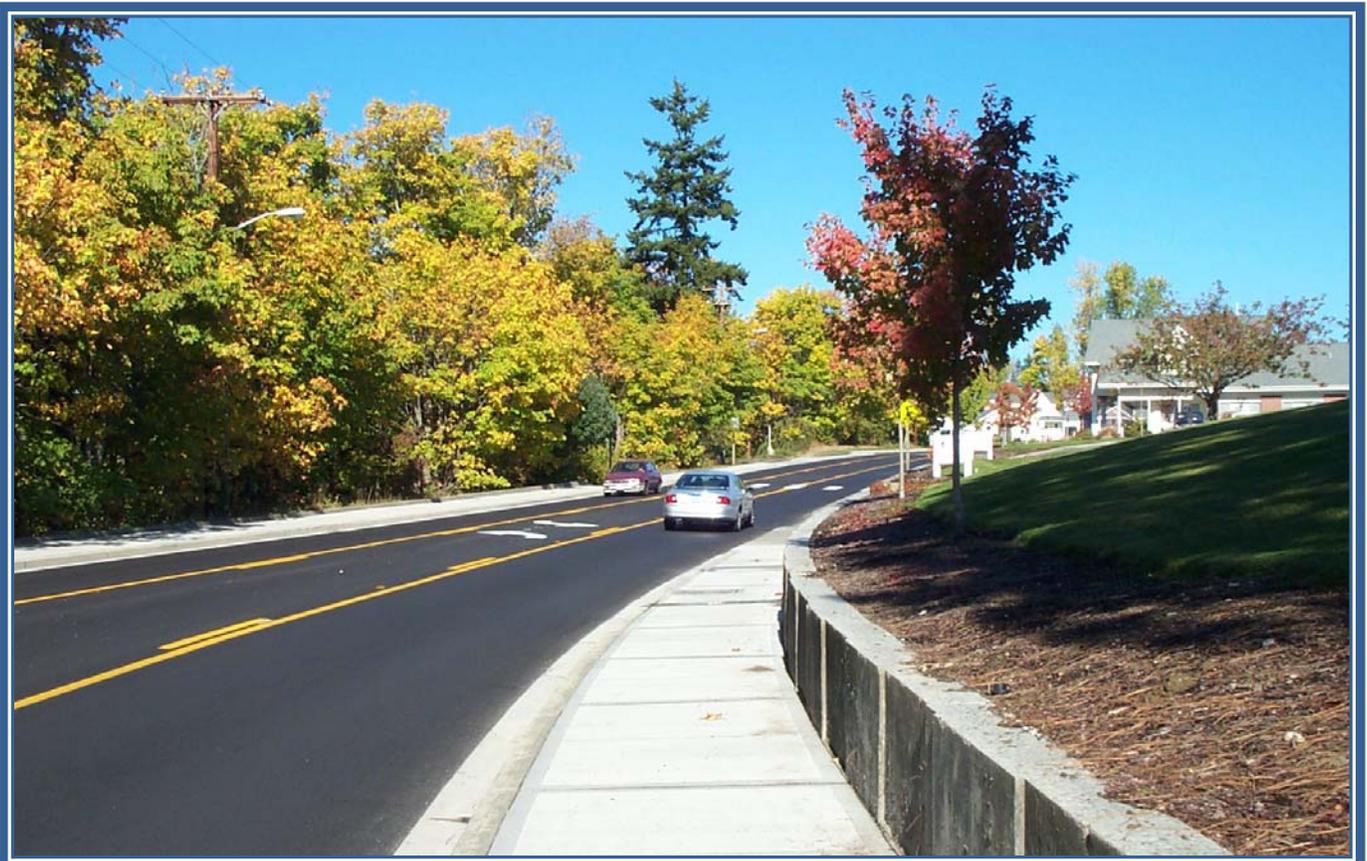

City of Poulsbo, Washington



2013 – 2018

City Improvement Plan



COVER PHOTO
Engineering Department
City of Poulsbo

City Improvement Plan City of Poulsbo, Washington



MAYOR
Rebecca Erickson

CITY COUNCIL
Connie Lord
Jim Henry
Gary Nystul

CIP COMMITTEE

Finance Director	Deborah Booher
Parks & Recreation Director	Mary McCluskey
Planning Director	Barry Berezowsky
Public Works Director	Barry Loveless

CITY OF POULSBO
2013-2018 City Improvement Plan

TABLE OF CONTENTS

	Page
Introduction.....	9-1
Project Prioritization Criteria.....	9-3
Financing the CIP	9-4
Long Term Debt Obligations & Debt Capacity	9-6
Long Term Debt Summary	9-7
Sources of Funding	9-8
Summary of Capital Projects and Funding Sources	9-10
 GENERAL PURPOSE	
General Purpose Program	9-11
General Purpose Capital Outlay - Facilities.....	9-12
General Purpose Capital Outlay - Parks	9-13
General Purpose Projects	9-14
 TRANSPORTATION	
Transportation Program	9-23
Transportation Capital Outlay & Funding	9-24
Transportation Projects	9-25
 ENTERPRISE	
Enterprise Program	9-37
Enterprise Capital Outlay & Funding	9-38
Funded Enterprise Projects	9-40
 APPENDIX	
Capital Improvement Policy	9-67
Debt Management Policy.....	9-68

CITY OF POULSBO

2013-2018 City Improvement Plan

INTRODUCTION

The State of Washington Growth Management Act of 1990 (GMA) requires that the City of Poulsbo develop a Comprehensive Plan outlining its strategy with respect to land use, housing, capital facilities, utilities, public facilities and transportation. A key component of this plan is the City's Capital Facilities Plan (CFP). In addition to serving as an important planning tool, the CFP also places certain obligations on the City. First of all, the CFP is required to be a fully funded plan, identifying funding sources for all projects and expenditures included in the plan. Secondly, land use decisions which rely on future infrastructure improvements, impose an obligation on the City to complete the improvements within six years of development, provided the improvement has concurrency requirements.

The key detailed strategies and programs necessary to implement the CFP are outlined in the City Improvement Plan (CIP), which is a long-range study of financial wants, needs, expected revenues and policy intentions. The City Improvement Plan (CIP) communicates the City's six-year plan for capital construction and major acquisitions. The plan is consistent with the City's Mission Statement, Council goals, department priorities and service level standards necessary to maintain the safety and quality of life of our citizens.

The City's Mission Statement:

The City of Poulsbo is committed to managing the public's resources to promote community health, safety and welfare, and plan for the future to accommodate growth without burden while preserving our natural resources and enhancing those qualities that make our community unique and desirable.

Capital construction projects and major acquisitions in the CIP are divided into three categories: General Purpose, Transportation and Enterprise.

- **General Purpose** - Projects and improvements dealing with police, parks and recreation and the City's public buildings;
- **Transportation** - Projects dealing with vehicle and pedestrian transportation and, for the most part, duplicates our Transportation Improvement Plan (TIP); and,
- **Enterprise** - Projects associated with the City's utilities – Water, Sewer, Storm Water and Solid Waste.

COMPREHENSIVE PLAN

The state's Growth Management Act of 1990 requires all cities within counties planning under the Act adopt a Comprehensive Land Use Plan. Mandatory elements of the Comprehensive Plan are:

- Land use
- Housing
- Utilities
- Transportation
- Capital facilities

CAPITAL FACILITIES PLAN (CFP)

The Capital Facilities Plan (CFP) element of the Comprehensive Plan must include:

- An inventory of existing capital facilities owned by public entities showing the location and capacities of the capital facilities;
- A forecast of the future needs for such facilities;
- The proposed locations and capacities of expanded or new capital facilities;
- At least a six-year plan that will finance such capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes; and
- A reassessment of the land use element if probable funding falls short of meeting existing needs and to ensure the land use element, capital facilities element, and financing plan in the Capital Facilities Plan element are consistent.

CITY IMPROVEMENT PLAN (CIP)

The City Improvement Plan (CIP) is a long-range study of financial wants, needs, expected revenues and policy intentions. It is not a budget but provides facts, trends and suggestions for decision-makers. Its components are:

- | | |
|--------------------------|---------------------|
| • <i>General Purpose</i> | • <i>Enterprise</i> |
| Parks and Recreation | Water |
| Municipal buildings | Sewer |
| Police | Solid Waste |
| • <i>Transportation</i> | Storm Drain |

The actual appropriation which represents the amount that will be used to implement a part of the City Improvement Plan in the coming years is the:

ANNUAL CAPITAL BUDGET

CITY OF POULSBO
2013-2018 City Improvement Plan

PROJECT PRIORITIZATION CRITERIA

Anticipated growth and development within the City is compared against existing facilities and infrastructure to ensure that established level of service standards will continue to be met. If situations are identified where growth or development will degrade service levels, projects are identified to rectify the situation. In addition, the public, Council members or City staff may suggest specific capital facility projects or major purchases. In all cases, the suggestion is forwarded to the appropriate Council committee for review and for cost projections. A complete financial package is provided to the CIP committee headed by the Mayor and comprised of the Finance Director, Parks and Recreation Director, Planning Director, Public Works Director and three Council members.

Since service level standards and criteria are different for each category of projects, the prioritization criteria are also different. The only consistent criteria is the furtherance of City Council established goals and objectives and implementation of Comprehensive Plan policies. The specific prioritization criteria for each category are listed below and a detailed description of the prioritization criteria is provided in the appendix. The department or fund, as appropriate, will determine the final project rankings, based on the prioritization criteria.

General Purpose Criteria

Legal Mandates	Project Feasibility
Health and Safety	GMA Compliance
Economic Development	Liability
Operation and Maintenance/Reliability	Other Impacts

Transportation Criteria

Safety	Economic Development
Mobility	O&M Cost Impact
Structural Condition	Legal Mandate
Multimodal/Intermodal	Relationship to Plans and Policies
Multi-Agency	Environmental Issues
Project Cost	Other Impacts

Enterprise Criteria

Legal or Contractual Mandate	Relationship to Other Project
Health and Safety	Relationship to Plans and Policies
Reliability and Efficiency	Project Costs
Environmental Issues	Number of Customers or Area Affected
Economic Development	Other Impacts

CITY OF POULSBO
2013-2018 City Improvement Plan

FINANCING THE CIP

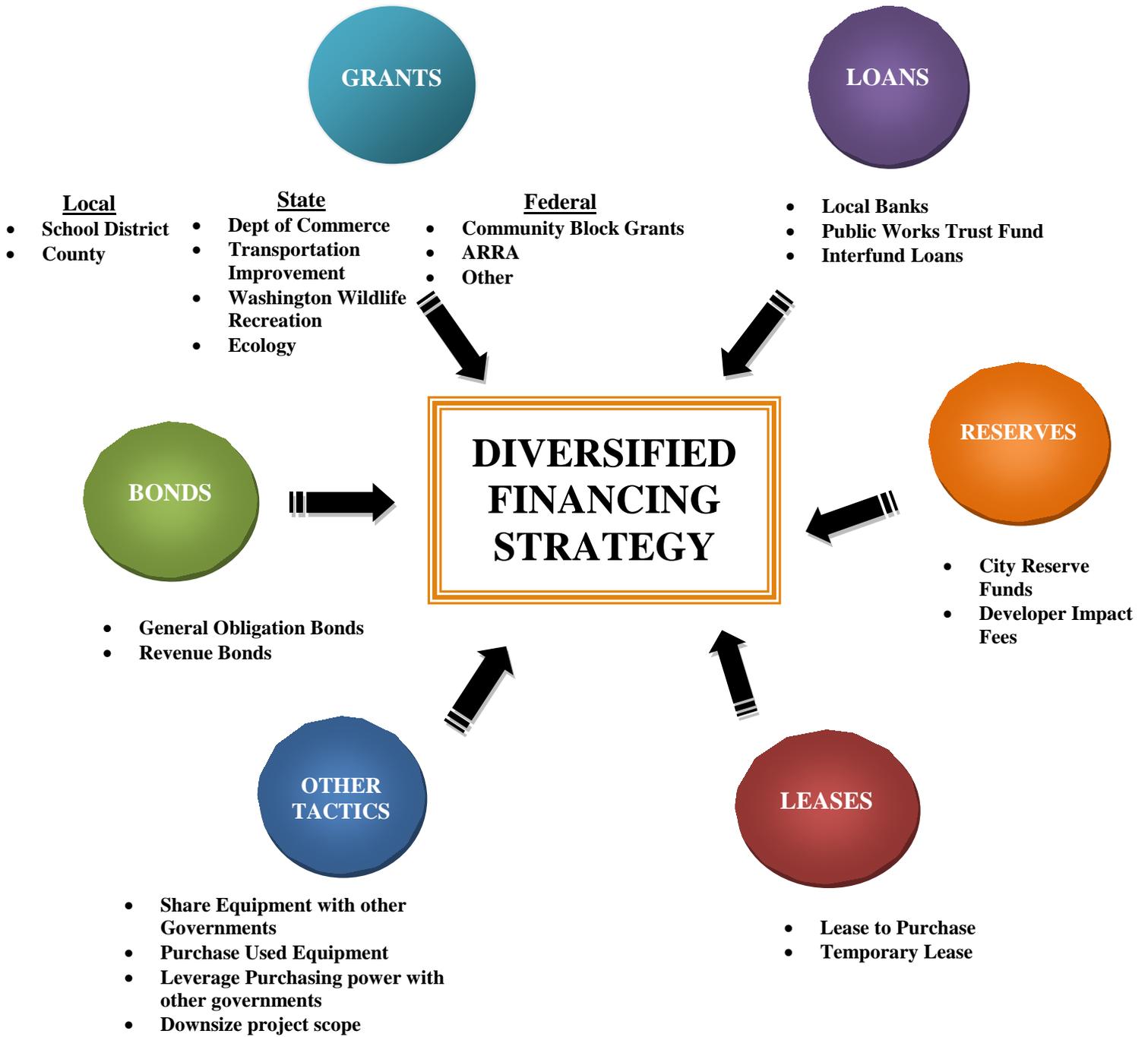
State and Federal mandates continue to impose financial burdens on the City. At the same time, recent funding constraints have left us with aging infrastructure (roadways, utility lines and municipal facilities), which require high maintenance and eventual replacement in the not-so-distant future. Looking ahead, the City needs to diversify its revenue base and attract new industry to our area, which requires investment in site development. Where development is allowed to proceed, the infrastructure improvement must occur to avoid a reduction in service level standards. Since development decisions can be predicated on future infrastructure improvements, all sources of project funding must be identified as part of the plan. Most of our current revenue sources are used to either cover operating expenses, provide for current debt payments or to build reserves. Therefore, very few new projects can be considered without looking for new funding sources.

