants. Riedrich distributed quarterly reports providing the economic impact of the Small Business Development Center in Poulsbo.

c. Final Acceptance: Poulsbo's Fish Park Parking Lot Contract

MOTION: Crowder/McGinty. Move to accept the Poulsbo Fish Park Parking Lot contract 3CN2006-008 as complete and move to authorize the release of retainage in accordance with the contract requirements.

Motion carried unanimously.

d. Amendment to the Contract with David Evans and Associates to Provide Travel Demand Management Study

Assistant Public Works Director Kasiniak explained the need to address the future level of service to the downtown corridor and the actions to be considered include: traffic calming techniques within downtown including speed controls, speed humps and bumps and all-way stop controls; traffic control strategies west of downtown; traffic control strategies east and south of downtown; expanded transit services; carpooling incentive programs and/or other traffic demand management options.

MOTION: Rudolph/Lord. Move to approve amendment with David Evans and Associates to provide Travel Demand Management Study. Direct staff to any necessary budget amendments with the project and authorize the Mayor to sign the agreement with David Evans and Associates.
Motion carried unanimously.

7. DEPARTMENT/COMMITTEE REPORTS

- a. Parks and Recreation Director McCluskey invited everyone to the Park Clean Up at Centennial Park on Saturday from 10:00 AM to 1:00 PM.
- b. Assistant Public Works Director Kasiniak reported the Bond Road Force Main project is nearing completion. Paving of the last section of trench will take place next week without any further traffic impact on Bond Road. Councilmember Lord commended Public Works and the contractor for getting everyone through the intersection safely during construction.
- c. Puget Sound Regional Council. Councilmember Rudolph reported on the General Assembly meeting and the favorable votes by cities of similar size on Vision 2040.
- d. Councilmember Rudolph commended the Public Works Department for the work done at the five-way intersection.
- e. Poulsbo Historical Society. Councilmember Rudolph reported on the reprinting and updating of the History of Poulsbo book locally by Judy Driscoll.
- f. Annexation Task Force. Councilmember Rudolph reported on the third Annexation Task Force meeting and discussion and questions regarding environmental protection, annexation versus development and how does development happen. Future discussion includes round table discussion

on the pros, cons and neutral positions of annexation. Councilmember Erickson added task force development of policy concerns to be addressed by the Council.

- g.** Centennial Committee: Councilmember Lord reported on the Centennial events including a booth at Viking Fest selling the shirts and pins. Lord reminded everyone the Centennial wine is available downtown and the potential for a grand finale to the centennial at Yule Fest.
- h.** Kitsap Community Resources Board – Councilmember Lord reported on her appointment and orientation to the board.
- i.** Kitsap Regional Coordinating Council Transportation Policy Board. Councilmember Berry-Maraist reported on requests for additional funding with a focus on ferries. David Moseley from the ferry system will attend and speak at the May 22nd meeting in Mayor Bozeman’s Office.
- j.** Councilmember Berry-Maraist reported on a meeting with Commissioner Steve Bauer and Tex Lewis to discuss connecting the Clear Creek Trail to Poulsbo and addressed possible incentives for property owners to grant trail access.
- k.** Kitsap Regional Coordinating Council. Councilmember Stern reported: that Bill Stewart is the new Executive Director for the Economic Development Alliance; on the study session regarding Naval Base Kitsap; that the KITNET budget was established; and there was discussion on integrating broadband and fiber optic technology into the new city hall.

Finance/Administration Committee. Councilmember Stern read a portion of the Special Finance/Administration Committee minutes regarding the discussion of water capacity, storage and availability for the Finn Hill area. Councilmember McGinty reminded Council of previous discussion on water supply and questioned the availability of the notes from those meetings. Stern noted the composition of the sewer stakeholders group is as follows: Councilmembers Lord and McGinty, presidents from three homeowners associations, a resident on fixed income, an environmental affairs representative, a school district representative, a restaurant owner, a church affiliate, a medical clinic representative, a representative from the Home Builders Association, a developer and an urban growth area representative. The first meeting will be held on Tuesday, May 13th. Public Works Director Bauman explained the purpose of the group is not to necessarily come to a consensus but to provide the information

- I. Mayor Quade reminded everyone of Ladies Night Out tomorrow night as well as Ardis Morrow's birthday and book signing benefit for Rotary.

8. CONTINUED COMMENTS FROM CITIZENS

- a. Tony DeCarlo suggested creating diagonal parking in front of city hall to increase parking.

9. COUNCILMEMBER COMMENTS

- a. Councilmember Berry-Maraist questioned whether there would be an opportunity for the Council to discuss the Old Town Study prior to Comprehensive Plan discussions. Councilmember Rudolph suggested discussing the Old Town Study at the Public Works Committee prior to discussion by the Council as a whole.

10. ADJOURNMENT

MOTION: Stern/Lord. Move to adjourn at 8:46 PM.
Motion carried unanimously.



Kathryn H. Quade, Mayor

ATTEST:



Karol Jones, City Clerk