

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2013-10

SUBJECT: Amending Fee Schedule for Engineering Department

CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 09/09/2013
- (X) Passed by the City Council: 09/18/2013
- (X) Signature of Mayor
- (X) Signature of City Clerk
- () Publication: N/A
- (X) Effective: 10/01/2013

DISTRIBUTED COPIES AS FOLLOWS:

- () NK Herald:
- () Code Publishing – N/A
- () City Attorney
- () Civil Service Commission and/or Sec/Chief Examiner
- (X) Clerk's Department: Original
- () City Council
- () Finance:
- () Fire District No. 18
- () Mayor
- () Municipal Court
- () MRSC from website:
- () Parks/Recreation:
- () Planning/Building:
- () Police
- () Public Works
- (X) Posted to Library Drive and Website

Jill A. Boltz
City Clerk

October 2, 2013
Date

RESOLUTION NO. 2013-10

A RESOLUTION OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE ENGINEERING DEPARTMENT APPLICATION FEE WORKSHEET TO UPDATE ENGINEERING FEES PURSUANT TO SECTION 3.12.010(B) OF THE POULSBO MUNICIPAL CODE.

WHEREAS, Poulsbo Municipal Code 3.12.010(B) authorizes changes to the fee schedules by resolution adopted by Council; and,

WHEREAS, the Engineering Department has determined that engineering fees should be adjusted to more appropriately reflect the cost of review by the Engineering Department staff; and

WHEREAS, the Poulsbo City Council concurs in the Engineering Department's recommendation;

WHEREAS, all fees set forth on Exhibit A shall be effective as of October 1, 2013, unless another date is specified on the Exhibit now therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

That the Engineering Department Application Fee Worksheets are hereby amended and replaced with the schedules dated July 18, 2013 attached as Exhibit A hereto and incorporated by this reference as if set forth in full.

RESOLVED this 18th day of September, 2013.


REBECCA ERICKSON, MAYOR

ATTEST:


JILL A. BOLTZ, CITY CLERK

FILED WITH CITY CLERK: 09/09/2013
PASSED BY CITY COUNCIL: 09/18/2013
RESOLUTION NO. 2013-10



APPLICATION FEES

Revised by resolution 2013-10

Pre-Application Conference Fees: Apply to each pre-application conference.

Application Fees:

1. Application fees apply to the original submittal and one re-submittal. Subsequent re-submittals will require payment of hourly charges. The City Engineer may determine that the scope of the review of the original submittal and/or resubmittal requires payment of hourly charges in addition to the application fee. Fees are non-refundable.
2. Hourly charges will also be assessed for other Engineering Department services, including, but not limited to, plan review, latecomer agreement ("delayed benefit") applications, franchise applications, Master Plan review, EIS (Environmental Impact Statement) review, and special requests requiring Department staff time.
3. When hourly charges apply, the applicant will be billed at the hourly rate for actual costs incurred. The hourly rate shall be based on the annual Salary & Wage Resolution & the current budget.
4. Costs for engineering, legal, or other professional services actually incurred by the City which arise out of the processing of any land use permit application shall be reimbursed by the applicant.
5. Deposits for Engineering Department services or other professional services shall be paid in advance. Deposits may be required at the time of, or after, payment of application fees. Unused deposits are refundable.

PROJECT: _____

Prepared by / Date: _____

Receipt # / Date Paid: _____

APPLICATION TYPE	FEE	AMOUNT DUE
Pre-Application Conference: Short Plat/Site Plan/B.S.P.	\$205	\$
Long Plat/PRD	\$320	\$
Preliminary Plat - Long Plat/PRD		
5-20 lots	\$1,720	\$
21-50 lots	\$1,935	\$
51-100 lots	\$2,150	\$
>100 lots	\$2,150 + \$20/lot over 100 lots	\$
(1) Final Plat - Long Plat/PRD; (2) Binding Site Plan	\$1,615 + \$14/lot	\$
Short Plat	\$1,100	\$
Site Plan Review	\$660	\$
Drainage Analysis	\$405/basin	\$
Limited Review (based on the hourly rate)	\$60/hr	\$
Telecommunications Master Permit	\$670	\$
Right-of-way Vacation	\$805	\$
Telecommunications License	\$405	\$
Latecomer Agreement (Street, water, sewer, storm)	\$1615 1st util.+ \$810/add'l util.	\$
Public Property Construction Permit, w/o pavement cutting	\$135	\$
With Pavement or Sidewalk cutting	\$430	\$
TOTAL FEES		\$
DEPOSITS		
Consultant	_____	\$
Legal	_____	\$
Engineer	_____	\$
Technician	_____	\$
TOTAL DEPOSITS		\$ -

TOTAL FEES + DEPOSITS \$ -

Finance Dept. Codes:			
Application Fees	REV CODE:	E3 (Zoning System)	\$ -
Deposits	REV CODE:	EP (Zoning System)	\$ -