In order to finance the CIP, the City has at its disposal a multitude of possible funding sources including taxes, utility rates, grants, impact fees, reserves and donations. The City also has the ability to raise taxes, existing utility rates or, in a few limited cases, impose new taxes to generate additional revenue. However, new taxes could be unpopular with our citizens so any decision to move in that direction will not be easy.

In addition, the City can issue bonds and use the proceeds to finance capital spending. However, when considering debt financing, the City is obligated to a fixed payment stream to pay off the debt. Therefore, the CIP addresses financing sources from the stand point of annual cash flow requirements and the summary of capital projects and funding sources lists projected annual funding obligations.

Finally, while certain capital facilities could be financed by voted bonds, there are limits to the City's total indebtedness without degrading our ability to receive a favorable bond rating. Page 9-7 contains a list of annual debt payments, bond retirement date and the overall debt limit available to the City. Over the course of the six-year focus period, some debt obligations will be repaid in full, thus freeing up funds to support new obligations.

**CITY OF POULSBO
2013-2018 City Improvement Plan**



CITY OF POULSBO
2013-2018 City Improvement Plan

LONG-TERM DEBT OBLIGATIONS AND DEBT CAPACITY

As the demand for public sector investment and infrastructure continues to grow, the issuance of medium to long term debt has become an increasingly important component of state and local government capital programs. While the issuance of debt is frequently an appropriate method of financing capital projects, it also requires careful monitoring to ensure an erosion of the City's credit quality does not result. A decision to borrow money binds the City to a stream of debt service payments that can last as long as twenty-five years. It is therefore imperative the City consistently follow carefully developed debt management policies to ensure the City's credit quality and access to the tax-exempt and tax credit markets remains strong.

The implementation of the City's formal debt policies is an important component of the City's overall capital program. Formal debt policies send a clear message to credit analysts, underwriters and investors that the City is administering its debt program in a responsible manner and in compliance with its policies relative to debt management. The City of Poulsbo has received an underlying "AA" rating from Standard & Poors for its last General Obligation Bonds issue.

The two basic forms of long-term debt are general obligation issues which are backed by the full faith and credit (i.e. taxes) of the City, and revenue bonds which pledge revenues from a specific utility for repayment. The City of Poulsbo portfolio utilizes both general obligation and revenue debt to fund its operations. Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the City's assessed valuation. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Currently, the City's remaining debt capacity within the 2.5% limit is estimated at \$18,644,974. Under RCW 39.36.030(4), the public may also vote to approve park facilities and utility bond issues, each of which is also limited to 2.5% of the City's assessed valuation. Thus a total of 7.5% of the City's assessed valuation may be issued in bonds. All voted bonds require a 60% majority approval. To validate the election, the total votes cast must equal at least 40% of the total votes cast in the last general election.

Project	Type	Duration	Interest Rate	Amount Issued	Outstanding
City Hall 2005	Non Voted	2005-2025	3.25% - 4.3%	5,185,000	\$ 3,785,000
City Hall 2009	Non Voted	2009-2033	1.4% - 5.5%	6,015,000	5,295,000
Park & Rec	Non Voted	2010-2030	3.78%	310,000	290,000
City Hall 2012	Non Voted	2012-2031	2% - 3.5%	1,795,000	1,795,000
2003 LTGO Bond - refi 2012 City Hall	Non Voted	2012-2017	.4% - 2%	660,000	500,000
				\$ 13,965,000	\$ 11,665,000
This Debt is controlled by assessed Valuation Debt Limits					
2013 Assessed Valuation \$ 1,212,398,966					
X 0.025	=	\$ 30,309,974	Limited for Combined Debt	Balance Available	\$ 18,644,974
X 0.015	=	\$ 18,185,984	Limited for Non-Voted Debt	Balance Available	\$ 6,520,984
Balance Available for Voted Debt				\$	12,123,990

BOND DEBT TO MATURITY						
General Obligation (GO)				Revenue Bonds		
Year	Principal	Interest	Total	Principal	Interest	Total
	-	-	-	-	-	-
2013	505,000	476,481	981,481	414,000	76,521	490,521
2014	515,000	463,295	978,295	429,000	62,238	491,238
2015	620,000	448,300	1,068,300	443,000	47,438	490,438
2016	630,000	428,995	1,058,995	457,000	32,154	489,154
2017	655,000	408,933	1,063,933	475,000	16,388	491,388
2018	575,000	387,428	962,428	-	-	-
2019	595,000	365,976	960,976	-	-	-
2020	620,000	342,825	962,825	-	-	-
2021	640,000	318,460	958,460	-	-	-
2022	665,000	292,606	957,606	-	-	-
2023	695,000	265,713	960,713	-	-	-
2024	720,000	237,590	957,590	-	-	-
2025	760,000	205,463	965,463	-	-	-
2026	410,000	171,628	581,628	-	-	-
2027	420,000	152,745	572,745	-	-	-
2028	440,000	133,038	573,038	-	-	-
2029	460,000	112,350	572,350	-	-	-
2030	485,000	89,750	574,750	-	-	-
2031	490,000	66,325	556,325	-	-	-
2032	370,000	42,075	412,075	-	-	-
2033	395,000	21,725	416,725	-	-	-
TOTAL	11,665,000	5,431,699	17,096,699	2,218,000	234,738	2,452,738

CITY OF POULSBO
2013-2018 City Improvement Plan

SOURCES OF FUNDING

RESERVES

Historically, whenever possible, the City of Poulsbo has utilized a “pay-as-you-go” approach to funding capital projects. To that end, several reserve accounts have been established.

Utility Reserves: The City transfers into the utility reserves an amount equal to 100% of the depreciation expense which allows the City to prolong the need to go out for debt on smaller projects, and be able to fund the entire project.

Police Reserves: These reserves are in place to purchase, or at least partially fund, large equipment purchases.

Street, Street Reserve and Park Reserve Funds: Of the City’s property taxes collected in the General Fund, the City transfers 31% into the Street Fund to fund maintenance and operations along with small street projects, 4.3% into the Park Reserve Fund and 4.3% into the Street Reserve Fund for capital projects. The City will transfer 14% of property tax levies to Street Reserves (Fund 311) for pavement restoration capital projects. This amount has been segregated for future maintenance and transportation projects. However, to make more funds available for operations in 2013, the transfers to Street Reserves, Park Reserves and Street Fund for pavement restoration will be reduced by 50%. The City also uses the second one-quarter percent (1/4%) of the Real Estate Excise Tax (REET) for City streets and 2003 Debt Payments. The City will transfer the first one-quarter percent (1/4%) of REET plus an amount from reserves to the Debt Service Fund (204) to help fund the City Hall Debt Service (\$173,000).

BOND FINANCING

In 2003, the City went out for debt to fund the refinancing of the City Hall Morris property and three city transportation projects; Finn Hill Road, 10th Avenue and Caldart Avenue. To fund the annual payments, a transfer is made from the General Fund and REET. This bond was refunded in 2012 lowering the amount of interest.

At the end of 2005, the City issued bonds for the purchase of a large parcel of land, civil site work and an architectural design contract for a new City Hall. In 2009, the City issued an additional \$6 million to fund the construction of the new City Hall. The 2013 bond payments are projected to be paid from General Fund dollars and Capital Improvement Fund. In 2010, the City secured a \$2.0M Line of Credit Bond Anticipation Note intended to bridge the receipt of proceeds from the sale of property and/or issuance of bonds. This was refunded with a bond issue in 2012, combined with the 2003 transportation debt.

In 2010, the City financed the \$310,000 purchase of the Park and Recreation building with a LOCAL certificate of participation with the State of Washington. These debt payments are projected to be paid from the General Fund but funded by rental revenue from the building.

In 2012, the City went out for debt to fund the refianancing of the Line of Credit Bond Anticipation Note and the 2003 LTGO Bond. In 2013 these debt payments are projected to be paid from the General Fund and Real Estate Excise Tax (REET) earnings.

IMPACT FEES

As authorized by RCW 82.02.050, the City has enacted the collection of impact fees on new development activity. Consistent with the level of service standards and capital facilities needs identified in the City's Capital Facilities Plan, impact fees collected will provide a funding source, in conjunction with public and other funding sources, for capital improvement projects to the City's transportation and park system.

POTENTIAL NEW FUNDING

It is particularly important to consider new sources of funding that could support projects that would otherwise be funded through the City's General Fund including:

Hotel/Motel Tax: The City could use the additional amount remaining of the second 2% to fund projects that would qualify for this tax use (i.e. Bathrooms, cultural arts, etc.)

B & O Tax: The City is currently part of the minority of cities in the State of Washington that do not impose a business and occupation (B & O) tax. All cities are authorized to establish such a tax and doing so could generate additional dollars annually for capital projects.

Parking Fees: At this time, public parking in the City is provided at no cost. In the future, the City could establish parking fees to fund future parking improvements.

SUMMARY OF CAPITAL PROJECTS and FUNDING SOURCES
2013 - 2018 CIP BUDGET

General Purpose Projects								
Projects	Prior Years	2013	2014	2015	2016	2017	2018	Total
General/Municipal Facilities	\$ 1,100,000	\$ -	\$ 100,000	\$ 500,000	\$ -	\$ 6,000,200	\$ -	\$ 7,700,200
Park Projects	\$ 3,887,698	\$ 170,000	\$ 265,462	\$ 265,000	\$ 526,500	\$ 425,000	\$ -	\$ 5,539,660
Total General Purpose	\$ 4,987,698	\$ 170,000	\$ 365,462	\$ 765,000	\$ 526,500	\$ 6,425,200	\$ -	\$ 13,239,860
Funding	Prior Years	2013	2014	2015	2016	2017	2018	Total
Grants	\$ 2,297,964	\$ 100,000	\$ 80,000	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ 3,277,964
City Revenues	2,084,859	55,000	185,000	765,000	126,500	25,000	-	\$ 3,241,359
Debt	-	-	-	-	-	4,900,200	-	\$ 4,900,200
Lease/Sale	-	-	-	-	-	1,100,000	-	\$ 1,100,000
Donation/In-Kind	604,875	15,000	100,462	-	-	-	-	\$ 720,337
Total General Purpose	\$ 4,987,698	\$ 170,000	\$ 365,462	\$ 765,000	\$ 526,500	\$ 6,425,200	\$ -	\$ 13,239,860

Transportation Projects								
Projects	Prior Years	2013	2014	2015	2016	2017	2018	Total
Streets Projects	\$ 2,390,948	\$ 470,000	\$ 3,500,000	\$2,050,000	\$2,200,000	\$ 450,000	\$ -	\$ 11,060,948
Total Trans. Projects	\$ 2,390,948	\$ 470,000	\$ 3,500,000	\$2,050,000	\$2,200,000	\$ 450,000	\$ -	\$ 11,060,948
								\$ -
Funding	Prior Years	2013	2014	2015	2016	2017	2018	Total
Grants	\$ 1,304,218	\$ 156,620	\$ 3,000,000	\$ 850,000	\$ 1,400,000	\$ -	\$ -	\$ 6,710,838
City Revenues	1,086,730	313,380	500,000	1,200,000	800,000	450,000	-	\$ 4,350,110
Total Trans. Projects	\$ 2,390,948	\$ 470,000	\$ 3,500,000	\$2,050,000	\$2,200,000	\$ 450,000	\$ -	\$ 11,060,948

Enterprise Projects								
Projects	Prior Years	2013	2014	2015	2016	2017	2018	Total
Sewer Projects	\$ 4,609,043	\$ 1,595,000	\$ 1,720,000	\$ 611,000	\$ 400,000	\$ 400,000	\$ 650,000	\$ 9,985,043
Water Projects	19,783	1,442,217	1,549,000	683,000	410,000	739,000	-	\$ 4,843,000
Storm Drain	197,440	370,000	450,000	850,000	57,000	115,000	94,000	\$ 2,133,440
Solid Waste	135,328	-	-	-	-	-	-	\$ 135,328
Total Enterprise Projects	\$ 4,961,594	\$ 3,407,217	\$ 3,719,000	\$2,144,000	\$ 867,000	\$ 1,254,000	\$ 744,000	\$ 17,096,811
Funding	Prior Years	2013	2014	2015	2016	2017	2018	Total
Grants	\$ -	\$ 270,000	\$ 300,000	\$ 710,000	\$ -	\$ -	\$ -	\$ 1,280,000
City Revenues	4,961,594	3,137,217	3,419,000	1,434,000	867,000	1,254,000	744,000	\$ 15,816,811
Total Enterprise Projects	\$ 4,961,594	\$ 3,407,217	\$ 3,719,000	\$2,144,000	\$ 867,000	\$ 1,254,000	\$ 744,000	\$ 17,096,811

