

POULSBO CITY COUNCIL MEETING OF MAY 21, 2008

M I N U T E S

PRESENT: Mayor Quade; Councilmembers: Berry-Maraist, Crowder, Erickson, Lord, McGinty, Rudolph, Stern.
Staff: Bauman, Boltz, Booher, Jones, Loveless McCluskey, Swiney.

MAJOR BUSINESS ITEMS

- * * * Proclamation: Martha and Mary Community Treasures Week
- * * * Proclamation: Martha and Mary Children's Services Day
- * * * Update: Agreements Signed by the Mayor
- * * * Claims – April 1-30, 2008
- * * * Budget Amendment BA-28-0208, Carryover Funds
- * * * Resolution 2008-08, RCO Grant Application: Poulsbo's Fish Park, Phase 2
- * * * Resolution 2008-09, RCO Grant Application: College Marketplace Ballfields
- * * * Resolution 2008-10, RCO Grant Application: Centennial Park
- * * * Association of Washington Cities Convention Voting Delegates
- * * * Ordinance 2008-09, First Quarter 2008 Budget Amendments
- * * * Executive Session – Potential Litigation

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Quade called the meeting to order in the Council Chambers at 7:04 PM and asked Amy Stadshaug to lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND CHANGE TO AGENDA

- a. Mayor Quade introduced Miss Poulsbo Amy Stadshaug. Stadshaug described her involvement in Habitat for Humanity International, preparation for the Miss Washington pageant and her pride in representing Poulsbo as a Norwegian descendant.
- b. Proclamation: Martha and Mary Community Treasures Week. Mayor Quade proclaimed the week of May 26-30, 2008 as Martha and Mary Community Treasures Week.
- c. Proclamation: Martha and Mary Children's Services Day. Mayor Quade proclaimed June 13, 2008 as Martha and Mary Children's Services Day.
- d. Update: Agreements Signed by the Mayor. Mayor Quade reported on the signing of three agreements: Intolight for street entrance lighting for 7th

Avenue in the amount of \$10,615.99; Davidson Fixed Income Management for investment management services in the amount of \$10,000 and Parametrix for Strawberry Fields Drainage Review in the amount of \$975.00.

- e. Mayor Quade informed Council and the community of use of the house at the corner of Hostmark and 8th Avenue for a fire department training course over the next two to three months.
- f. Mayor Quade asked for a moment of silence to honor and pay respect to the family of Herbert George Thylin who passed away on May 11th.
- g. Mayor Quade shared conceptual drawings of the new city hall. Councilmember Rudolph presented the preliminary cost estimates for the new city hall in comparison to the previous city hall site located on 10th Avenue.

Gary Tusberg, Kitsap County Consolidated Housing Authority, explained the figures presented by Councilmember Rudolph are a schematic estimate based on square footage comparables, not quantities, whereas within the next two months the design development phase will provide a more detailed estimate.

Councilmember Berry-Maraist requested follow-up figures to include sales tax, construction contingencies, design fees, furnishings and permit costs. Tusberg explained the construction contingencies will remain in the construction budget as a line item. The furniture and fixtures were calculated at \$20 per square foot with a budget figure of \$600,000.

- h. Mayor Quade added a one hour executive session to discuss potential litigation (RCW 42.30.110 (i)) at the end of the meeting.

3. MAYOR AND COUNCIL DISCUSSION

- a. Councilmembers expressed their appreciation for a successful Viking Fest and congratulated Martha and Mary.

4. COUNCIL COMMITTEE REPORTS

- a. Finance/Administration Committee: Councilmember Stern reported on discussion including an update on the remodel of the Police Department and the cost overage in the amount of \$7,862 and recommended approval and funding through the Real Estate Excise Tax (REET); budget amendment for the Stormwater Master Plan; a review of the Solid Waste

enterprise account and the potential for a central collector site and transfer trailer.

- b. Public Safety/Legal:** Councilmember McGinty reported on discussion including mitigation and contested hearings are now available by mail and the effect of putting those not complying with community service objectives in jail.

