

## POULSBO DISTRIBUTION SCHEDULE

**ORDINANCE NO. 2015-06**

**SUBJECT: Animal Control and Pet Licensing**

### CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 03/26/2015
- (X) Passed by the City Council: 04/01/2015
- (X) Signature of Mayor
- (X) Signature of City Clerk
- (X) Publication: 04/10/2015
- (X) Effective: 04/15/2015
- ( ) Recorded:

### DISTRIBUTED COPIES AS FOLLOWS:

- (X) NK Herald: Emailed 04/02/2015 e-mailed by NS
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- ( ) City Council
- ( ) Finance:
- (X) Posted to Library Drive and Website

Nicole Stephens  
City Clerk

April 2, 2015  
Date

**ORDINANCE NO. 2015-06**

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON; RELATING TO ANIMAL CONTROL; AMENDING CERTAIN SECTIONS OF CHAPTER 6.08 OF THE POULSBO MUNICIPAL CODE IN ORDER TO ALLOW THE ANIMAL CONTROL AUTHORITY TO ADMINISTER THE PET LICENSING PROGRAM, ESTABLISHING A LIFETIME PET LICENSE AND ALLOWING PET LICENSE FEES TO BE ESTABLISHED BY COUNCIL RESOLUTION; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

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**WHEREAS**, the City Council has also determined to amend certain sections of Chapter 6.08 of the Poulsbo Municipal Code in order to allow the animal control authority to administer the pet licensing program, to establish a lifetime pet license and to allow pet license fee amendments by Council resolution, now, therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Cat and Dog Licenses.** Section 6.08.010 of the Poulsbo Municipal Code is hereby amended to read as follows:

**6.08.010 Cat and dog licenses.**

- A. Pet licenses. All adult dogs and cats shall be licensed within thirty calendar days from the date the owner acquires the animal or takes up residence in the City of Poulsbo. Licenses may be obtained for one-year or lifetime durations, with the exception of unaltered pets, for whom only one-year licenses may be issued. Licenses shall be obtained from the animal control authority, which shall be responsible for collecting the license fees established by Section 6.08.020.
- B. License Expiration. Lifetime licenses never expire and run the lifespan of the animal. For one-year licenses, they shall expire one calendar year from the date of issuance.
- C. Exemptions from license. The following are exempt from the requirement to obtain a license:
  - (1) Cats and dogs in the temporary custody of a veterinarian or animal welfare organization whose owners are unknown; or

(2) Cats and dogs owned by the owner or operator of a licensed commercial pet facility or hobbyist facility.

D. Cat and dog license procedure.

(1) Issuance of Licenses. The animal control authority or the authorized agents thereof shall issue licenses pursuant to Section 6.08.010 as specified in this section.

(2) Contents of License. The license shall contain the following:

- (a) Date of issuance and date of expiration;
- (b) A serial number;
- (c) Type of animal, its name, age, color(s), sex, breed/mix, distinguishing characteristics, and whether the animal is spayed or neutered;
- (d) The name, address, and telephone number of the owner of the animal;
- (e) Permanent identification number or marking, such as microchip implant, if applicable;
- (f) The corresponding micro-chip identification number, if applicable.

(3) License Tag.

(a) With each license, the owner shall receive a license tag that shall indicate City of Poulsbo on it, contain the serial number that corresponds to the serial number on the license and the date of license expiration; provided, lifetime licenses shall not include an expiration date.

(b) The license tag shall be worn at all times except during a hunt or sanctioned cat or dog show or while engaged in formal, recognized training.

(4) Lost Tags. Lost license tags may be replaced by a substitute license or tag upon application to the animal control authority and payment of a

replacement charge to be established by resolution of the Poulsbo City Council.

- (5) Rabies vaccination verification. Rabies vaccination verification shall be required with all licenses and renewals. This verification may take the form of written verification, a signed affidavit by the owner or other legal method to ensure compliance.

**Section 2. License fees.** Section 6.08.020 is hereby amended to read as follows:

**6.08.020 Cat and Dog License Fees.** License fees shall be established by resolution of the Poulsbo City Council.

~~**Section 3. License exemptions.** Section 6.08.040 is hereby amended to read as follows:~~

**6.08.040 License fee exemptions**

- A. Licenses and license tags shall be provided free of charge by the animal control authority to service dogs properly trained to assist the disabled and police working dogs and fire accelerant dogs as follows:
1. When such dogs are actually used by the disabled for the purpose of aiding the disabled in going from place to place;
  2. To pups and young dogs being raised and trained as guide or service dogs for the disabled, or
  3. To police working dogs when the dogs are actively being used for such purpose, or
  4. To dogs currently being trained for the purpose of aiding the disabled in a school or program which has been approved or accredited by a professional organization or association, either for profit or not for profit.
- B. The licensing agents, in writing such licenses, shall insert the words "service dog", "police working dog", or "fire accelerant dog" in the space allotted for and in place of a stated fee.

**Section 4. Transferability.** Section 6.08.050 is hereby amended to read as follows:

**6.08.050 Transferability of Licenses.** Licenses are not transferable from one cat or dog to another, but may be transferred from an original owner to a new owner; provided, that the new owner records the transfer with the licensing agent within fourteen calendar days and assumes responsibility for all future license fees while maintaining ownership of the cat or dog.

**Section 5. Severability.** If any section, sentence, clause or phrase of this ordinance or any code section adopted or amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance or any code section adopted or amended hereby.

**Section 6. Effective Date.** This ordinance shall take effect and be in full force five (5) days after publication of the attached summary, which is hereby approved.

APPROVED:

  
MAYOR REBECCA ERICKSON

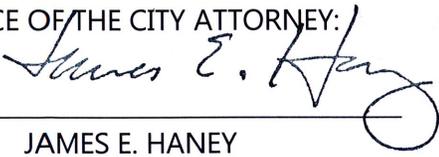
ATTEST/AUTHENTICATED:

  
CITY CLERK NICOLE STEPHENS, CMC

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY:

BY

  
JAMES E. HANEY

FILED WITH THE CITY CLERK: 03/26/2015  
PASSED BY THE CITY COUNCIL: 04/01/2015  
PUBLISHED: 04/10/2015  
EFFECTIVE DATE: 04/15/2015  
ORDINANCE NO. 2015-06

**SUMMARY OF ORDINANCE NO. 2015-06**  
of the City of Poulsbo, Washington

On the 1<sup>st</sup> day of April, 2015, the City Council of the City of Poulsbo, passed Ordinance No. 2015-06. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON; RELATING TO ANIMAL CONTROL; AMENDING CERTAIN SECTIONS OF CHAPTER 6.08 OF THE POULSBO MUNICIPAL CODE IN ORDER TO ALLOW THE ANIMAL CONTROL AUTHORITY TO ADMINISTER THE PET LICENSING PROGRAM, ESTABLISHING A LIFETIME PET LICENSE AND ALLOWING PET LICENSE FEES TO BE ESTABLISHED BY COUNCIL RESOLUTION; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

The full text of this Ordinance will be mailed upon request.

DATED this 1<sup>st</sup> day of April, 2015.



CITY CLERK, NICOLE STEPHENS, CMC