CITY OF POULSBO

2013-2018 CITY IMPROVEMENT PLAN

GENERAL PURPOSE PROGRAM



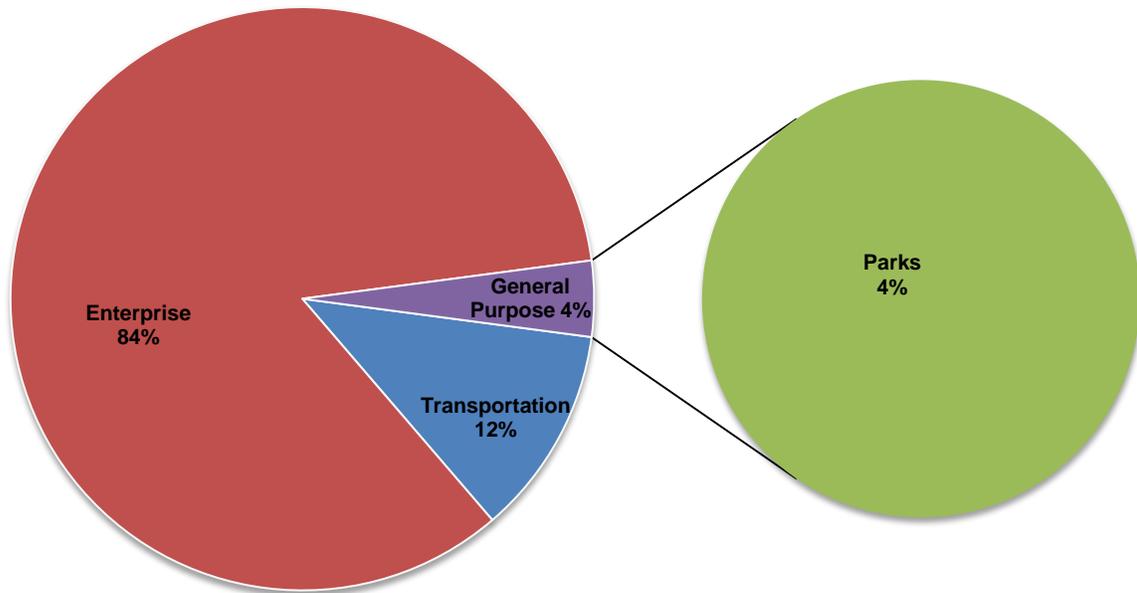
CITY OF POULSBO
2013-2018 City Improvement Plan

GENERAL PURPOSE PROGRAM

The General Purpose Program element of the City Improvement Plan comprises Police, Parks & Recreation and General Government projects. Combined, they represent \$170,000 or 4% of the \$4,047,217 City Improvement Plan. This 4% represents park projects that rely heavily on grant funding.

Several park projects will be phased over the next six years. A parcel of land was purchased for the intent of a new Public Works Complex, design is anticipated to begin in the next couple of years.

General Purpose Expenditures



CITY IMPROVEMENT PLAN PROGRAM	AMOUNT
General Purpose	\$ 170,000
Transportation	\$ 470,000
Enterprise	\$ 3,407,217
TOTAL CAPITAL PROGRAM	\$ 4,047,217

2013 - 2018 GENERAL PURPOSE CAPITAL IMPROVEMENTS

Page #	Project Name	Prior 2012 Years Costs	2013 Project Cost	2014 Project Cost	2015 Project Cost	2016 Project Cost	2017 Project Cost	2018 Project Cost	Total Project Cost
	General Projects/Municipal Facilities								
1	PW Complex Relocation	1,100,000		100,000	500,000		6,000,200		7,700,200
	6-Non-Voted Bonds						4,900,200		4,900,200
	7 - City/Utility Reserves	1,100,000		100,000	500,000				1,700,000
	11-Sale of PW Prop						1,100,000		1,100,000
									-
	Total Municipality Facility Projects	\$ 1,100,000		\$ 100,000	\$ 500,000		\$ 6,000,200		\$ 7,700,200
	Total Municipality Funding Sources	\$ 1,100,000		\$ 100,000	\$ 500,000		\$ 6,000,200		\$ 7,700,200
	6- Non-Voted Bonds						4,900,200		4,900,200
	7 - City/Utility Reserves	1,100,000		100,000	500,000				1,700,000
	11 - Sale of Property						1,100,000		1,100,000

2013 - 2018 GENERAL PURPOSE CAPITAL IMPROVEMENTS (continued)

Page #	Project Name	Prior 2012		2013		2014		2015		2016		2017		2018		Total	
		Years	Costs	Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
	Park Projects																
2	Muriel Iverson Williams Waterfront Park Pavillion Repair			30,000													30,000
	7-City/Utility Reserves			15,000													15,000
	13 - Donation/In-Kind			15,000													15,000
3	Net Shed Park			15,000													15,000
	7-City/Utility Reserves			15,000													15,000
4	Centennial Park	860,308						150,000		61,500							1,071,808
	7-City/Utility Reserves	214,308						25,000		25,000							264,308
	8 - City Impact Fees	46,000						125,000		36,500							207,500
	10-Real Estate Excse Tax	600,000															600,000
5	Poulsbo Fish Park Restoration	2,360,390		5,000		5,000											2,370,390
	1-Federal Grants	150,000															150,000
	2-State Grants	1,817,964															1,817,964
	7-City/Utility Reserves	115,401		5,000		5,000											125,401
	13-Donation/In-Kind	277,025															277,025
6	College Marketplace Athletic Fields							115,000		465,000							1,005,000
	2-State Grants									400,000							800,000
	7-City/Utility Reserves									25,000							50,000
	8-City Impact Fees							115,000		40,000							155,000
7	Poulsbo's Fish Park Property Expansion	667,000		100,000		180,462											947,462
	2-State Grants	330,000		100,000		80,000											510,000
	3 - County																-
	7 - City/Utility Reserves	9,150															9,150
	8-City Impact Fees																-
	13 - Donation/In-Kind	327,850				100,462											428,312
8	Trail Easement to Nelson Park			20,000		80,000											100,000
	7 - City/Utility Reserves			20,000		80,000											80,000
	8 - City Impact Fees			20,000													20,000
	Total Park and Recreation Projects	\$ 3,887,698		\$ 170,000		\$ 265,462		\$ 265,000		\$ 526,500			\$ 425,000				\$ 5,539,660
	Total Park and Recreation Funding Sources	\$ 3,887,698		\$ 170,000		\$ 265,462		\$ 265,000		\$ 526,500			\$ 425,000				\$ 5,539,660
	1 - Federal Grants	150,000															150,000
	2 - State Grants	2,147,964		100,000		80,000				400,000			400,000				3,127,964
	3 - County Grants																-
	7 - City/Utility Reserves	338,859		35,000		85,000		25,000		50,000			25,000				558,859
	8 - City Impact Fees	46,000		20,000		76,500		240,000		76,500							382,500
	10 - Real Estate Excse Tax	600,000															600,000
	13 - Donation/In-Kind	604,875		15,000		100,462											720,337
	Total General Purpose Capital Projects	\$ 4,987,698		\$ 170,000		\$ 365,462		\$ 765,000		\$ 526,500			\$ 6,425,200				\$ 13,239,860
	Total General Purpose Funding Sources	\$ 4,987,698		\$ 170,000		\$ 365,462		\$ 765,000		\$ 526,500			\$ 6,425,200				\$ 13,239,860

Project Name: Public Works Complex Relocation

Project Description

Budget: \$7,700,200 **Purpose:** General Purpose
Location: N. Viking Road **Project Manager:** Barry Loveless
Description: Relocation of the Public Works complex.
Justification: Upgrade of facilities (poor condition, drainage problems) and relocate to area where there is less conflict with nearby public uses.
Start Date: 2010 **Completion Date:** 2017

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
6	Non-Voted Bonds					4,900,200			4,900,200
7	City/Utility Reserves	1,100,000		100,000	500,000				1,700,000
11	Sale of PW Prop					1,100,000			1,100,000
	Total	1,100,000	-	100,000	500,000	-	6,000,200	-	7,700,200

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design				500,000				500,000
	Land/ Right of Way	1,100,000							1,100,000
	Construction			100,000			6,000,200		6,100,200
	Management								-
	Total	1,100,000	-	100,000	500,000	-	6,000,200	-	7,700,200

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-			-	-	-

Project Name: Muriel Iverson Williams Waterfront Park Pavillion Repair

Project Description

Budget: \$30,000 **Purpose:** Parks
Location: **Project Manager:** Mary McCluskey
Description: The gazebo in the waterfront park is the central gathering area for concerts, events, weddings, and wildlife viewing. The gazebo has been maintained, but is in need of a new roof and updated seating to accomodate more people.
Justification: This park is the most visible and probably the most visited park in the city, and the gazebo is home to many private and community events.
Start Date: 2013 **Completion Date:** 2013

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
6	Non-Voted Bonds								-
7	City/Utility Reserves		15,000						15,000
8	City Impact Fees								-
13	Donation/In-Kind		15,000						15,000
	Total	-	30,000	-	-	-	-	-	30,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		5,000						5,000
	Land/ Right of Way								
	Construction		25,000						25,000
	Management								
	Total		30,000	-	-	-	-	-	30,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Net Shed Park

Project Description

Budget: \$15,000 **Purpose:** Parks
Location: **Project Manager:** Mary McCluskey
Description: This vista park on Fjord Drive is a former water treatment plant, and currently has a picnic table and benches. This project will explore opening up public access to the shoreline. Some neighborhood residents have expressed interest in fundraising for the project.
Justification: To improve a piece of waterfront property and provide shoreline access to the citizens.
Start Date: 2012 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
6	Non-Voted Bonds								-
7	City/Utility Reserves		15,000						15,000
8	City Impact Fees								-
10	Real Estate Excise Tax								-
	Total	-	15,000	-	-	-	-	-	15,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		15,000						15,000
	Land/ Right of Way								
	Construction								
	Management								
	Total		15,000	-	-	-	-	-	15,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Centennial Park

Project Description

Budget: \$1,071,808 **Purpose:** Parks
Location: **Project Manager:** Mary McCluskey
Description: The 2.5 acre parcel, located at the corner of 7th Avenue and Iverson Street, was purchased in 2000 by the City for future offices. Because Dogfish Creek runs through the property and subsequent Critical Areas Ordinance guidelines, building new structures on this site is not feasible. It was retained as an urban park because of its proximity to shopping, medical offices, the library, and public transportation. A master plan was completed in 2007 and development began in 2008 with clearing and the installation of the Centennial sculpture. Phase 2 included more development including picnic tables, landscaping and a bridge over the creek.
Justification: In the center of the city; connectivity to other public services; a nice, urban setting.
Start Date: 2006 **Completion Date:** 2016

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
6	Non-Voted Bonds								-
7	City/Utility Reserves	214,308			25,000	25,000			264,308
8	City Impact Fees	46,000			125,000	36,500			207,500
10	Real Estate Excise Tax	600,000							600,000
	Total	860,308	-	-	150,000	61,500	-	-	1,071,808

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	53,930							53,930
	Land/ Right of Way	600,000							600,000
	Construction	201,378			140,000	56,500			397,878
	Management	5,000			10,000	5,000			20,000
	Total	860,308	-	-	150,000	61,500	-	-	1,071,808

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating	2,000	1,000	1,200	1,200	1,200	1,200		7,800
	Debt								-
	Total	2,000	1,000	1,200	1,200	1,200	1,200	-	7,800

Project Name: Poulsbo's Fish Park Property Restoration

Project Description

Budget: \$2,370,390 **Purpose:** Parks
Location: **Project Manager:** Mary McCluskey
Description: With an additional land donation in 2008, the nature park is now 20.77 acres in size. A master plan was completed in 2004, and development has included public access trails and boardwalk, interpretive areas and signage, restoration of the estuary and uplands, wildlife viewing platforms, educational opportunities and information. Partnerships between the City and local organizations, business, schools and individuals have made this park a natural draw in an urban setting.
Justification: Planned public access into wildlife areas is important to the survival of the vegetation and wildlife. This area will be important for salmon species viewing and educational opportunities. The land was purchased in 2002.
Start Date: 2003 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants	150,000							150,000
2	State Grants	1,817,964							1,817,964
3	County								-
7	City/Utility Reserves	115,401	5,000	5,000					125,401
8	City Impact Fees								-
13	Donation/In-Kind	277,025							277,025
	Total	2,360,390	5,000	5,000	-	-	-	-	2,370,390

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	50,000							50,000
	Land/ Right of Way	980,000							980,000
	Construction	1,274,390	4,000	4,000					1,282,390
	Management	56,000	1,000	1,000					58,000
	Total	2,360,390	5,000	5,000	-	-	-	-	2,370,390

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating	1,000	500	500	500	500	500	500	4,000
	Debt								-
	Total	1,000	500	500	500	500	500	500	4,000

Project Name: College Marketplace Athletic Fields

Project Description

Budget: \$1,005,000 **Purpose:** Parks
Location: **Project Manager:** Mary McCluskey
Description: This project recognizes that the City of Poulsbo is deficient in the number of ballfields it owns (0), and development of additional athletic fields is necessary. This project plans for development of two multi-use fields and parking on the 6 acre site. Partnerships will be encouraged to develop the property.
Justification: The community is growing quickly, and over 7,000 students attend NK Schools. All community recreation programs are held at school district fields. The demand for youth and adult programs far outweigh the facilities available to host these programs.
Start Date: 2015 **Completion Date:** 2017

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants					400,000	400,000		800,000
3	County								-
7	City/Utility Reserves				25,000	25,000			50,000
8	City Impact Fees			115,000	40,000				155,000
	Total	-	-	-	115,000	465,000	425,000	-	1,005,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design				25,000	40,000			65,000
	Land/ Right of Way								-
	Construction				85,000	400,000	400,000		885,000
	Management				5,000	25,000	25,000		55,000
	Total	-	-	-	115,000	465,000	425,000	-	1,005,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Poulsbo's Fish Park Expansion & Development