5. CITIZEN COMMENTS

- a.** Muriel Williams questioned how many of the proposed parking spaces for the new city hall will be public. Councilmember Rudolph responded that approximately 15 of the 75 spaces would be for employees.
- b.** Bob Hawkinson clarified a comment made at a previous Council meeting on the approval of the city hall design by the Historical Society; the comment was actually his personal comment and did not represent the Historical Society. However, the Historical Society Board did concur to design their building to compliment the new city hall. Hawkinson also thanked Martha and Mary for their services.

6. CONSENT AGENDA

MOTION: Lord/Erickson. Move to approve Consent Agenda items a and b. Motion carried unanimously.

The items listed are:

- a.** Claims – April 1–30, 2008
- b.** Budget Amendment BA -28-0208, Carryover Funds

7. MAJOR BUSINESS ITEMS

- a. Resolution 2008-08, RCO Grant Application: Poulsbo's Fish Park, Phase 2**

MOTION: Crowder/Stern. Move to approve Resolution 2008-08, a Resolution authorizing application for funding assistance for an Aquatic Lands Enhancement Account (ALEA) Program project to the Recreation and Conservation Office (RCO) as provided in RCW 79.105.150 and subsequent legislative action.

Motion carried unanimously.

b. Resolution 2008-09, RCO Grant Application: College Marketplace Ballfields

MOTION: Crowder/Erickson. Move to approve Resolution 2008-09, a Resolution authorizing application for funding assistance for a Washington Wildlife and Recreation Program (WWRP) project to the Recreation and Conservation Office (RCO) as provided in Chapter 79A.15 RCW, acquisition of habitat conservation and outdoor recreation lands.

Motion carried unanimously.

c. Resolution 2008-10, RCO Grant Application: Centennial Park

MOTION: Crowder/Berry-Maraist. Move to approve Resolution 2008-10, a Resolution authorizing application for Federal funding assistance for a Land and Water Conservation Fund (LWCF) project to the Recreation and Conservation Office (RCO) as provided in the LWCF Act of 1965, as amended.

Motion carried unanimously.

d. Association of Washington Cities Convention Voting Delegates

MOTION: Lord/Crowder. Move to designate Mayor Quade and Councilmember Stern as the City's voting delegates at the 2008 Association of Washington Cities annual business meeting on June 20, 2008.

Motion carried unanimously.

e. Ordinance 2008-09, First Quarter 2008 Budget Amendments

Mayor Quade asked for public comments; no comments were received.

MOTION: Crowder/Lord. Move to adopt Ordinance 2008-09: an Ordinance for the City of Poulsbo, Washington amending the 2008 budget adopted by Ordinance No. 2007-60 to revise the revenues to and appropriations from certain funds and approving an ordinance summary for publication.

Motion carried unanimously.

8. MAYOR AND COUNCILMEMBER COMMENTS

- a. Mayor Quade recognized Jeff Bauman and his accomplishments during his two years with the City including his active role in the community; leadership role in the rewriting the City's Emergency Operations Plan and mock earthquake drill; Incident Commander during the winter flooding

and coordination of Federal funding; re-establishment of the City Safety Committee to comply with Labor and Industries requirements; completed preliminary work for relocation of the Public Works facility; worked with Kitsap County and other city agencies to develop a National Pollutant Discharge Elimination System (NPDES) permit and provided the City with grant opportunities; drafting of the Water Comprehensive Plan and negotiating long-term water supply; worked with the Department of Ecology for the contamination remediation on Viking Avenue; and implemented an automated garbage can service. Mayor Quade thanked Bauman for his service to the City and wished him well in his retirement.

Public Works Director Bauman thanked Council, the community and the staff for allowing him and his wife to be an integral part of Poulsbo.

At 8:20 PM Mayor Quade called for a recess for a celebration in honor of Public Works Director Jeff Bauman; the meeting reconvened at 8:29 PM.

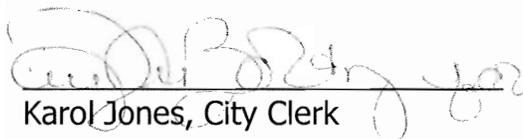
9. EXECUTIVE SESSION AND ADJOURNMENT

At 8:30 PM Mayor Quade called for a one hour executive session to discuss potential litigation (RCW 42.30.110 (i)), and stated Council would adjourn at the end of the executive session.



Kathryn H. Quade, Mayor

ATTEST:



Karol Jones, City Clerk

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