

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2008-02

SUBJECT: Mayor's Signature Authority on Contracts

CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk 1/8/2008
- (X) Passed by the City Council 1/16/2008
- (X) Signature of Mayor
- (X) Signature of City Clerk
- (X) Effective 1/16/2008

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City Clerk ^{Kr}

Date 1/17/2008

RESOLUTION NO. 2008-02

A RESOLUTION OF THE CITY OF POULSBO, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE CERTAIN CONTRACTS FOR WHICH SUFFICIENT BUDGET AUTHORITY EXISTS AND CERTAIN CONTRACTS FOR THE CONSTRUCTION OF PUBLIC WORKS AND TO GRANT FINAL ACCEPTANCE FOR CERTAIN PUBLIC WORKS PROJECTS

WHEREAS, in order to increase administrative efficiency within the City the City Council desires to authorize the Mayor to execute various contracts where sufficient budget authority exists; and

WHEREAS, RCW 35.23.352 sets forth the limits under which competitive bidding of public works contracts is not required; and

WHEREAS, in order to increase administrative efficiency within the City the City Council desires to authorize the Mayor to execute and grant final acceptance of public works contracts that do not exceed the limits requiring competitive bidding under state law; now, therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Authority to Execute Certain Contracts. Except as provided in Section 2 below, the Mayor is hereby authorized to execute contracts not requiring approval by the city council pursuant to state law or other applicable law or regulation, where sufficient budget authority exists and which implement programs, projects or functions the city council has specifically authorized by motion or ordinance.

Section 2. Authority to Execute Public Works Contracts. Within budgetary limitations and without the need for further approval from the City Council, the Mayor is hereby authorized to execute contracts for the performance of public works, where the total cost of the project does not exceed \$45,000 if more than one craft or trade is involved with the project, or \$30,000 if only a single craft or trade is involved with the project; and provided the work has been specifically identified within or in connection with projects identified in the Capital Improvements Projects section of the then-current adopted budget.

Section 3. Acceptance of Public Works Projects. The Mayor is hereby authorized to grant final acceptance for all public works projects where the total cost of the project does not exceed \$45,000 if more than one craft or trade is involved with the project, or \$30,000 if only a single craft or trade is involved with the project. No further council approval shall be required.

Section 4. Increase as of January 1, 2010. The limits set forth in Sections 1 and 2 shall be increased for all public works contracts entered into or finally accepted after January 1, 2010. The Mayor shall have authority to execute such contracts and to grant final acceptance for such contracts if the total cost of the project does not exceed \$60,000 if more than one craft or trade is involved with the project, or \$40,000 if only one craft or trade is involved with the project.

RESOLVED this 16th day of January, 2008.

APPROVED:


MAYOR KATHRYN H. QUADE

ATTEST/AUTHENTICATED:

Karol Jones
CITY CLERK KAROL JONES, CMC

FILED WITH THE CITY CLERK: 1/8/2008
PASSED BY THE CITY COUNCIL: 1/16/2008
EFFECTIVE DATE: 1/16/2008
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