Project Description

Budget: \$947,462 **Purpose:** Parks
Location: 20563 Bond Rd NE **Project Manager:** Mary McCluskey
Description: This project would add 2.69 acres of shoreline property to Poulsbo's Fish Park on the east side of the estuary. Land acquisition of the low density residential property on the east side of the estuary would make it possible for the city to make habitat and public access improvements, and enlarge Poulsbo's Fish Park.
Justification: Connection around the north end of the estuary to Poulsbo's Fish Park. Helps protect the estuary and environmental functions.
Start Date: 2011 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants	330,000	100,000	80,000					510,000
3	County								-
7	City/Utility Reserves	9,150							9,150
13	Donation/In-Kind	327,850		100,462					428,312
	Total	667,000	100,000	180,462	-	-	-	-	947,462

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	20,000	5,000	10,000					35,000
	Land/ Right of Way	510,000							510,000
	Construction	122,000	90,000	160,462					372,462
	Management	15,000	5,000	10,000					30,000
	Total	667,000	100,000	180,462	-	-	-	-	947,462

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating	11,000	1,000	1,000	1,000	1,000	1,000		16,000
	Debt								-
	Total	11,000	1,000	1,000	1,000	1,000	1,000	-	16,000

Project Name:**Trail Easement to Nelson Park****Project Description****Budget:** \$ 100,000**Purpose:** Parks**Location:** Lindvig Bridge to Nelson Park**Project Manager:** Mary McCluskey**Description:** This project would develop an unused trail easement from under the Lindvig Bridge to a stairclimb at Nelson Park on the west side.**Justification:** This improved easement would provide a pedestrian connection between Poulsbo's Fish Park and Nelson Park. The easement has been undeveloped for 25 years.**Start Date:** 2012**Completion Date:** 2014**Capital Funding****Sources of Funding**

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
7	City/Utility Reserves			80,000					80,000
13	City Impact Fees		20,000						20,000
	Total	-	20,000	80,000	-		-	-	100,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		20,000						20,000
	Land/ Right of Way								-
	Construction			80,000					80,000
	Management								-
	Total	-	20,000	80,000	-		-	-	100,000

Estimated Impact on Future Operating Budgets**Notes:**

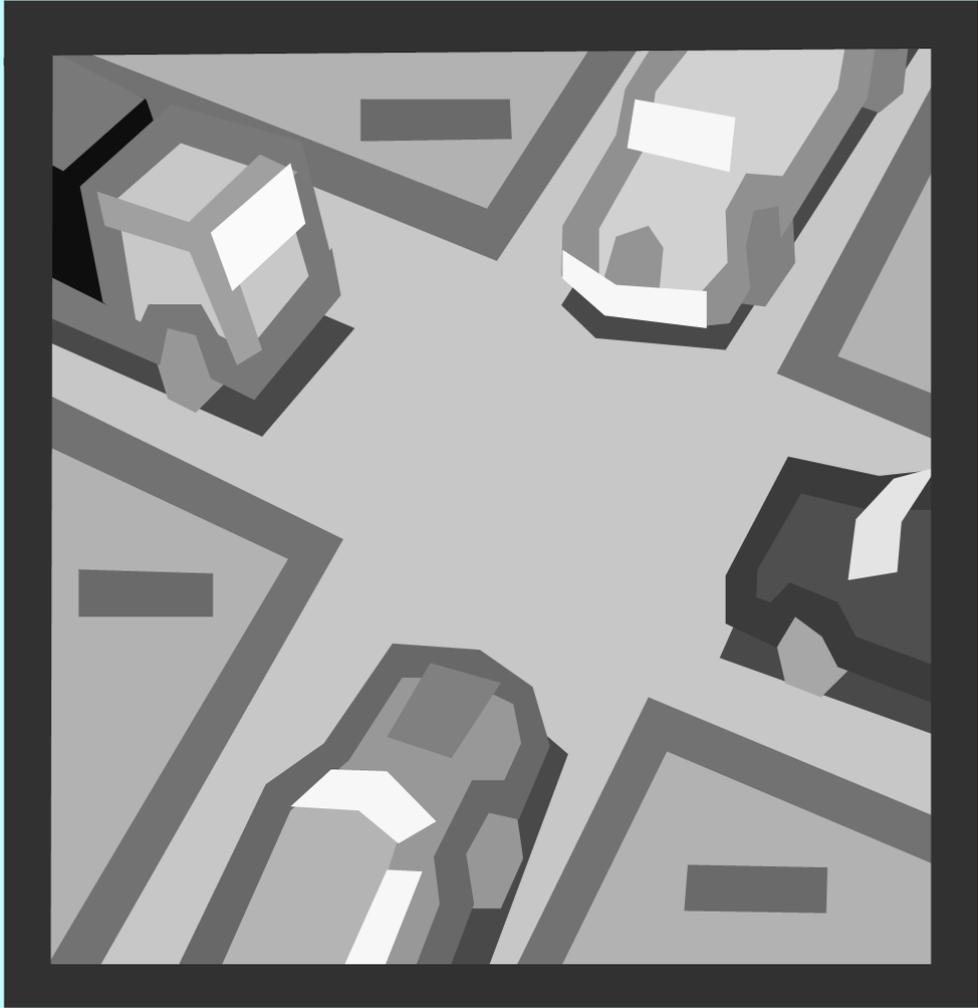
		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating			500					500
	Debt								-
	Total	-	-	500	-	-	-	-	500



CITY OF POULSBO

2013-2018 CITY IMPROVEMENT PLAN

**TRANSPORTATION
PROGRAM**

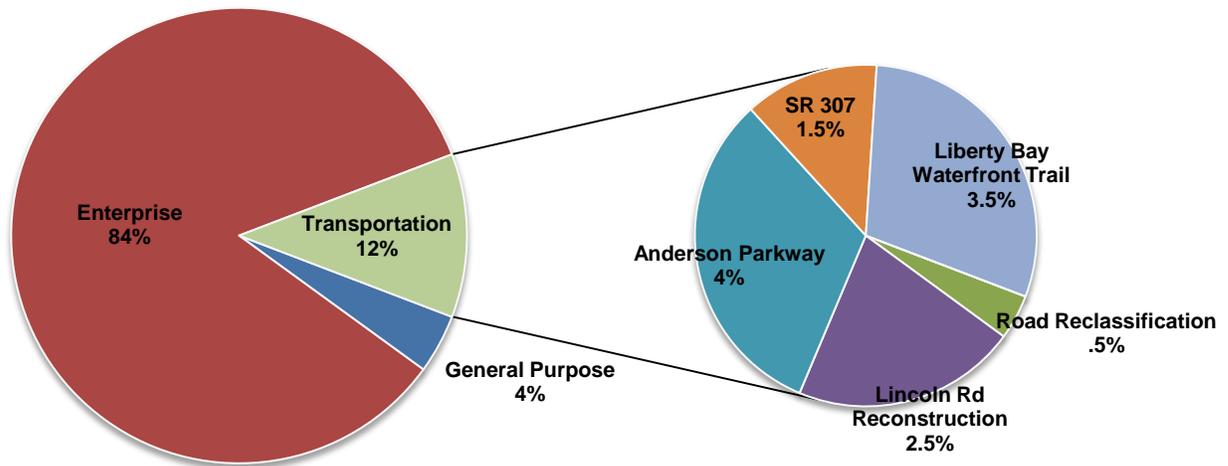


CITY OF POULSBO
2013-2018 City Improvement Plan

TRANSPORTATION PROGRAM

The Transportation Program element of the City Improvement Plan comprises all vehicle and pedestrian transportation projects including roadways, alleys, sidewalks and traffic lighting/signals. The transportation projects will help traffic flow through the city and enhance pedestrian safety with new sidewalks. Combined they represent \$470,000 or 12% of the \$4,047,217 City Improvement Plan. The projects listed in the Transportation Program are projects from the TIP that have established and available funding.

Transportation Expenditures



CITY IMPROVEMENT PLAN PROGRAM	AMOUNT
General Purpose	\$ 170,000
Transportation	\$ 470,000
Enterprise	\$ 3,407,217
TOTAL CAPITAL PROGRAM	\$ 4,047,217

2013 - 2018 TRANSPORTATION CAPITAL IMPROVEMENTS

Page #	Project Name	Prior Years Costs	2013	2014	2015	2016	2017	2018	Total Project Cost
			Project Cost	Project Cost	Project Cost	Project Cost	Project Cost	Project Cost	
	Street Projects								
9	Noll Road Improvements	1,829,121			250,000	450,000			2,529,121
	1 - Federal Grants	1,070,888			200,000	400,000			1,670,888
	3 - County Grants	100,000							100,000
	7 - City/Utility Reserves	608,233							608,233
	8 - City Impact Fees	50,000			50,000	50,000			150,000
10	Finn Hill Reconstruction			100,000	950,000				1,050,000
	2 - State Grants				500,000				500,000
	8 - City Impact Fees			100,000	450,000				550,000
11	City-wide Safety Improvements				50,000	250,000			300,000
	2 - State Grants					200,000			200,000
	8 - City Impact Fees				50,000	50,000			100,000
12	Lincoln Rd Reconstruction - PS&E	245,664	100,000	2,600,000					2,945,664
	1 - Federal Grants			2,100,000					2,100,000
	2 - State Grants			250,000					250,000
	7 - City/Utility Reserves	145,664	100,000						245,664
	8 - City Impact Fees	100,000		250,000					350,000
13	Road Reclassification		20,000						20,000
	7 - City/Utility Reserves		20,000						20,000
14	Anderson Parkway Improvements		150,000						150,000
	7 - City/Utility Reserves		150,000						150,000
15	City-wide Pavement Restoration Program			800,000					800,000
	1 - Federal Grants			650,000					650,000
	7 - City/Utility Reserves			150,000					150,000
16	3rd Ave to Hostmark to Iverson	154,900			800,000				954,900
	2 - State Grants				150,000				150,000
	7 - City/Utility Reserves	154,900			650,000				804,900
17	Liberty Bay Waterfront Trail	161,263	140,000			1,000,000			1,301,263
	1 - Federal Grants	133,330	116,620			800,000			1,049,950
	7 - City/Utility Reserves	27,933	23,380			200,000			251,313
18	SR 307, Bernit, Little Valley Improvements		60,000						60,000
	2 - State Grants		20,000						20,000
	3 - County Grants		20,000						20,000
	8 - City Impact Fees		20,000						20,000
19	2016/2017 City-wide Pavement Restoration Program					500,000	450,000		950,000
	7 - City/Utility Reserves					500,000	450,000		950,000
	Total Transportation Capital Projects	\$ 2,390,948	\$ 470,000	\$ 3,500,000	\$ 2,050,000	\$ 2,200,000	\$ 450,000	\$ 11,060,948	
	Total Transportation Capital Funding Sources	\$ 2,390,948	\$ 470,000	\$ 3,500,000	\$ 2,050,000	\$ 2,200,000	\$ 450,000	\$ 11,060,948	
	1 - Federal Grants	1,204,218	116,620	2,100,000	200,000	400,000			4,020,838
	2 - State Grants		20,000	900,000	650,000	1,000,000			2,570,000
	3 - County Grants	100,000	20,000						120,000
	7 - City/Utility Reserves	936,730	293,380	150,000	650,000	700,000	450,000		3,180,110
	8 - City Impact Fees	150,000	20,000	350,000	550,000	100,000			1,170,000

Project Name: Noll Road Improvements

Project Description

Budget: \$2,529,121 **Purpose:** Transportation
Location: Noll Road **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will be implemented in several phases. Phase I was completed in 2011. It included construction of pedestrian and bicycle improvements between Poulsbo Middle School and Poulsbo Elementary School; Phase II was completed in 2012. It included the roundabout (Noll/Lincoln intersection); Phase III (2015/2016) will include the roadway improvements between Deer Run Plat and SR 305 (PE and R/W only).
Justification: The project will increase roadway capacity and improve safety.
Start Date: 2008 **Completion Date:** 2016

Capital Funding

Sources of Funding

		Prior Years	Six_Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants	1,070,888			200,000	400,000			1,670,888
2	State Grants								-
3	County	100,000							100,000
4	PWTF								-
7	City/Utility Reserves	608,233							608,233
8	City Impact Fees	50,000			50,000	50,000			150,000
	Total	1,829,121	-	-	250,000	450,000	-	-	2,529,121

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	339,942			250,000	450,000			1,039,942
	Land/ Right of Way								-
	Construction	1,439,179							1,439,179
	Management	50,000							50,000
	Total	1,829,121	-	-	250,000	450,000	-	-	2,529,121

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Finn Hill Reconstruction

Project Description

Budget: \$1,050,000 **Purpose:** Transportation
Location: Finn Hill **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project includes pedestrian & bicycle improvements along the northside of Finn Hill.
Justification: The project will increase roadway capacity and will improve safety.
Start Date: 2013 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants				500,000				500,000
3	County								-
4	PWTF								-
5	Voted Bonds								-
8	City Impact Fees			100,000	450,000				550,000
	Total	-	-	100,000	950,000	-	-	-	1,050,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design			100,000					100,000
	Land/ Right of Way								-
	Construction				900,000				900,000
	Management				50,000				50,000
	Total	-	-	100,000	950,000	-	-	-	1,050,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: City-wide Safety Improvements

Project Description

Budget: \$300,000 **Purpose:** Transportation
Location: 4th Ave North **Project Manager:** Andrzej Kasiniak, P.E.
Description: This Project will construct approximately 800 lf of missing sidewalks along the Westside of 4th Ave.
Justification: The project will improve safety.

Start Date: 2015 **Completion Date:** 2016

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan					Total	
			2013	2014	2015	2016	2017		2018
1	Federal Grants								-
2	State Grants				200,000				200,000
3	County								-
4	PWTF								-
8	City Impact Fees			50,000	50,000				100,000
	Total	-	-	50,000	250,000	-	-		300,000

Capital Costs

		Prior Years	Six-Year Plan					Total Costs	
			2013	2014	2015	2016	2017		2018
	Planning & Design				50,000				50,000
	Land/ Right of Way								-
	Construction				230,000				230,000
	Management				20,000				20,000
	Total	-	-	50,000	250,000	-	-		300,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan					Total Costs	
			2013	2014	2015	2016	2017		2018
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Lincoln Rd. Reconstruction

Project Description

Budget: \$2,945,664 **Purpose:** Transportation
Location: Lincoln Road **Project Manager:** Andrzej Kasiniak, P.E.

Description: This project will include pedestrian and bicycle facilities as well as road widening.

Justification: The project will increase roadway capacity and will improve safety.

Start Date: 2011 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants			2,100,000					2,100,000
2	State Grants			250,000					250,000
3	County								-
7	City/Utility Reserves	145,664	100,000						245,664
5	Voted Bonds								-
8	City Impact Fees	100,000		250,000					350,000
	Total	245,664	100,000	2,600,000	-	-	-	-	2,945,664

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	245,664	60,000		-				305,664
	Land/ Right of Way		40,000	30,000					70,000
	Construction			2,420,000					2,420,000
	Management			150,000					150,000
	Total	245,664	100,000	2,600,000	-	-	-	-	2,945,664

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Road Reclassification

Project Description

Budget: \$20,000 **Purpose:** Transportation
Location: City Limits **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will identify roads within the City limits which should be recognized by the WSDOT as Federal Classified Roads.
Justification: This project may allow more roads within the city limits to be eligible for State and Federal grants.
Start Date: 2013 **Completion Date:** 2013

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								
3	County								
4	PWTF								
7	City/Utility Reserves		20,000						
	Total	-	20,000	-	-	-	-	-	20,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		20,000						20,000
	Land/ Right of Way								-
	Construction								-
	Management								-
	Total	-	20,000	-	-	-	-	-	20,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Anderson Parkway Improvements

Project Description

Budget: \$150,000 **Purpose:** Transportation
Location: Anderson Parkway **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will extend the scope of the existing Anderson Parkway LID Project in 2013. It will include pavement restoration, lighting and electrical conduits for Viking Festival.
Justification: This project will restore pavement and improve safety
Start Date: 2013 **Completion Date:** 2013

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								
3	County								
7	City/Utility Reserves		150,000						
8	City Impact Fees								
	Total	-	150,000	-	-	-	-	-	150,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		15,000						15,000
	Land/ Right of Way								-
	Construction		125,000						125,000
	Management		10,000						10,000
	Total	-	150,000	-	-	-	-	-	150,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: City Wide Pavement Restoration Program

Project Description

Budget: \$800,000 **Purpose:** Transportation
Location: 7th, 8th, Bond Rd, Hostmark **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project is designed to overlay the existing streets and will include the following elements: pavement repairs, pavement overlay, striping and upgrades to the existing handicap ramps.
Justification: The project will improve safety and reduce street maintenance costs.
Start Date: On-going **Completion Date:** On-going

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan					Total	
			2013	2014	2015	2016	2017		2018
1	Federal Grants			650,000					650,000
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves			150,000					150,000
	Total	-	-	800,000	-	-	-	-	800,000

Capital Costs

		Prior Years	Six-Year Plan					Total Costs	
			2013	2014	2015	2016	2017		2018
	Planning & Design			30,000					30,000
	Land/ Right of Way								-
	Construction			750,000					750,000
	Management			20,000					20,000
	Total	-	-	800,000	-	-	-	-	800,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan					Total Costs	
			2013	2014	2015	2016	2017		2018
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: 3rd Avenue Hostmark to Iverson

Project Description

Budget: \$954,900 **Purpose:** Transportation
Location: 3rd Ave. **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will improve: sidewalks, curbs, gutters and parking.
Justification: The project will improve safety, and reduce street maintenance costs. The project is funded by the Pavement Restoration program and City Reserve Fund.
Start Date: 2010 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants				150,000				150,000
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	154,900			650,000				804,900
	Total	154,900	-	-	800,000			-	954,900

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	154,900							154,900
	Land/ Right of Way								-
	Construction				770,000				770,000
	Management				30,000				30,000
	Total	154,900	-	-	800,000	-	-	-	954,900

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Liberty Bay Waterfront Trail

Project Description

Budget: \$1,301,263 **Purpose:** Transportation
Location: Anderson Parkway/ **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will create a pedestrian/bicycle trail from Legion Park to Liberty Bay Auto dealership.
Justification: The project will enhance pedestrian connectivity between Anderson Parkway and Fish Park.
Start Date: 2011 **Completion Date:** 2016

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants	133,330	116,620			800,000			1,049,950
2	State Grants								-
3	County								-
4	PWTF								-
7	City/Utility Reserves	27,933	23,380			200,000			251,313
	Total	161,263	140,000	-	-	1,000,000	-	-	1,301,263

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	161,263	140,000						301,263
	Land/ Right of Way								-
	Construction				950,000				950,000
	Management				50,000				50,000
	Total	161,263	140,000	-	-	1,000,000	-	-	1,301,263

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: SR 307, Bernt, Little Valley Improvements

Project Description

Budget: \$60,000 **Purpose:** Transportation
Location: SR 307, Bernt, Little Valley **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project is a Traffic Circulation Study/Future Cost Project (Motorized_Non Motorized)
Justification: The project will improve safety.
Start Date: 2013 **Completion Date:** 2013

Capital Funding

Sources of Funding

	Prior Years	Six-Year Plan						Total
		2013	2014	2015	2016	2017	2018	
1	Federal Grants							-
2	State Grants	20,000						
3	County	20,000						
4	PWTF							
8	City Impact Fees	20,000						
	Total	- 60,000	-	-	-	-	-	60,000

Capital Costs

	Prior Years	Six-Year Plan						Total Costs
		2013	2014	2015	2016	2017	2018	
	Planning & Design	60,000						60,000
	Land/ Right of Way							-
	Construction							-
	Management							-
	Total	- 60,000	-	-	-	-	-	60,000

Estimated Impact on Future Operating Budgets

Notes:

	Prior Years	Six-Year Plan						Total Costs
		2013	2014	2015	2016	2017	2018	
	Operating							-
	Debt							-
	Total	-	-	-	-	-	-	-

Project Name: 2016/2017 City-wide Pavement Restoration Program

Project Description

Budget: \$950,000 **Purpose:** Transportation
Location: Fjord Rd. **Project Manager:** Andrzej Kasiniak, P.E.

Description: This project is designed to restore the existing city streets and will include the following elements: pavement repairs, pavement overlay and striping.

Justification: The project will improve safety and reduce street maintenance cost. The project is financed by the Pavement Restoration Program.

Start Date: on-going **Completion Date:** on-going

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
7	City/Utility Reserves				500,000	450,000			950,000
	Total	-	-	-	500,000	450,000	-		950,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design								-
	Land/ Right of Way								-
	Construction				480,000	430,000			910,000
	Management				20,000	20,000			40,000
	Total	-	-	-	500,000	450,000	-		950,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-



CITY OF POULSBO

2013-2018 CITY IMPROVEMENT PLAN

ENTERPRISE PROGRAM

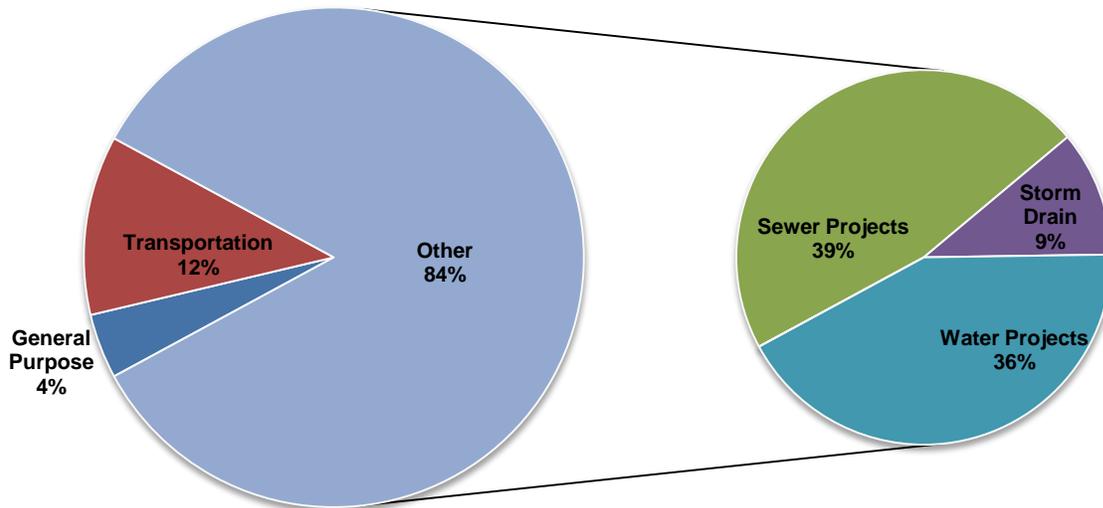


CITY OF POULSBO
2013 - 2018 City Improvement Plan

ENTERPRISE PROGRAM

The Enterprise Program element of the City Improvement Plan comprises Water, Wastewater, Solid Waste and Storm Water Utility Programs. Combined, they represent \$3,407,217 or 84% of the \$4,047,217 City Improvement Plan. Funding for the Enterprise projects will come from the individual utility’s reserve funds or by issuing debt supported by the rate payers of the utility.

Enterprise Expenditures



CITY IMPROVEMENT PLAN PROGRAM	AMOUNT
General Purpose	\$ 170,000
Transportation	\$ 470,000
Enterprise	\$ 3,407,217
TOTAL CAPITAL PROGRAM	\$ 4,047,217

2013 - 2018 ENTERPRISE CAPITAL IMPROVEMENTS

Page #	Project Name	Prior 2012 Years Costs	2013 Project Cost	2014 Project Cost	2015 Project Cost	2016 Project Cost	2017 Project Cost	2018 Project Cost	Total Project Cost
	Sewer								
20	Annual Inflow Reduction Program	40,000	20,000	20,000	20,000				100,000
21	6th & 9th Avenue Pump Station	120,513	1,135,000	900,000					2,155,513
22	Lincoln Road Sewer Improvements		60,000						60,000
23	Poulsbo Village Pump Station Upgrade				81,000				81,000
24	Harrison Forecmain Replacement		40,000	340,000					380,000
25	I&I Effectiveness & Downstream Capacity Study				110,000				110,000
26	Capital Facilities Charge for CK Plant	4,448,530	400,000	400,000	400,000	400,000	400,000	650,000	7,098,530
	Total Sewer Capital Projects	4,609,043	1,595,000	1,720,000	611,000	400,000	400,000	650,000	9,985,043
	Total Sewer Capital Projects	Prior 2012	2013	2014	2015	2016	2017	2018	Total
	1-Federal Grants				110,000				110,000
	7-Sewer Reserves	4,609,043	1,595,000	1,720,000	501,000	400,000	400,000	650,000	9,875,043
	Funding for Sewer Projects	4,609,043	1,595,000	1,720,000	611,000	400,000	400,000	650,000	9,985,043
	Project Name	Prior 2012 Years Costs	2013 Project Cost	2014 Project Cost	2015 Project Cost	2016 Project Cost	2017 Project Cost	2018 Project Cost	Total Project Cost
	Water								
27	Raab Park Tank Repair		25,000	250,000					275,000
28	Westside Well - Treatment for Manganese					25,000	300,000		325,000
29	Intrusion Alarms		22,000						22,000
30	Rugh Well/Lincoln #2-Treatment for Manganese		25,000	300,000					325,000
31	Hostmark Transmission Main		40,000	648,000					688,000
32	Wilderness Park Booster Station Replacement			50,000	563,000				613,000
33	Wilderness Park Transmission Main					35,000	439,000		474,000
34	Old Town - Distribution Main Replacement	19,783	230,000		120,000	350,000			700,000
35	Big Valley - Little Valley Transmission Main		1,080,217						1,100,000
36	Lincoln Road Water Improvments		15,000	206,000					221,000
37	Replace Lindvig/Bond Road Water Line		5,000	95,000					100,000
	Total Water Capital Projects	19,783	1,442,217	1,549,000	683,000	410,000	739,000	-	4,843,000
	Funding Source	Prior 2012	2013	2014	2015	2016	2017	2018	Total
	7-Water Reserves	19,783	1,442,217	1,549,000	683,000	410,000	739,000	-	4,843,000
	Funding for Water Projects	19,783	1,442,217	1,549,000	683,000	410,000	739,000	-	4,843,000

2013 - 2018 ENTERPRISE CAPITAL IMPROVEMENTS (continued)

Page #	Project Name	Prior 2012 Years Costs	2013 Project Cost	2014 Project Cost	2015 Project Cost	2016 Project Cost	2017 Project Cost	2018 Project Cost	Total Project Cost
	Storm Drain								
38	Dogfish Creek Restoration	50,000		300,000	350,000				700,000
39	Anderson Parkway LID Retrofit	37,440	370,000						407,440
40	Noll Rd Culver Replacement/Bjorgen Cr Culvert	70,000			500,000				570,000
41	Replace Storm Drains in Ridgewood	40,000		150,000					190,000
42	Replace Storm Drain in Wendy Way					83,000			83,000
43	Norrlund Drainage Ditch Replacement				57,000				57,000
44	Replace Storm Drain West of 10th Ave.					32,000			32,000
45	Repair American Legion Park Outfall							94,000	94,000
	Total Storm Drain Projects	197,440	370,000	450,000	850,000	57,000	115,000	94,000	2,133,440
	Funding Source	Prior 2012	2013	2014	2015	2016	2017	2018	Total
	2-State Grants		270,000	300,000	600,000				1,170,000
	7-Storm Drain Reserves	197,440	100,000	150,000	250,000	57,000	115,000	94,000	963,440
	Funding for Storm Drain Projects	197,440	370,000	450,000	850,000	57,000	115,000	94,000	2,133,440
	Project Name	Prior 2012 Years Costs	2013 Project Cost	2014 Project Cost	2015 Project Cost	2016 Project Cost	2017 Project Cost	2018 Project Cost	Total Project Cost
	Solid Waste								
46	Solid Waste Transfer Station	135,328							135,328
	Total Solid Waste Projects	135,328							135,328
	Funding Source	Prior 2012	2013	2014	2015	2016	2017	2018	Total
	7-Solid Waste Reserves	135,328	-						135,328
	Funding for Solid Waste Projects	135,328	-						135,328
	Total Enterprise Projects	4,961,594	3,407,217	3,719,000	2,144,000	867,000	1,254,000	744,000	17,096,811
	Total Funding Enterprise Projects	4,961,594	3,407,217	3,719,000	2,144,000	867,000	1,254,000	744,000	17,096,811
	GRAND TOTAL CIP PROJECTS	12,340,240	4,047,217	7,584,462	4,959,000	3,593,500	8,129,200	744,000	41,397,619
	GRAND TOTAL CIP FUNDING SOURCES	12,340,240	4,047,217	7,584,462	4,959,000	3,593,500	8,129,200	744,000	41,397,619

Project Name: Annual Inflow Reduction Program

Project Description

Budget: \$ 100,000 **Purpose:** Sewer
Location: City Wide **Project Manager:** Barry Loveless
Description: The city will implement an annual inflow reduction program consisting of identifying and repairing inflow sources. Example: Installation of an I&I prevention devices such as manhole inserts.
Justification: Flow monitoring data shows that the existing sewer system experiences high level of inflow during storm events.
Start Date: 2011 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	40,000	20,000	20,000	20,000				100,000
	Total	40,000	20,000	20,000	20,000	-	-	-	100,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design								-
	Land/ Right of Way								-
	Construction	40,000	20,000	20,000	20,000				100,000
	Management								-
	Total	40,000	20,000	20,000	20,000	-	-	-	100,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: 6th & 9th Avenue Pump Station

Project Description

Budget: \$2,155,513 **Purpose:** Sewer
Location: 6th/9th Avenue **Project Manager:** Barry Loveless
Description: This project includes rehabilitation and upgrade of the 6th & 9th Avenue wastewater pump stations and replacement of 6th & 9th Avenue transmission mains.

Justification: The existing infrastructure is aged and the pump stations are at capacity. Upgrade of the pump stations is required in order to ensure reliability and replace aged infrastructure and appurtenances. Additionally, this project replaces the existing force mains serving 6th & 9th Avenue pump stations. The existing mains have operational issues.

Start Date: 2010 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	120,513	1,135,000	900,000					2,155,513
	Total	120,513	1,135,000	900,000	-	-	-	-	2,155,513

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	120,513							120,513
	Land/ Right of Way								-
	Construction		1,035,000	810,000					1,845,000
	Management		100,000	90,000					190,000
	Total	120,513	1,135,000	900,000	-	-	-	-	2,155,513

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Lincoln Road Sewer Extension

Project Description

Budget: \$60,000.00 **Purpose:** Sewer
Location: Lincoln Rd. **Project Manager:** Barry Loveless
Description: This project will extend two sanitary sewer lines across Lincoln Rd.

Justification: In 2014 the city will overlay Lincoln Road. Two sewer lines must be extended to provide services to customers.

Start Date: 2014 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves			60,000					60,000
	Total	-	-	60,000	-	-	-	-	60,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design								-
	Land/ Right of Way								-
	Construction			55,000					55,000
	Management			5,000					5,000
	Total	-	-	60,000	-	-	-	-	60,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Poulsbo Village Pump Station Upgrade

Project Description

Budget: \$81,000 **Purpose:** Sewer
Location: Poulsbo Village **Project Manager:** Barry Loveless
Description: This project will include rehabilitation and upgrade of the Poulsbo Village wastewater pump station (electrical panel, controls, and pipes in a dry well).
Justification: The existing infrastructure is aged and the pump station is at capacity. Upgrade of the pump station is required in order to ensure reliability and replace aged infrastructure and appurtenances.
Start Date: 2015 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves			81,000					81,000
	Total	-	-	81,000	-	-	-	-	81,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design				15,000				15,000
	Land/ Right of Way								-
	Construction				60,000				60,000
	Management				6,000				6,000
	Total	-	-	-	81,000	-	-	-	81,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Harrison Forcemain Replacement

Project Description

Budget: \$380,000 **Purpose:** Sewer
Location: MSC Pumpstation to Harrison St. **Project Manager:** Barry Loveless
Description: The project will replace the 12 inch force main from the Marine Science Center pump station that runs south along the beach. Install new 12 inch main along Fjord Drive and tie it to the existing 12 inch main at Harrison Street.
Justification: The existing forcemain is buried on the beach and any leak or failure of the main results in sewage discharge to Liberty Bay.
Start Date: 2013 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves		40,000	340,000					380,000
	Total	-	40,000	340,000	-	-	-	-	380,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		40,000						40,000
	Land/ Right of Way								-
	Construction			320,000					320,000
	Management			20,000					20,000
	Total	-	40,000	340,000	-	-	-	-	380,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: I & I Effectiveness & Downstream Capacity Study

Project Description

Budget: \$110,000 **Purpose:** Sewer
Location: **Project Manager:** Barry Loveless
Description: The project will evaluate effectiveness of I&I reduction program and if warranted prepare the design to increase the system capacity.
Justification: Evaluate effectiveness of I&I program.
Start Date: 2015 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants				110,000				110,000
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves								-
	Total	-	-	-	110,000	-	-	-	110,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design				110,000				110,000
	Land/ Right of Way								-
	Construction								-
	Management								-
	Total	-	-	-	110,000	-	-	-	110,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Capital Facilities Charge for CK Plant

Project Description

Budget: \$7,098,530 **Purpose:** Sewer
Location: **Project Manager:** Barry Loveless
Description: City's capital contribution to the Central Kitsap treatment plant as required by contract with Kitsap County.
Justification: Kitsap County contract requirement.
Start Date: 2010 **Completion Date:** 2018

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF		267,000	267,000	267,000	267,000	267,000	267,000	1,602,000
5	Voted Bonds	4,315,530							4,315,530
7	City/Utility Reserves	133,000	133,000	133,000	133,000	133,000	133,000	383,000	1,181,000
	Total	4,448,530	400,000	400,000	400,000	400,000	400,000	650,000	7,098,530

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design								-
	Land/ Right of Way								-
	Construction	4,448,530	400,000	400,000	400,000	400,000	400,000	650,000	7,098,530
	Management								-
	Total	4,448,530	400,000	400,000	400,000	400,000	400,000	650,000	7,098,530

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Dogfish Creek Restoration

Project Description

Budget: \$700,000 **Purpose:** Storm Drain
Location: South Fork of Dogfish Creek **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will reduce flooding, improve the Creek appearance, and enhance salmon migration upstream.
Justification: Dogfish Creek routinely overflows its banks onto the Public Works property and the Poulsbo Village Shopping Center. The culvert under 8th Avenue is too small and can flood, especially when partially blocked with sediment. Heavy brush and debris restricts flow and salmon migration in sections through Centennial Park. The proposed projects are identified in the Master Plan.
Start Date: 2011 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants			200,000	200,000				400,000
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	50,000		100,000	150,000				300,000
	Total	50,000	-	300,000	350,000	-	-	-	700,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	50,000		50,000					100,000
	Land/ Right of Way								-
	Construction			230,000	330,000				560,000
	Management			20,000	20,000				40,000
	Total	50,000	-	300,000	350,000	-	-	-	700,000

Estimated Impact on Future Operating Budgets

Notes: No Impact

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Anderson Parkway LID Retrofit

Project Description

Budget: \$407,440 **Purpose:** Storm Drain
Location: Anderson Parkway **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will improve pedestrian walkways, install rain gardens at several locations and pervious pavement infiltration strips as well as repair and seal the deteriorated 1.5 acres asphalt parking surface.
Justification: Anderson Parkway is the single largest impervious surface in the downtown core that discharges untreated stormwater to Liberty Bay.
Start Date: 2009 **Completion Date:** 2013

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants		270,000						270,000
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	37,440	100,000						137,440
	Total	37,440	370,000	-	-	-	-	-	407,440

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	37,440							37,440
	Land/ Right of Way								-
	Construction		350,000						350,000
	Management		20,000						20,000
	Total	37,440	370,000	-	-	-	-	-	407,440

Estimated Impact on Future Operating Budgets

Notes: Maintenance of Infiltration Cells - \$2000/year

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating		2,000	2,000	2,000	2,000			8,000
	Debt								-
	Total	-	2,000	2,000	2,000	2,000	-	-	8,000

Project Name: Noll Road Culvert Replacement/Bjorgen Creek Culvert

Project Description

Budget: \$570,000 **Purpose:** Storm Drain
Location: South of Noll Road **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will replace the existing 36-in culvert with a 8/10 foot wide culvert.
Justification: The existing culvert under the city owned right of way south of Noll Road is undersized and 1) Creates a fish passage barrier and 2) Creates flooding problem.
Start Date: 2009 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants				400,000				400,000
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	70,000			100,000				170,000
	Total	70,000	-	-	500,000	-	-	-	570,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	70,000							70,000
	Land/ Right of Way								-
	Construction				480,000				480,000
	Management				20,000				20,000
	Total	70,000	-	-	500,000	-	-	-	570,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating		2,000	2,000	2,000	2,000			8,000
	Debt								-
	Total	-	2,000	2,000	2,000	2,000	-	-	8,000

Project Name: Replace Storm Drains in Ridgewood

Project Description

Budget: \$190,000 **Purpose:** Storm Drain
Location: Ridgewood **Project Manager:** Andrzej Kasiniak, P.E.
Description: The existing storm drain does not meet the current standards. This project will identify the necessary improvements needed to bring the existing stormwater system into compliance with the 2005 Department of Ecology Design Manual.

Justification: During heavy storm events, water floods private properties.

Start Date: 2012 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants			100,000					100,000
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	40,000		50,000					90,000
	Total	40,000	-	150,000	-	-	-	-	190,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	40,000							40,000
	Land/ Right of Way								-
	Construction			130,000					130,000
	Management			20,000					20,000
	Total	40,000	-	150,000	-	-	-	-	190,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Replace Storm Drain in Wendy Way

Project Description

Budget: \$83,000 **Purpose:** Storm Drain
Location: Wendy Way **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will replace the existing 700 linear feet of storm drain in Wendy Way with new 18" dia PVC storm drain pipe.
Justification: The existing 12" pipe is undersized to convey stormwater flows from the Norrland housing area. It overflows and floods private property and runs down Wendy Way.
Start Date: 2017 **Completion Date:** 2017

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves					83,000			83,000
	Total	-	-	-	-	-	83,000	-	83,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design						10,763		10,763
	Land/ Right of Way								-
	Construction						71,754		71,754
	Management						483		483
	Total	-	-	-	-	-	83,000	-	83,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Norrland Drainage Ditch Replacement

Project Description

Budget: \$57,000 **Purpose:** Storm Drain
Location: Norrland Ct. **Project Manager:** Andrzej Kasiniak, P.E.
Description: Two storm drains discharge to an open ditch that flows through the back yards of 3 homes. This project will replace the ditch with 90 linear feet of 18" dia PVC and install two catch basins.
Justification: The drainage ditch was originally designed to carry flow from the drainage channel north of Lincoln Road. A detention structure was placed in Lincoln Road and discharged to the ditch. This caused the control structure in the Norrland cul-de-sac to back up into the yards and flood at least one of the crawl spaces. The control structure has not been opened to minimize the problem. This project cannot be accomplished until the Wendy Way storm main is increased to 18".
Start Date: 2015 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves				57,000				57,000
	Total	-	-	-	57,000	-	-	-	57,000

Capital Costs

	Prior Years	Six-Year Plan						Total Costs
		2013	2014	2015	2016	2017	2018	
	Planning & Design				7,410			7,410
	Land/ Right of Way							-
	Construction				49,400			49,400
	Management				190			190
	Total	-	-	-	57,000	-	-	57,000

Estimated Impact on Future Operating Budgets

Notes:

	Prior Years	Six-Year Plan						Total Costs
		2013	2014	2015	2016	2017	2018	
	Operating							-
	Debt							-
	Total	-	-	-	-	-	-	-

Project Name: Replace Storm Drain West of 10th Ave

Project Description

Budget: \$32,000 **Purpose:** Storm Drain
Location: 10th Ave. **Project Manager:** Andrzej Kasiniak, P.E.
Description: This project will replace 150 feet of storm drain main running through the private property at 18581 10th Avenue NE with larger diameter pipe. As well as replace catch basins if required, patch asphalt pavement, and restore all landscaping in the yard.
Justification: This short segment of storm drain carries a large quantity of water. Evaluate pipe conditions to determine whether there may be a partial collapse of the line. A portion was required in 2001 but the problem still exists. Consider replacing with a larger diameter main.
Start Date: 2017 **Completion Date:** 2017

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves						32,000		32,000
	Total	-	-	-	-	-	32,000	-	32,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design						4,200		4,200
	Land/ Right of Way								-
	Construction						27,800		27,800
	Management								-
	Total	-	-	-	-	-	32,000	-	32,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Repair American Legion Park Outfall

Project Description

Budget: \$94,000 **Purpose:** Storm Drain
Location: American Legion Park **Project Manager:** Andrzej Kasiniak, P.E.
Description: The stormwater outfall located at the north end of American Legion Park is in jeopardy of failing due to slope erosion. This project will replace the outfall and stabilize the bank.
Justification: The bank has eroded and several large trees have fallen into Liberty Bay. The edge of the bank is now about 3 feet from the last manhole. The loss of another tree and further bank erosion could cause the manhole to tip into Liberty Bay resulting in damage to the outfall, erosion, and further loss of park land.
Start Date: 2018 **Completion Date:** 2018

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves							94,000	94,000
	Total	-	-	-	-	-	-	94,000	94,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design							12,500	12,500
	Land/ Right of Way								-
	Construction							81,500	81,500
	Management								-
	Total	-	-	-	-	-	-	94,000	94,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Raab Park Tank Repair

Project Description

Budget: \$275,000 **Purpose:** Water
Location: Raab Park **Project Manager:** Barry Loveless
Description: This project will repair structural defects and repaint tank in accordance with findings of Seismic evaluation.
Justification: Seismic evaluation noted several structural concerns with the tank that require correction.
Start Date: 2013 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves		25,000	250,000					275,000
	Total	-	25,000	250,000	-	-	-		275,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2012	2013	2014	2015	2017	2018	
	Planning & Design		25,000						25,000
	Land/ Right of Way								-
	Construction			250,000					250,000
	Management								-
	Total	-	25,000	250,000	-	-	-		275,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2012	2013	2014	2015	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-		-

Project Name: West Side Well Treatment for Manganese

Project Description

Budget: \$325,000 **Purpose:** Water
Location: Westside Well **Project Manager:** Barry Loveless
Description: This project will install a treatment facility at existing Westside Well site. Water quality reports have indicated a high manganese content in the raw water (.085 mg/L manganese).
Justification: A treatment facility would reduce or eliminate the manganese in the finished water. Department of Health guidelines call for a maximum content of .05 mg/L.
Start Date: 2016 **Completion Date:** 2017

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves				25,000	300,000			325,000
	Total	-	-	-	-	25,000	300,000	-	325,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design					25,000			25,000
	Land/ Right of Way								-
	Construction						300,000		300,000
	Management								-
	Total	-	-	-	-	25,000	300,000	-	325,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating						5,000	5,000	5,000
	Debt								-
	Total	-	-	-	-	-	5,000	5,000	5,000

Project Name: Intrusion Alarms

Project Description

Budget: \$22,000 **Purpose:** Water
Location: Various **Project Manager:** Barry Loveless
Description: This project will install intrusion alarms at several facility sites. Many sites have security provisions, such as fencing and door locks, but intrusion alarms will help quickly notify the City in the event that an unwarranted person is on the premises.
Justification: Due to heightened security concerns, intrusion alarms will help quickly notify the City in the event that an unwarranted person is in the facility.
Start Date: 2013 **Completion Date:** 2013

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves		22,000						22,000
	Total	-	22,000	-	-	-	-	-	22,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design								-
	Land/ Right of Way								-
	Construction		22,000						22,000
	Management								-
	Total	-	22,000	-	-	-	-	-	22,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Pugh Well/Lincoln #2 Treatment for Manganese

Project Description

Budget: \$325,000 **Purpose:** Water
Location: Pugh/Lincoln Well #2 **Project Manager:** Barry Loveless
Description: This project will install a treatment facility at the new well (Pugh/Lincoln #2). Water quality reports have indicated higher than "normal" manganese content in the raw water (0.109mg/l).
Justification: A treatment facility would reduce or eliminate the manganese in the finished water (<0.05 mg/l).
Start Date: 2013 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves		25,000	300,000					325,000
	Total	-	25,000	300,000	-	-	-	-	325,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		25,000						25,000
	Land/ Right of Way								-
	Construction			300,000					300,000
	Management								-
	Total	-	25,000	300,000	-	-	-	-	325,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating				5,000	5,000	5,000	5,000	20,000
	Debt								-
	Total	-	-	-	5,000	5,000	5,000	5,000	20,000

Project Name: Hostmark Transmission Main

Project Description

Budget: \$688,000 **Purpose:** Water
Location: Hostmark Street **Project Manager:** Andrzej Kasiniak
Description: This project will install a transmission main between the Wilderness Park Booster Station and the East High Zone. The project consists of approximately 3,000 LF of 12-inch water main along Hostmark Street. A new pressure reducing valve station will be installed to transfer supply from the East High Zone to the Middle Zone.
Justification: This project will allow the City to transfer supply between the Low and East High Zones to improve supply redundancy to both areas.
Start Date: 2013 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves		40,000	648,000					688,000
	Total	-	40,000	648,000	-	-	-	-	688,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		40,000						40,000
	Land/ Right of Way								-
	Construction			608,000					608,000
	Management			40,000					40,000
	Total	-	40,000	648,000	-	-	-	-	688,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Wilderness Park Booster Station Replacement

Project Description

Budget: \$613,000 **Purpose:** Water
Location: Wilderness Park **Project Manager:** Andrzej Kasiniak
Description: This project will construct a new booster station at the Wilderness Park reservoir site. The new booster station will transfer supply from the Low Zone to the East High Zone to eliminate the storage deficiency in the East High Zone and provide redundancy to the Pugh and Lincoln Wells. The booster station will consist of three 750 gpm pumps, integrated control systems, standby generator, and an automatic transfer switch.
Justification: The new booster station will transfer supply from the low zone to the east high zone to eliminate the storage deficiency in the East High zone and provide redundancy to the Pugh and Lincoln wells.
Start Date: 2014 **Completion Date:** 2015

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves			50,000	563,000				613,000
	Total	-	-	50,000	563,000	-	-	-	613,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design			50,000					50,000
	Land/ Right of Way								-
	Construction				533,000				533,000
	Management				30,000				30,000
	Total	-	-	50,000	563,000	-	-	-	613,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating			4,000	4,000	4,000			12,000
	Debt								-
	Total	-	-	4,000	4,000	4,000	-	-	12,000

Project Name: Wilderness Park Transmission Main

Project Description

Budget: \$474,000 **Purpose:** Water
Location: Wilderness Park **Project Manager:** Andrzej Kasiniak
Description: This project will replace the transmission main from the Wilderness Park reservoir to the west side of SR 305. The existing water main is undersized and limits the flow to and from the reservoir. The project consists of 1,500 LF of 12-inch water main and includes a 200 LF boring beneath SR305. For planning purposes, the boring is assumed to be a 24-inch steel casing.
Justification: Existing water main is undersized and limits flow to and from the reservoir. The project will result in an increase in available fire flow to the low zone and provide water quality in the area around the reservoir.
Start Date: 2016 **Completion Date:** 2017

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves				35,000	439,000			474,000
	Total	-	-	-	-	35,000	439,000	-	474,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design					35,000	439,000		474,000
	Land/ Right of Way								-
	Construction								-
	Management								-
	Total	-	-	-	-	35,000	439,000	-	474,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Old Town - Distribution Main Replacement

Project Description

Budget: \$700,000 **Purpose:** Water
Location: Old Town Area **Project Manager:** Barry Loveless
Description: This project will replace the undersized and aging water mains in the "old town" area located south of downtown. This area is primarily residential although a few businesses are located along the waterfront. Existing piping serving the area is approximately 9,000 LF of 4-inch water main and 5,450 LF of 6-inch water main. This project will replace 3,140 LF of 4-inch piping with 8-inch piping along 6th Avenue and Haugen Street. In 2013 approximately 2000 lf of water main will be replaced along 6th Ave.
Justification: The new piping will serve as a "backbone" for the area and increase fire flow availability.
Start Date: 2015 **Completion Date:** 2016

Capital Funding

Sources of Funding

	Prior Years	Six-Year Plan						Total
		2013	2014	2015	2016	2017	2018	
1	Federal Grants							-
2	State Grants							-
3	County							-
4	PWTF							-
5	Voted Bonds							-
7	City/Utility Reserves	230,000		120,000	350,000			700,000
	Total	- 230,000	-	120,000	350,000	-	-	700,000

Capital Costs

	Prior Years	Six-Year Plan						Total Costs
		2013	2014	2015	2016	2017	2018	
	Planning & Design	20,000						20,000
	Land/ Right of Way							-
	Construction	200,000		120,000	350,000			670,000
	Management	10,000						10,000
	Total	- 230,000	-	120,000	350,000	-	-	700,000

Estimated Impact on Future Operating Budgets

Notes:

	Prior Years	Six-Year Plan						Total Costs
		2013	2014	2015	2016	2017	2018	
	Operating							-
	Debt							-
	Total	-	-	-	-	-	-	-

Project Name: Big Valley - Little Valley Transmission Main

Project Description

Budget: \$1,100,000 **Purpose:** Water
Location: Big Valley Road **Project Manager:** Andrzej Kasiniak
Description: This Project will replace the transmission main between Big Valley Road / Bond Road and the Big Valley wells. The existing water main is a critical link between the Big Valley wells and the city center. This project consists of 5,200 LF of 12-inch water main. The cost estimate assumes the water main will be installed within the roadway.
Justification: The existing main is old and it needs to be replaced.
Start Date: 2011 **Completion Date:** 2013

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves	19,783	1,080,217						1,100,000
	Total	19,783	1,080,217	-	-	-	-	-	1,100,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design	19,783	1,080,217						1,100,000
	Land/ Right of Way								-
	Construction								-
	Management								-
	Total	19,783	1,080,217	-	-	-	-	-	1,100,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Replace Lincoln Road Water Line

Project Description

Budget: \$221,000 **Purpose:** Water
Location: Raab Park **Project Manager:** Dan Wilson
Description: This project will replace the existing 8" AC (asbestos-cement) Pipe.
Justification: Lincoln Road will be reconstructed in 2014. To meet the city standards the existing AC water pipe must be replaced with 8" DI (ductile iron) pipe class 52 between Pugh Rd and Noll Rd.

Start Date: 2013 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan						Total
			2013	2014	2015	2016	2017	2018	
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves		15,000	206,000					221,000
	Total	-	15,000	206,000	-	-	-	-	221,000

Capital Costs

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Planning & Design		15,000						15,000
	Land/ Right of Way								-
	Construction			200,000					200,000
	Management			6,000					6,000
	Total	-	15,000	206,000	-	-	-	-	221,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan						Total Costs
			2013	2014	2015	2016	2017	2018	
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-

Project Name: Replace Lindvig/Bond Road Water Line

Project Description

Budget: \$100,000 **Purpose:** Water
Location: Bond Road **Project Manager:** Barry Loveless
Description: This project will replace the existing 8" AC (asbestos-cement) pipe.
Justification: Bond Road will be overlayed in 2014. To meet the city standards the existing AC water pipe must be replaced with 8" DI (ductile iron) pipe class 52 between Lindvig Way and Bond Rd.
Start Date: 2013 **Completion Date:** 2014

Capital Funding

Sources of Funding

		Prior Years	Six-Year Plan					2018	Total
			2013	2014	2015	2016	2017		
1	Federal Grants								-
2	State Grants								-
3	County								-
4	PWTF								-
5	Voted Bonds								-
7	City/Utility Reserves		5,000	95,000					100,000
	Total	-	5,000	95,000	-	-	-	-	100,000

Capital Costs

		Prior Years	Six-Year Plan					2018	Total Costs
			2013	2014	2015	2016	2017		
	Planning & Design		5,000						5,000
	Land/ Right of Way								-
	Construction			90,000					90,000
	Management			5,000					5,000
	Total	-	5,000	95,000	-	-	-	-	100,000

Estimated Impact on Future Operating Budgets

Notes:

		Prior Years	Six-Year Plan					2018	Total Costs
			2013	2014	2015	2016	2017		
	Operating								-
	Debt								-
	Total	-	-	-	-	-	-	-	-



CITY OF POULSBO

2013 – 2018 CITY IMPROVEMENT PLAN

APPENDIX





City of Poulsbo

Legislative Policy

Title: Capital Improvement Policy	Page Number: 1 of 2
Department: Finance Department	Effective Date: July 21, 1999
Revised Date: New	Revised by: Finance/Admin Committee

PURPOSE

Poulsbo's city government is accountable for a considerable investment in buildings, parks, roads, sewers, equipment and other capital investments. The preservation, maintenance, and future improvement of these facilities are a primary responsibility of the City. Planning and implementing sound capital improvement policies and programs today will help the City avoid emergencies and major costs in the future.

POLICY

A capital project is defined as a project of a nonrecurring nature with a cost of \$15,000 or more and estimated service life of 10 years or more.

GUIDELINES

- A. Annually, a six-year capital improvements program will be developed analyzing all anticipated capital projects by year and identifying associated funding sources. The plan will contain projections of how the city will perform over the six-year period in relation to policy targets.
- B. The first year of the six-year capital improvements program will be used as the basis for formal fiscal year appropriations during the annual budget process. The capital improvement program will incorporate in its projections of expenditures and funding sources any amounts relating to previous year's appropriations but which have yet to be expended.
- C. The city will maintain a capital projects approval and monitoring committee composed of the City Engineer, Planning Director, Park and Recreation Director, Finance Director and the Committee Chairs from the Public Works, Community Services and the Finance/Admin Council Committees to meet quarterly and review the progress on all outstanding projects as well as to revise spending projections.

- D. The City Improvement Plan will be prepared and updated annually.
- E. The City Council will designate annual ongoing funding levels for each of the major project categories within the City Improvement Plan.
- F. Financial analysis of funding sources will be conducted for all proposed capital improvements.
- G. An annual Capital Budget will be developed and adopted by the City Council as part of the annual budget.
- H. The City Improvement Plan will be consistent with the Capital Facilities Element of the Comprehensive Plan.

REVISION CRITERIA

Each year during the Budget Process the Finance/Admin Committee will review Legislative Policies and recommend to Council any appropriate changes.

City of Poulsbo Debt Policy

SECTION I – INTRODUCTION & GUIDING PRINCIPLES

Purpose and Overview

The Debt Policy for the City of Poulsbo is established to help ensure that all debt is issued both prudently and cost effectively. The Debt Policy sets forth comprehensive guidelines for the issuance and management of all financings of the City Council. Adherence to the policy is essential to ensure that the Council maintains a sound debt position and protects the credit quality of its obligations.

Capital Planning:

The City shall integrate its debt issuance with its Capital Improvement Program (CIP) spending to ensure that planned financing conforms to policy targets regarding the level and composition of outstanding debt. This planning considers the long-term horizon, paying particular attention to financing priorities, capital outlays and competing projects. Long term borrowing shall be confined to the acquisition and/or construction of capital improvements and shall not be used to fund operating or maintenance costs. For all capital projects under consideration, the City shall set aside sufficient revenue from operations to fund ongoing normal maintenance needs and to provide reserves for periodic replacement and renewal. The issuance of debt to fund operating deficits is not permitted.

Legal Governing Principles

In the issuance and management of debt, the City shall comply with the state constitution and with all other legal requirements imposed by federal, state, and local rules and regulations, as applicable.

- State Statutes – The City may contract indebtedness as provided for by RCW 35A.40.090. General Obligation indebtedness is subject to the limitations on indebtedness provided for in RCW 39.36.020(2)(b) and Article VIII of the Washington State Constitution. Bonds evidencing such indebtedness shall be issued and sold in accordance with chapter 39.46.
- Federal Rules and Regulations – The City shall issue and manage debt in accordance with the limitations and constraints imposed by federal rules and regulations including the Internal Revenue Code of 1986, as amended; the Treasury Department regulations there under; and the Securities Acts of 1933 and 1934.
- Local Rules and Regulations – The City shall issue and manage debt in accordance with the limitations and constraints imposed by local rules and regulations.

Roles & Responsibilities

The City Council shall:

- Approve indebtedness;
- Approve appointment of independent financial advisor and bond counsel;
- Approve the Debt Policy;
- Approve budgets sufficient to provide for the timely payment of principal and interest on all debt; and
- In consultation with the City's General Counsel, financial advisor, and bond counsel, shall determine the most appropriate instrument for a proposed bond sale.

The Finance Director in consultation with the Finance Committee, the Mayor and full Council shall:

- Assume primary responsibility for debt management
- Provide for the issuance of debt at the lowest possible cost and risk;
- Determine the available debt capacity;
- Provide for the issuance of debt at appropriate intervals and in reasonable amounts as required to fund approved capital expenditures;
- Recommend to the City Council the manner of sale of debt;
- Monitor opportunities to refund debt and recommend such refunding as appropriate.
- Comply with all Internal Revenue Service (IRS), Securities and Exchange (SEC), and Municipal Securities Rulemaking Board (MSRB) rules and regulations governing the issuance of debt.
- Provide for the timely payment of principal and interest on all debt and ensure that the fiscal agent receives funds for payment of debt service on or before the payment date;
- Provide for and participate in the preparation and review of offering documents;
- Comply with all terms, conditions and disclosure required by the legal documents governing the debt issued;
- Submit to the City Council all recommendations to issue debt;
- Distribute to appropriate repositories information regarding financial condition and affairs at such times and in the form required by law, regulation and general practice, including Rule 15c2-12 regarding continuing disclosure;
- Provide for the distribution of pertinent information to rating agencies; and
- Apply and promote prudent fiscal practices.

Ethical Standards Governing Conduct

The members of the City staff, the Mayor and the City Council will adhere to the standards of conduct as stipulated by the Public Disclosure Act, RCW 42.17 and Ethics in Public Service, RCW 42.52.

SECTION II – PROFESSIONAL SERVICES

Professional Services

The City's Finance Department shall be responsible for the solicitation and selection of professional services that are required to administer the City's debt.

- Bond Counsel – With the exception of debt issued by the State, all debt issued by the City will include a written opinion by bond counsel affirming that the City is authorized to issue the proposed debt. The opinion shall include confirmation that the City has met all city and state constitutional and statutory requirements necessary for issuance, a determination of the proposed debt's federal income tax status and any other components necessary for the proposed debt.
- Financial Advisor – A Financial Advisor may be used to assist in the issuance of the City's debt. The Financial Advisor will provide the City with the objective advice and analysis on debt issuance. This includes, but is not limited to, monitoring of market opportunities, structuring and pricing of debt, and preparing official statements of disclosure.

Approved 9/1/2010

- Underwriters – An Underwriter will be used for all debt issued in a negotiated sale method. The Underwriter is responsible for purchasing negotiated debt and reselling the debt to investors.
- Fiscal Agent – A fiscal agent will be used to provide accurate and timely securities processing and timely payment to bondholders. As provided under RCW 43.80, the City will use the Fiscal Agent that is determined by the State.
- Professional Service providers may be selected through a competitive selection process conducted by the Finance Director in consultation with the Finance Committee and Legal Counsel; the City Council shall approve the most qualified financial advisor/underwriter and bond counsel.
- These services shall be regularly monitored by the Finance Director.

SECTION III – DEBT STRUCTURE

Types of Debt Instruments:

The City may utilize several types of municipal debt obligations to finance long-term capital projects. Subject to the approval of City Council, the City is authorized to sell:

- **Unlimited Tax General Obligation Bonds** – The City shall use Unlimited Tax General Obligation Bonds, also known as “Voted General Obligation Bonds” as permitted under RCW 35A.40.090 for the purpose of general purpose, open space and parks, and utility infrastructure. Voted issues are limited to capital purposes only. Every project proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project. UTGO Bonds are payable from excess tax levies and are subject to the assent of 60% of the voters at an election to be held for that purpose.
- **Limited Tax General Obligation Bonds** – A Limited-Tax General Obligation debt (LTGO), also known as “Non-Voted General Obligation Debt”, requires the City to levy a property tax sufficient to meet its debt service obligations but only up to a statutory limit. The City shall use Limited Tax General Obligation (LTGO) Bonds as permitted under RCW 35A.40.090 for general capital purposes only. General Obligation debt is backed by the full faith and credit of the City and is payable from General Fund reserves and taxes collected by the City. LTGO Bonds will only be issued if:
 - A project requires funding not available from alternative sources;
 - Matching fund monies are available which may be lost if not applied for in a timely manner; or,
 - Emergency conditions exist.
- **Revenue Bonds** – The City shall use Revenue Bonds as permitted under RCW 35A.40.090 for the purpose of financing construction or improvements to facilities of enterprise systems operated by the City in accordance with the Capital Improvement Plan. No taxing power or general fund pledge is provided as security.
- **Special Assessment/Local Improvement District Bonds** – The City shall use Special Assessment Bonds as permitted under RCW 35A.40.090 for the purpose of assuring the greatest degree of public equity in place of general obligation bond where possible. Local Improvement District (LID) Bonds represent debt that is repaid by the property owners who specifically benefit from the capital improvements through annual assessments paid to the City. LID’s are formed by the City Council

Approved 9/1/2010

after a majority of property owners agree to the assessment. No taxing power or general fund pledge is provided as security, and LID Bonds are not subject to statutory debt limitations. The debt is backed by the value of the property within the district and an LID Guaranty Fund, as required by State Law.

- **Short Term Debt** – The City shall use short term debt as permitted under RCW 39.50, for the purpose of meeting any lawful purpose of the municipal corporation, including the immediate financing needs of a project for which long term funding has been secured but not yet received. The City may use inter-fund loans rather than outside debt instruments to meet short-term cash flow needs for the project. Inter-fund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of the funds will not impact the fund’s current operations. All inter-fund loans will be subject to Council approval and will bear interest at prevailing rates.
- **Leases** – The City is authorized to enter into capital leases under 35A.40.090 RCW, subject to the approval of City Council.
- **Public Works Trust Fund Loans** – The City shall use Public Works Trust Fund Loans as provided under RCW 43.155 for the purpose of repairing, replacing or creating domestic water systems, sanitary sewer systems, storm sewer systems, roads, streets, solid waste/recycling facilities and bridges.
- **Local Option Capital Asset Lending (LOCAL) Program Debt** – The City is authorized to enter into a financing contract with the Office of the State Treasurer under RCW 39.94, for the purpose of financing equipment and capital needs through the State Treasurer’s Office subject to existing debt limitations and financing considerations. The LOCAL Program is an expanded version of the state agency lease/purchase program that allows the pooling of funding into larger offerings of securities.

SECTION IV – TRANSACTION SPECIFIC POLICIES

Method of Sale - The City shall evaluate the best method of sale for each proposed bond issue.

1. **Competitive Bid Method** – Any competitive sale of the City’s debt will require the approval of City Council. City debt issued on a competitive bid basis will be sold to the bidder proposing the lowest true interest cost to the City.
2. **Negotiated Bid Method** – When a negotiated sale is deemed advisable (in consultation with the Mayor and City Council) the Finance Director shall negotiate the most competitive pricing on debt issues and broker commissions in order to ensure the best value to the City.
 - If debt is sold on a negotiated basis, the negotiations of terms and conditions shall include, but not be limited to, prices, interest rates, underwriting or remarketing fees and commissions.
 - The City, with the assistance of its Financial Advisor, shall evaluate the terms offered by the underwriting team. Evaluations of prices, interest rates, fees and commissions

shall include prevailing terms and conditions in the marketplace for comparable issuers.

- No debt issue will be sold on a negotiated basis without an independent financial advisor.
3. The City shall use refunding bonds in accordance with the Refunding Bond Act, RCW 39.53. Unless otherwise justified, the City will refinance debt to achieve true savings as market opportunities arise. Refunding debt shall never be used for the purpose of avoiding debt service obligations. A target 5% cost savings (discounted to its present value) over the remainder of the debt must be demonstrated for any “advance refunding”, unless otherwise justified. The City, in consultation with its Financial Advisor, may approve a “current refunding” transaction of an existing debt issue if the refunding demonstrates a positive present value savings over the remaining life of the debt.
 4. With Council approval, interim financing of capital projects may be secured from the debt financing marketplace or from other funds through an inter-fund loan as appropriate in the circumstances.
 5. When issuing debt, the City shall strive to use special assessment, revenue or other self supporting bonds in lieu of general obligation bonds.

Limitations on Debt Issuance

1. The City shall remain in compliance with all debt limitations. As part of the annual budgeting process, a current summary of outstanding debt and compliance targets is prepared. The City shall observe the following limitations on debt issuance:
 - **General Obligation** – 2.5% of Assessed Value (RCW 39.36.020(2)(b))
 - **Non-Voted: 1.5%**
 - **Voted: 2.5%**
 - **Open Space and Park Facilities** – 2.5% of Assessed Value (RCW 39.36.020(4))
2. Debt payments shall not extend beyond the estimated useful life of the project being financed. The City shall keep the average maturity of general obligations bonds at or below 20 years, unless special circumstances arise warranting the need to extend the debt schedule.
3. Debt Limit Target: The City shall not exceed 90% of the legal debt limits from above.

Debt Structuring Practices

The following terms shall be applied to the City’s debt transactions, as appropriate. Individual terms may change as dictated by the marketplace or the unique qualities of the transaction.

- **Maturity** –The City shall issue debt with an average life less than or equal to the average life of the assets being financed. Unless otherwise stated in law, the final maturity of the debt shall be no longer than 40 years (RCW 39.46.110).
- **Debt Service Structure** – Unless otherwise justified, debt service should be structured on a level basis. Refunding bonds should be structured to produce equal savings by fiscal year. Unless otherwise justified, debt shall not have capitalized interest. If appropriate, debt service reserve funds may be used for revenue bonds.

Approved 9/1/2010

- **Price Structure** – The City’s long-term debt may include par, discount, and premium bonds. Discount and premium bonds must be demonstrated to be advantageous relative to par bond structures, given market conditions.
- **Call Provisions** – For each transaction, the City shall evaluate the costs and benefits of call provisions. In general, the City shall opt for the shortest possible optional call consistent with optimal pricing.
- **Bond Insurance** – For each transaction, the City shall evaluate the costs and benefits of bond insurance or other credit enhancements. Any credit enhancement purchases by the City shall be competitively priced.
- **Tax-exemption** – Unless otherwise justified and deemed necessary, the City shall issue its debt on a tax-exempt basis.
- **Reimbursement resolution** – Must be adopted by City Council if the project hard costs are advanced prior to the bond sale.

SECTION V – COMMUNICATION

It is the policy of the City to remain as transparent as possible. The City shall manage relationships with the rating analysts assigned to the City’s credit, using both informal and formal methods to disseminate information.

- The City’s Comprehensive Financial Report (CAFR) shall be the primary vehicle for compliance with continuing disclosure requirements. The CAFR may be supplemented with additional documentation as required. Each year included in the CAFR, the City will report its compliance with debt targets and the goals of this Debt Management Policy.
- The City will issue a material event notice in accordance with provisions of SEC Rule 15c2-12. Prior to issuance of any material event, the Finance Director will discuss the materiality of any event with the Mayor, City Attorney and designated Council members, to ensure equal, timely and appropriate disclosure to the marketplace.
- The City shall seek to maintain and improve its current bond rating.

SECTION VI - COMPLIANCE

Investment of Proceeds

The City shall comply with all applicable Federal, State and contractual restrictions regarding the investment of bond proceeds. This includes compliance with restrictions on the types of investment securities allowed, restrictions on the allowable yield of invested funds as well as restrictions on the time period over which some of the proceeds may be invested.

Arbitrage Liability Management

Due to the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, the City shall solicit the advice of bond counsel and other qualified experts about

Approved 9/1/2010

arbitrage rebate calculations. The City shall, when deemed necessary or required, contract with a third party for preparation of the arbitrage rebate calculation.

The City shall maintain an internal system for tracking expenditure of bond proceeds and investment earnings by opening a separate account in the state pool. The expenditure of bond proceeds shall be tracked in the financial system by issue. Investments may be pooled for financial accounting purposes and for investment purposes. When investment of bond proceeds are co-mingled with other investments, the City shall adhere to IRS rules on accounting allocations.

Bond Users Clearinghouse

The City shall ensure that the Bond Users Clearinghouse receives municipal bond information for all debt sold as provided by RCW 39.44.200 – 39.44.240 and WAC 365-130.

Legal Covenants

The City shall comply with all covenants and conditions contained in governing law and any legal documents entered into at the time of a bond offering.

Periodic Policy Review

At a minimum, the debt policy will be reviewed and updated every five years.

